



GOVERNMENT OF TELANGANA

REVENUE DEPARTMENT
APPLICATION

RESIDENCY CERTIFICATE

To
The Tahsildar

_____ Mandal,
_____ Dist Telangana.

Date : ____ / ____ / 20__

Photo

Applicant Name: _____ :

Relation : S/o,D/o,W/o,H/o,F/o,C/o,(with Name) _____ :

Gender : Male / Female **Date of Birth *** : _____

ADDRESS:

Door No : _____ Locality/ Land Mark : _____

District : _____ Mandal : _____

Village : _____ Pin code : _____

Ration Card No : _____

Mobile No : _____

AADHAAR NO : _____

RESIDENCE CERTIFICATE

Issued Residence Certificate in Past **(Yes/ No)**

Residing Since _____ Purpose of Certificate _____

Religion : _____

Parents Signature.

Signature of the Applicant

DOCUMENTS

- **Application Form***
- **Proof of Address*:** Aadhaar Card/ EPIC Card/ Gas Bill/ Electricity Bill/ Bank Passbook/ Ration Card/ Driving License/ Post Office Account Statement/ Government-Issued Photo ID/ PSU-Issued Service Photo ID Card/House Tax
- **Proof of Identity*:** Aadhaar Card/ EPIC Card.
- **Passport Size Photo***

CHECK SLIP FOR RESIDENCE CERTIFICATE

1	VRO	Name of the Applicant	
		Father Name	
		Address	
		Conduct of enquiry at door level	
		Whether recorded a statement from the applicant /Parents of applicant	
		Mediators Statement	
		Recommendation of the VRO	
		Signature of the VRO	
2	MRI	Verification of report of the VRO	
		Verification of records produced by the applicant	
		Recommendation of the MRI	
		Signature of the MRI	
3	Deputy Tahsildar	Verification of report of the RI	
		Recommendation of the Deputy Tahsildar	
		Signature of the Deputy Tahsildar	
4	Tahsildar	Preparation of Certificate	
		Signature of the Tahsildar	
		Dispatched on	