BOARDING
TRAINING AUSTRALIA

Australian Qualifications Framework

Nationally Recognised Training



MODULAR PROFESSIONAL LEARNING

Boarding Short Courses

FOCUSED BOARDING PRACTICE

Targeted learning.
Build capability.
Progress your pathway.

Nationally recognised units of competency,
contextualised for the realities of boarding and residential education.

WHO IS IT FOR?

Professional learning that meets your team where they are

Choose a focused short course for immediate development, to induct or upskill staff, or build progressively towards the Certificate IV.



A strong fit for:

- new boarding and residential staff needing structured induction
- experienced staff refreshing or extending professional practice
- whole teams focusing on a shared practice priority
- schools planning progressive professional learning across the year
- individuals wanting nationally recognised units without starting with the full qualification
- schools building a pathway towards the Certificate IV

HOW CAN SHORT COURSES BE USED?

INDUCT

Build a consistent foundation for new staff.

REFRESH

Revisit key practice areas with experienced staff.

TARGET

Focus PL on an identified team or compliance priority.

PROGRESS

Bank completed units towards the Certificate IV pathway.

Start with one short course. Build a pathway over time.

Boarding Fundamentals Short Course

Your starting point in professional boarding practice

Build the knowledge and confidence required to support young people safely and effectively in a residential environment.

The boarding context

Understand the purpose, culture and responsibilities of residential education.

Student care & rights

Connect duty of care, student rights and quality service to everyday boarding practice.

Working with young people

Strengthen respectful engagement and understanding of young people living away from home.

BOARDING FUNDAMENTALS UNITS

BF1 The Student Boarding Context: Explore what makes boarding a distinct youth and residential environment. Consider the experiences, expectations and challenges of young people living away from home, and how context should shape the way staff engage, supervise and support them.

BF2 Boarding Supervisor Practice: Examine what professional practice looks like in a boarding environment. Focus on consistency, quality, accountability and the everyday behaviours that contribute to a safe and reliable residential service.

BF3 Care and Protection of Students: Develop a stronger understanding of student rights, voice and advocacy. Consider how boarding staff balance duty of care, student agency and organisational responsibilities when making decisions that affect young people.

BF4 Boarding Residence Procedures: Connect policy and procedure to everyday residential practice. Explore how clear routines, consistent expectations, documentation and escalation processes support both student wellbeing and staff confidence.

BF5 Understanding and Working with Young People: Build the communication and relational skills required to engage young people respectfully. Focus on trust, boundaries, listening and the way adult interactions influence student confidence, belonging and behaviour.

BF6 Issues Affecting Students: Consider the range of issues that can affect young people in residential settings, including adjustment, peer relationships, family separation, wellbeing and emerging concerns. Develop confidence in recognising when additional support may be required.

Ideal for new boarding staff, staff induction, or as a whole-team foundation for consistent professional practice.

Boarding Connections Short Course

Strengthen the relationships that make boarding work

Develop communication, collaboration and group-practice skills that build trust, connection and belonging across the boarding community.

Communication

Build effective relationships with young people, colleagues and families.

Partnerships

Work collaboratively across school, family and professional networks.

Group practice

Plan activities and support responsible behaviour in shared residential environments.

BOARDING CONNECTIONS UNITS

BC1 Boarding Communication (CHCCOM002 Use communication to build relationships)
Develop communication approaches that strengthen relationships with students, colleagues and families. Explore how tone, listening, clarity and preparation can build trust, particularly when conversations are difficult.

BC2 Boarding Partnerships (CHCPRP001 Develop and maintain networks and collaborative partnerships)
Build collaborative partnerships within and beyond the boarding house. Consider how families, teachers, wellbeing staff and external services contribute to coordinated and effective student support.

BC3 Boarding Activities (CHCGRP002 Plan and conduct group activities)
Plan and facilitate purposeful group activities that build connection, belonging and participation, while considering inclusion, supervision, risk and group dynamics.

BC4 Facilitating Responsible Behaviour (CHCCCS009 Facilitate responsible behaviour)
Move beyond simply enforcing rules to support positive, responsible behaviour. Develop consistent approaches to expectations, accountability, de-escalation and restorative responses.

Ideal for teams wanting stronger communication, more consistent behaviour support and better connection across the boarding community.

Safe & Ethical Boarding Short Course

Build confidence around the responsibilities that matter most

Strengthen the legal, ethical and protective practice that underpins safe and professional residential care.

Legal & ethical practice

Apply professional responsibilities, boundaries and ethical decision-making in boarding.

Child protection

Recognise, respond to and report concerns relating to children and young people at risk.

Safe workplaces

Connect WHS and family violence responsibilities to real boarding environments.

SAFE & ETHICAL BOARDING UNITS

SEB1 Legal & Ethical Boarding Practice (CHCLEG001 Work legally and ethically)
Explore how legal and ethical responsibilities shape everyday boarding decisions, including duty of care, privacy, professional boundaries, organisational policy and appropriate escalation.

SEB2 Child Protection in Boarding (CHCPRT025 Identify and report children and young people at risk)
Recognise indicators that a child or young person may be at risk and understand the responsibilities that follow. Focus on professional vigilance, disclosures, reporting and documentation.

SEB3 Safe Work Practices in Boarding (HLTWHS002 Follow safe work practices for direct client care)
Apply workplace health and safety principles to the realities of a 24-hour residential environment, including hazards, incidents, supervision, staff safety and practical risk controls.

SEB4 Boarding Response to Domestic & Family Violence (CHCDFV001 Recognise and respond appropriately to domestic and family violence)
Understand how domestic and family violence may affect young people and families. Build confidence to recognise indicators, respond sensitively and connect appropriate supports.

Ideal for induction, compliance refreshers and schools seeking a shared understanding of safe, ethical and protective practice.

Respecting Difference in Boarding Short Course

Build inclusive communities where every student can belong

Develop inclusive, culturally responsive practice and strengthen the way your boarding community supports diversity and wellbeing.

Diversity

Work respectfully with difference and consider how practice contributes to inclusion and belonging.

Cultural safety

Strengthen Aboriginal and Torres Strait Islander cultural safety within residential practice.

Mental health

Recognise mental health issues and connect appropriate support to everyday boarding practice.

RESPECTING DIFFERNCE IN BOARDING UNITS

RDB1 Working with Diversity in Boarding (CHCDIV001 Work with diverse people)
Explore how culture, identity, disability, family background, beliefs and lived experience can shape residential life. Build inclusive practice that protects dignity and strengthens belonging.

RDB2 ATSI Cultural Safety in Boarding (CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety)
Develop culturally safe practice with Aboriginal and Torres Strait Islander young people. Consider history, family, community, connection to Country and the impact of institutional settings.

RDB3 Supporting Mental Health in Boarding (CHCMHS001 Work with people with mental health issues)
Build practical confidence in supporting young people experiencing mental health challenges. Recognise concerns, communicate appropriately, understand role boundaries and contribute to coordinated support.

Ideal for schools strengthening inclusive practice, cultural safety, belonging and staff confidence in supporting student mental health.

FLEXIBLE LEARNING

Designed around boarding life

Choose the delivery approach that fits your people, priorities and timetable - from individual online learning to live whole-team training.



ONLINE

Self-paced access to eLearning, notes, on-demand webinars and online assessment through the BTA learning platform.

LIVE & SCHOOL-BASED

Live onsite or online delivery can be arranged for teams, with content contextualised to your school and professional learning priorities.

One short course can solve an immediate PL need.
Four modules can become a sustainable learning pathway.

INDIVIDUAL

Enrol in the short course most relevant to your current role or development goal.

WHOLE TEAM

Use live delivery to create shared language and consistent expectations across your staff.

PROGRESSIVE

Complete short courses over time and build recognised units towards the Certificate IV pathway.

BTA can work with your school to choose the right short course, delivery mode and sequence for your team.

BOARDING
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BTA SHORT COURSES

Choose where your team needs to grow.

Complete one short course for focused professional learning - or build a progressive pathway towards the Certificate IV in Community Services (Boarding Practice).

SHORT COURSE FEE

$500 per short course / trainee

Live school-based delivery is also available.
Contact BTA to discuss team delivery and scheduling.

- **Boarding Fundamentals**
- **Boarding Connections**
- **Safe & Ethical Boarding**
- **Respecting Difference in Boarding**

Contact us: admin@btau.com.au I 0409 011 211

Course information current October 2026. Short course units may contribute towards the Certificate IV subject to individual training plans and packaging requirements.