

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS



REQUEST FOR PROPOSALS

RFP #19-915

Behavioral Energy Savings Program

RFP Submittal Deadline:
2:00 pm, Wednesday, April 17, 2019

Any response received after the above submittal deadline will not be considered.

Alachua County Procurement, 3rd Floor
County Administration Building
12 SE 1st Street
Gainesville, Florida 32601-6983
(352) 374-5202 (PHONE)
(352) 491-4569 (FAX)

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS
REQUEST FOR PROPOSALS #19-915

FOR THE PROVISION OF BEHAVIORAL ENERGY SAVINGS PROGRAM

1.0

GENERAL PROVISIONS

1.1 Purpose

Alachua County Board of County Commissioners is seeking proposals from professionals (hereinafter, referred to as Consultants) for delivering turnkey comprehensive behavioral energy management services.

1.2 Proposal Submission

Proposals must be submitted with all required submissions included. Failure to comply may preclude consideration of the proposal.

Each Consultant is responsible for full and complete compliance with all laws, rules and regulations which may be applicable.

All printed and photocopied documents related to the submission of this RFP and fulfillment of any resulting contract shall be double-sided and ~~printed on recycled paper~~ with a **minimum of 100% post-consumer content**.

Consultants desiring to provide services as described herein shall submit proposals as follows:

- an original submittal
- one (1) electronic copy (pdf format)

NOTE: If you believe that any portion of your response is exempt from disclosure as a public record, that exempt material must be submitted in a separate envelope with the required separate electronic file. This envelope must be clearly identified as "PUBLIC RECORDS EXEMPT," per **Section 1.10 Proprietary Information**.

All proposals must be submitted in a sealed envelope with a label on the outside, "**19-915: Behavioral Energy Savings Program**," and deliver not later than **2:00 pm, Wednesday, April 17, 2019**, to the attention of:

HAND DELIVER OR MAILED TO:
Alachua County Procurement, 3rd Floor
County Administration Building
12 SE 1st Street
Gainesville, Florida 32601-6983

LATE PROPOSALS WILL NOT BE CONSIDERED.

Upon submission, all proposals become the property of the County which has the right to use any or all ideas presented in any proposal submitted in response to this Request for Proposal, whether or not the proposal is accepted.

All work papers/products developed as part of the contract performance become property of the County upon termination or completion of the provision of services.

The cost for development of the written proposal and the oral presentation are entirely the obligation of the Consultant and shall not be chargeable in any manner to Alachua County.

1.3 Acceptance/Rejection of Proposals

Alachua County reserves the right to reject any proposal which may be considered irregular, show serious omission, unauthorized alteration of form, unauthorized alternate proposals, incomplete or unbalanced proposals or irregularities of any kind.

Submittal requirements of this Request for Proposals are for evaluation and selection purposes only. The County may allow alterations, modifications, or revisions to individual elements of the successful proposal at any time during the period of the contract which results from this Request for Proposals.

Alachua County reserves the right to accept or reject any or all proposals in whole or in part, with or without cause, to waive technicalities, or to accept proposals or portions thereof which, in the County's judgment, best serve the interests of the County, or to award a contract to the next most qualified Consultant if a selected Consultant does not execute a contract within ninety (90) days after the award of the proposal.

The ninety (90) days period may be extended an additional twenty (20) days where the selected Consultant is unavailable during the initial ninety (90) days period.

1.4 Consideration of Proposals

Proposals will be considered from Consultants normally engaged in providing and performing services as specified herein. The Consultant must have adequate organization, facilities, equipment and personnel to ensure prompt and efficient service to the County. The County reserves the right to inspect the facilities and organization or to take any other action necessary to determine ability to perform in accordance with specifications, terms and conditions before recommending any award.

1.5 Proposal Withdrawal

Any Consultant may withdraw his proposal by email, fax or written request at any time prior to the scheduled closing time for receipt of proposals. Any proposals not so withdrawn shall constitute an irrevocable offer, for a period of ninety (90) days, to provide the County the services as set forth in Section 3.0, Scope of Services, or until one or more of the proposals has been awarded.

1.6 Non-Warranty of Request for Proposals

Due care and diligence has been used in preparing this Request for Proposal. The County shall not be responsible for any error or omission in this Request for Proposal, nor for the failure on the part of the Consultants to ensure that they have all information necessary to affect their proposals.

1.7 Request for Clarification

The County reserves the right to request clarification of information submitted and to request additional information of one or more Consultants, either orally or in writing.

1.8 Inquiries/Questions

After thoroughly reading this Request for Proposals and Exhibits, Consultants may direct questions, in writing only, to:

Darryl R. Kight, CPPB
Alachua County Procurement, 3rd Floor
County Administration Building
12 SE 1st Street
Gainesville, Florida 32601-6983
(352)374-5202 (Phone)
(352)491-4569 (Fax)
Email: dkight@alachuacounty.us

1.8.1 Any Consultant in doubt as to the true meaning of any part of the Request for Proposal or related documents may submit a written request to Darryl R. Kight, at the address indicated above, at least ten (10) days prior to closing date set for receipt of proposals to be considered for a response. Any interpretation to a Consultant will be made only by addendum duly issued, and a copy of such addendum will be posted to **Demandstar.com**. **Oral answers will not be authoritative.**

1.9 Contact with Members of the Professional Services Evaluation Committee

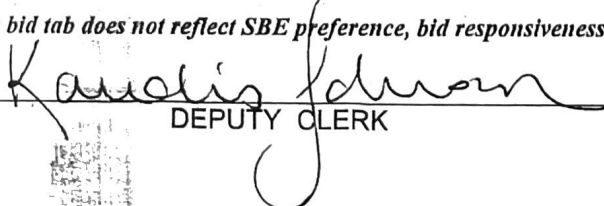
To ensure fair consideration for all Consultants, the County prohibits communication to or with any department, employee, elected official, or anyone evaluating or considering the proposals during the submission process, except as provided in Section 1.8 and 1.9.1. Additionally, the County prohibits communications initiated by a Consultant to any department, employee, elected official, or anyone evaluating or considering the proposals prior to the time an award decision has been made.

1.9.1 Any communication between Consultant and the County will be initiated by the County's Procurement in order to obtain information or clarification needed to develop a proper, accurate evaluation of the proposal. Communications initiated by a Consultant to anyone other than the appropriate Procurement Representative may be grounds for disqualifying the offending Consultant from consideration of award of the proposal being evaluated and/or any future proposal.

RFP 19-915: Behavioral Energy Savings Program
BOD: 2:00 p.m., Wednesday, April 17, 2019

VENDOR'S NAME AND ADDRESS	
1)	Cenergistic Dallas, Tx
2)	
3)	
4)	
5)	
6)	
7)	
8)	
9)	
10)	

This bid tab does not reflect SBE preference, bid responsiveness or bidder responsiveness.


DEPUTY CLERK


PURCHASING AGENT

Cenergistic – The Sustainability Company
5950 Sherry Ln #900, Dallas, TX 75225
info@cenergistic.com
www.cenergistic.com

Cenergistic®

CENERGISTIC
5950 SHERRY LN
DALLAS, TX 75225

Energy Conservation Proposal

Alachua County Board of County Commissioners

Behavioral Energy Savings Program

RFP #: 19-915

Submission Deadline: April 17, 2019

Cenergistic
5950 Sherry Lane, Suite 900
Dallas, TX 75225
214.273.2800

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Cenergistic®

April 12, 2019

Mr. Darryl R. Kight
Alachua County Board of County Commissioners
12 SE 1st Street
Gainesville, Florida 32601

RE: Cenergistic's Response to RFP #: 19-915 for Behavioral Energy Savings Program

Cenergistic
Dear Mr. Kight:

Cenergistic is pleased to provide the enclosed response to the Alachua County Board of County Commissioners' Behavioral Energy Savings Program. We applaud Alachua County's recognition that systematic energy conservation and sustainability services can both reduce energy resource consumption and save money.

Cenergistic has more than three decades of success partnering with organizations like Alachua County to achieve an average of 26% savings in utility costs. **Our comprehensive energy management and conservation program helps retain critical budget funds without sacrificing comfort or committing to new equipment installations.** Under the Cenergistic program, savings materialize within weeks or months, not years, providing funds that help preserve critical programs and staff positions.

Our award-winning, results-oriented approach is driven by Cenergistic's in-house engineering, energy, building system, and lean operating expertise, and coupled with advanced technology and data tools. With over 130 industry licenses, certifications, and advanced degrees and an average of eight years of industry experience per employee, Cenergistic provides one of most qualified teams in the industry. In addition, Cenergistic's program include on-site, full-time Energy Specialists, employed, trained, and mentored by Cenergistic for the term of the energy savings contract.

Cenergistic confirms that our company meets the minimum qualifications included in the RFP. The proposed program outlined herein is valid for 90 days.

Cenergistic welcomes any questions regarding this proposal, as well as the opportunity to discuss our proposal, comprehensive program, and methodology in more detail. We sincerely appreciate this opportunity and look forward to partnering with Alachua County Board of County Commissioners to conserve both energy and critical budget funds.

Sincerely,



John Bernard, Senior Vice President