

ACWR Fees & Registration/Refund/Cancellation Policies

Registration

1. There shall be a registration fee charged for each person attending the retreat.
2. Registration fees are non-refundable.
3. Registration fees are non-transferable after the deadline.
4. An additional fee (late fee) will be assessed for any registration received after the registration deadline.
5. Registrations that result in a no-show are non-transferable from year to year.

Administrative Fees

1. It may become necessary for the ACWR to assess an administrative fee between \$25 - \$60 to offset expenses from the facility.
2. Administrative fees will be disclosed as costs are announced.

Meals & Lodging

1. Meals and lodging costs will have a required deadline to be submitted.
2. No meals and lodging will be accepted after the deadline.
3. Meals and lodging fees may be transferrable for the exact same accommodation before the deadline.
4. If cancellation is made of meals and lodging after the deadline, and after count has been reported, no refund is guaranteed; however, it may go up for review.

Acknowledgement

1. Refund and cancellation policies will be disclosed on the website on an ongoing basis.
2. Registrants will be required upon registration to acknowledge that they are in receipt of and understand the cancellations and refund policies.