

OYSTER RIVER TEACHERS - HOW TO APPLY FOR A MINI-GRANT:

1. **AMOUNT FUNDED:** Mini grant requests must be for \$300 or less per project. At this point ORAA does not have built-up funding for mini-grants it can draw from - we have to make an appeal to alumni each year to be able to fund the projects. Because of this, we cannot guarantee that your request will be fully funded and it will take some time to try to raise the requested amount. ORAA will aim to give out a total of \$1,500 in grant money each year (5 projects).
2. **TIMING OF DISBURSEMENT:** Checks will be disbursed as soon as the grant request amount is filled. If it is not filled by the end of June of the academic year, a check for whatever amount has been collected will be disbursed at that time. We will likely fund your project in full at the community fundraiser dinner event that you (or a representative) are available to attend. The events this year are September 21, November 16, January 18, February 15, and April 18.
3. **ELIGIBILITY:** Projects which have already been funded in a previous grant cycle must wait at least 2 grant cycles to be renewed again. This will give other projects/teachers opportunity to apply.
4. **HOW TO APPLY:** To apply, write a one-paragraph description of the project, the students it will benefit, and the teachers involved. Email the description to Anita Mathur at orhs92@yahoo.com. Please also attach a digital photo of the project or student beneficiaries if you have one (photos of children must have a signed release form from the parents which your school administrators should provide).
5. **NOTIFICATION OF ACCEPTANCE:** Submit the paragraph description by **September 15th**. We will make a selection of projects after reviewing all the applications that have come in by then.