

ZION CHRISTIAN PRESCHOOL & KINDERGARTEN

STUDENT REGISTRATION PACKET 2023-2024

REGISTRATION CHECKLIST



STUDENT NAME: _____ One application per child

Returning students please complete only the forms with asterisks.

NEW STUDENTS: COMPLETE ALL FORMS AND INCLUDE COPY OF BIRTH CERTIFICATE, UPDATED IMMUNIZATION RECORD.

RETURNING STUDENTS: COMPLETE ALL ASTERISKED FORMS.

➤ Application

- ☐ General Student/Parent Information ***
- ☐ Identification & Emergency Information LIC 700 ***
- ☐ Medical Consent Form LIC 627***
- ☐ Parent's Rights LIC 995
- ☐ Personal Rights LIC 613A
- ☐ Physician's Report LIC 701 (Due within 30 days of enrollment)
- ☐ Child's Health History- Parents Report LIC 702
- ☐ Photo Consent Form ***
- ☐ Class Choice Form ***

- ☐ FINANCIAL CONTRACT (2023-2024) ***
- ☐ COPY OF UPDATED IMMUNIZATION RECORDS ***
- ☐ COPY OF BIRTH CERTIFICATION
- ☐ IEP DOCUMENTS OR CUSTODY DOCUMENTS (IF APPLICABLE)
- ☐ REGISTRATION FEE \$150 -due at time of registration ***
- ☐ SUPPLY FEE: Preschool - \$100 & Kindergarten - \$150 -due at time of registration ***

(See Fee schedule on last page for pricing details)

Checks are made payable to "ZION"

ZION CHRISTIAN PRESCHOOL & KINDERGARTEN CANNOT HOLD OR GUARANTEE A CLASS SPOT FOR YOUR CHILD UNTIL THE REGISTRATION PACKET IS COMPLETE AND THE REGISTRATION FEE IS PAID.

The registration fee is non-refundable.

BE SURE ALL SIGNATURES AND INITIALS ARE FILLED OUT.

FORMS MAY BE RETURNED TO THE OFFICE OR EMAIL DIRECTLY TO ZIONSCHOOL@ZLCS.ORG .

Please note Zion follows the Fallbrook Elementary School District Instructional Calendar

Office use only:

Wait list: _____ Room: _____

Payment Made at Registration: _____

Sibling: _____ Date turned in: _____

Application Complete: ☐

GENERAL PARENT/STUDENT INFORMATION

Last Name: _____ First Name: _____ M.I.: _____ Nickname: _____

Date of Birth: _____ SEX: M / F Age on Sept 1st, 2023: _____

	FATHER <input type="checkbox"/> LIVES IN THE HOME	MOTHER <input type="checkbox"/> LIVES IN THE HOME	OTHER GUARDIAN <input type="checkbox"/> LIVES IN THE HOME
First & Last Name			
Main Phone Number			
Mailing Address			
Email Address			
Employer			
Occupation			
Work Phone			

Returning Families: Has any of the information provided above changed in the past year? YES NO

Please notify the Preschool & Kindergarten Director immediately if there are any court orders restricting non-custodial parents or others from contact.

☐ **Yes, there are court orders/documentation regarding custody (please attach)**
(Please provide copies of updated custody documentation)

Nondiscrimination Statement: Zion Christian Preschool & Kindergarten does not discriminate on the basis of race, color, national or ethnic origin in the administration of its policies, or any program.

Admission Policy:

- Children registering for our toddler program must be two years of age by September 1st to enroll.
- Children registering for the Helpful Heroes or Happy Hedgehogs classrooms must be three years of age by September 1st and be able to independently care for his/her toileting needs (no pull ups allowed). He/she should also be able to wash hands, use tissues to blow their nose, and be able to change clothing independently.
- Children registering for pre-k classrooms (Noble Narwhals or Busy Bugs) must be four years of age by September 1st to enroll.
- Children registering for Kindergarten must be five years old by September 1st to enroll. Kindergarten teachers will schedule a student assessment to determine whether a child is ready for Kindergarten.
- Admission is probational for the first six weeks of school to give the Director and Teacher time to determine that the program is a good fit for the child and we are able to meet the student's needs.

Children With Special Needs:

If it is suspected that a child may have special needs after they begin our program, the parents must cooperate with the school in obtaining the necessary assessments through the local education agency to determine if the preschool is able to meet the needs of the child. Zion is not equipped to serve as a school for children having needs that would best be met in a special education setting.

CLASS ENROLLMENT FORM

Student Name: _____

Which days will your child attend school? (Please select one). All Kindergarten students attend for 5 days.
M-F (5 days) M/W/F (3 days) T/TH (2 days)

Classroom Placement Policy:

- Children age two may enroll at any point of the year if there is an opening. **HOWEVER, a child who is not two years old on September 1 of the current school year will have to repeat enrollment in a 2's class the following year.**
- To enroll your child in a class for 3 year olds, he or she must be three years of age on September 1 of the current school year. Likewise, to enroll your child in a pre-K class, he or she must be four years of age on September 1. To enroll your child in Kindergarten, he or she must be five years old on September 1. There are no exceptions to this policy.
- Classroom assignments for Kindergarten students will be selected by the Director after consultation has occurred with parents and teachers to determine which teaching style is best suited for the child.

Which class are you enrolling in? (Please select one) **Child's Age on Sept 1st:** _____

- ☐ Lovable Lambs (2 year olds / potty-training NOT required) **2 or 3 day schedule only**
- ☐ Joyful Giraffes (2 year olds / potty-training NOT required) **5 day schedule only**
- ☐ Happy Hedgehogs (3 year olds - potty training is required) **2 or 3 day schedule only**
- ☐ Helpful Heroes (3 year olds - potty training is required) **5 day schedule only**
- ☐ Noble Narwhals (4 year olds. Pre-K) **5 day schedule only**
- ☐ Busy Bugs (4 year olds, Pre- K) **2 or 3 day schedule only**
- ☐ Kindergarten (child must be 5 years old by September 1st) **(5 day attendance)**

Extended hours for childcare are offered Monday - Friday from 7AM to 8:30 AM and 12:30 PM to 5 PM (see financial contract for details).

Will your child utilize Daycare regularly?

- ☐ YES
- ☐ NO

If you have signed up your child for daycare,
Will they utilize the nap room?

- ☐ YES
- ☐ NO

Nap Room - 1pm - 3 pm

Please circle which day is needed and write in the specific hours expected:

Monday

Tuesday

Wednesday

Thursday

Friday

AM Hours: _____

PM Hours: _____

Please note Zion follows the Fallbrook Elementary School District Instructional Calendar

PHOTO CONSENT FORM

STUDENT NAME: _____

Students at Zion Christian Preschool & Kindergarten may have their picture, class work, and/or other accomplishments published/recorded in Preschool & Kindergarten or Learning Center related publications and media, to include Zion Christian's public website, social media sites and/or outside newspaper/ magazine publications.

This parental consent form serves to both inform you and to request permission for your child's photo/image to be published online, including Brightwheel, our public website and social media sites used for Zion Christian publicity purposes.

Students' names will never be published on any media site*

If you, as the parent or guardian, wish to rescind this agreement, you may do so at any time in writing by sending a letter to the director and such rescission will take effect upon receipt.

Please check one of the following choices:

- ☐ Yes, I give permission
- ☐ No, I do not give permission, this includes not allowing pictures on Brightwheel for parents.

I hereby release and discharge Zion Christian Preschool & Kindergarten from any and all claims arising out of use of the photos.

Parent/Guardian Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Financial Contract 2023-2024

Parent/Guardian First & Last Name: _____

Child's Name: _____ **Birthdate:** _____

Please Initial/sign where indicated:

Registration Fee

INITIAL

Registration Fee is due at the time of enrollment as follows: \$150 (First Child), \$125 (Second Child), \$100 (Third Child), \$75 (Fourth Child). This fee is non-refundable, and holds your child's place on the class roster until the child's first day of school.

Supply Fee

INITIAL

The supply fee of \$100 is due at the time of enrollment for Preschool. The supply fee of \$150 is due at the time of enrollment for Kindergarten.

Payment Due Dates/Late Fees

INITIAL

I understand that fees are due and payable the first of every month, **beginning in August**, with a grace period until the 7th. A \$35 late charge per child will be assessed after the 7th of the month. If fees are not paid by the 20th, child care services may be terminated.

Absences

INITIAL

Absences are to be reported as early as possible to the office (760) 723 -3500. No credit is issued for illness or other absences. Contract days cannot be traded. The Preschool & Kindergarten observes the same holiday schedule as our local school district(s). Please refer to the Instructional Calendar for holidays. Tuition fees still apply when a holiday falls on your enrollment day.

Preschool/Kindergarten Hours

INITIAL

The Preschool day is from 8:30 am -12:30 pm. Kindergarten day is from 8:30-2:30 pm. Monthly tuition for these hours are billed on the first of each month.

Daycare Hours & Fees

INITIAL

Daycare hours are available between 7-8:30 am and 12:30-5:00 pm. Regular daycare hours (with consistent days and times) must be scheduled and will be billed at the rate of \$9 hourly. Unscheduled and drop off will be billed at \$10.00 per hour (contact the office to schedule last minute daycare). Fees are billed on or by the 10th of each month and due by the 15th of each month, late fees will apply after the 15th.

Late pick-up charges (after 5:00 pm closing time):

INITIAL

1-5 minutes	\$10.00
6-10 minutes	\$20.00
11-15 minutes	\$40.00
16—30 minutes	\$60.00

Withdrawal Policy:

INITIAL

Without exception, two weeks written notice must be given when a child is withdrawn. Tuition charges for the current month will not be refunded.

Approved Schedules:

INITIAL

Monday - Friday (5 days)
Monday/Wednesday/Friday (3 days)
Tuesday/Thursday (2 days)

I have read and understand the 2023-2024 contract, and understand that I am responsible for the tuition and daycare fees billed for my child(ren). I will abide by all terms and provisions contained in this contract.

I understand that this agreement will be terminated upon withdrawal or dismissal of my child(ren) from the school and that I will still be responsible for any incurred tuition and fees due on or before the date of withdrawal. I certify that the information on this application is accurate and complete.

I will comply with the rules of the Preschool/Kindergarten and encourage my children to do the same. I understand the standards of Zion Christian Preschool & Kindergarten where profanity, obscenity in word or action, dishonoring of God or the Word of God, disrespect to personnel, students or property is not tolerated.

If my child is not able to comply with the Preschool and Kindergarten standards after a reasonable effort has been made, I agree to withdraw my child from the Preschool or Kindergarten.

Parent/ Guardian Signature

Date

Please check mark the rate that corresponds to the child listed above:

Tuition:

_____ 2 Yr. Old- 2 days	_____ 2 Yr. Old- 3 days	_____ 2 Yr. Old- 5 days	_____ 2 Yr. Old Flat Rate
_____ Pre-K- 2 days	_____ Pre-K- 3 days	_____ Pre-K- 5 days	_____ Pre-K Flat Rate

_____ Kindergarten (5 days)

DISCOUNTS:

_____ 10% Sibling _____ 15% Military/Veteran _____ 15% Firefighters & Police Officer
(Next Page- Fee Schedule)

FEE SCHEDULE 2023-2024

REGISTRATION FEES:

CHILD #1: \$150

CHILD #2: \$125

CHILD #3: \$100

CHILD #4: \$75

CHILD #5: \$50

SUPPLY FEE:

Preschool Students: \$100

Kindergarten Students: \$150

Lovable Lambs/Joyful Giraffes (2 year old) Tuition			
Days per week	Annual	Bi- Annual (1st payment due 08/05/2023 & 01/05/24)	Monthly (Annual Fee into 10 Payment) (1st payment due 08/05/2023 & 01/05/24)
2 days per week	\$3,550	\$1,775	\$355
3 days per week	\$4,550	\$2,275	\$455
5 days per week	\$6,200	\$3,100	\$620
Two Year Old Tuition with Daycare - Full Day Flat Rate (7am - 5pm)			
Days per week	Annual	Bi-Annual (1st payment due 08/05/2023 & 01/05/24)	Monthly (Annual Fee into 10 Payment) (1st payment due 08/05/2023 & 01/05/24)
5 days per week	\$11,000	\$5,500	\$1,100
Preschool Tuition			
Days per week	Annual	Bi- Annual (1st payment due 08/05/2023 & 01/05/24)	Monthly (Annual Fee into 10 Payment) (1st payment due 08/05/2023 & 01/05/24)
2 days per week	\$3,200	\$1,600	\$320
3 days per week	\$4,200	\$2,100	\$420
5 days per week	\$5,900	\$2,950	\$590
Preschool Tuition with Daycare - Full Day Flat Rate (7am - 5pm)			
Days per week	Annual	Bi-Annual (1st payment due 08/05/2023 & 01/05/24)	Monthly (Annual Fee into 10 Payment) (1st payment due 08/05/2023 & 01/05/24)
5 days per week	\$9,980	\$4,990	\$998
Kindergarten Tuition			
Days per week	Annual	Bi-Annual (1st payment due 08/05/2023 & 01/05/24)	Monthly (Annual Fee into 10 Payment) (1st payment due 08/05/2023 & 01/05/24)
5 days per week	\$5,900	\$2,950	\$590

Morning Care and After Care Fee: \$9.00 per hour

Tuition Discounts: 10% Siblings Discount - (This applies to the Learning Center and the Preschool & Kindergarten)

15% Veteran/Active Military Discount - Provide proof of Military ID or honorable discharge certificate

15% Firefighters & Police Officer Discount - Provide appropriate ID or proof of employment

Pastors Discount - (Please inquire with the front office). Must be full time occupation with supporting verification letter from employer that includes job title.

Contact the front office if a Financial Payment Plan is needed for Registration fees.