

Addendum: Client Right to Erasure and Data Retention Policy

Under the General Data Protection Regulation (GDPR), individuals have a right to request the erasure of their personal data. However, AMN Counselling & Psychotherapy is subject to professional, legal, and insurance obligations requiring the retention of certain client records for a period of six years from the date of last contact.

Therefore, while we respect your right to request erasure, please note the following:

- We may not be able to fully comply with erasure requests when retaining records is necessary to comply with legal, regulatory, and insurance requirements.
- In such cases, we will minimise the data we retain, keeping only essential information required by these obligations. This may involve redacting or removing non-essential personal details and subjective or interpretative notes from your records.
- Retained data will be securely stored, access-restricted, and clearly marked to prevent any further processing or use beyond storage.

We will transparently communicate any actions taken regarding your data and the rationale for retaining certain information when responding to your erasure requests.

If you have any questions about how your data is handled in these circumstances, please contact us at:

AMN Counselling & Psychotherapy
Email: amntherapy@outlook.com
Phone: 07749471644