



AYERS & ASSOCIATES REAL ESTATE
CONTRACT CLOSING INFORMATION SHEET

Agent Name _____

PROPERTY ADDRESS _____ MLS # _____

CITY, ZIP _____ TAX ID# _____

COMMISSION SPLIT S _____ % B _____ % AYERS FEE \$295 ___ YES ___ NO

Contract Date _____ Closing Date _____

List Price _____ Contract Price _____

CRITICAL DATES: Put these dates on your calendar and keep track

- **Escrow Due Date:** _____
- **Inspection Period Expiration Date:** _____
- **Mortgage Contingency Expiration Date:** _____
- **Other contingencies** _____

Sellers Name _____

Buyers Name _____

Email _____

Email _____

Phone _____

Phone _____

Listing Office _____

Buying Office _____

Agent _____

Agent _____

Email _____

Email _____

Cell _____

Cell _____

Initial Deposit _____ Received On _____ Held By _____

Additional Deposit _____ Due On _____ Received On _____

Financing __Cash __Conv__FHA__VA__

Mortgage Company _____ Contact Name _____

Title Company _____ Contact Name _____

REQUIRED DOCUMENTS--- Please write N/A is Not Applicable

Fully Executed Contract

HOA Disclosure

Receipt of Condo Docs

MLS Pending Sheet

Lead Based Paint

Escrow Verification from Title Company

AYERS & ASSOCIATES DISCLOSURE --- Agency Relationship

FHA Or VA Disclosure IF Applicable

PERMIT SEARCH – Open permit search- Under required docs Miscellaneous on AA Intranet Site

Closed permit search – see instructions Under required docs Miscellaneous on AA Intranet Site

The Contract to Closing Sheet --- This form!

Ayers & Associates Intranet is your source for Required Internal Documents

<https://ayersassociatesintranet.com/required-documents>

This form is under Seller Docs, Buyer Docs & Miscellaneous Docs