



Welcome Home Vietnam Veterans  
Indiana Veterans Center  
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VetsGift.com

**THANK YOU FOR VOLUNTEERING TO PRESENT THE INDIANA VIETNAM VETERANS GIFT TO A VETERAN. PLEASE MAKE SURE YOU COMPLETE ALL OF THE STEPS BELOW:**

- 1. Contact and qualify a Vietnam Era Veteran. They must be an Indiana resident and have served anytime during the Vietnam War period (1955-1975) regardless of duty station. Explain who you are and that you are excited to present them with something special.**
- 2. Have the Veteran fill out the INDIANA VIETNAM VETERANS GIFT REGISTRATION form, assist them if needed. Please make sure all questions are answered AND LEGIBLE. Ask and clarify any hard to read areas (it needs to be easy to read to be entered into our database). If they don't have an email, please try to get a relative or friends email so that we may notify them of the digital Indiana Vietnam Veterans digital yearbook coming soon. **MAKE SURE THEY SIGN THE FORM****
- 3. Have the Veteran stand up, if possible. Tell them it would be an honor if they wore our special pin. Ask them & assist them in finding a place for you to pin it (hats are very popular, jacket or shirt collar). This is a great time to ask them about their service.**

How old were you when you joined the service?

What did you like most about serving?

What was your M.O.S. (the job they did)?

#### **4. PRESENTING THE GIFT:**

**Presenters should have one of the Gifts resting in their arms and hold it during the presentation, handshake, and/or hug. This helps to focus on eye contact with each other and lets them know you have something special for them. A script is on the next page. It doesn't have to be exactly word by word, just truly spoken from the heart.**

**CALL THE VETERAN TO ATTENTION - This helps to bring the Veteran to his full attention and lets them know what is about to be said is very important. Ask him/her to stand if able (full eye contact).**

\_\_\_\_\_ (*name of Veteran*) \_\_\_\_\_ on behalf of a Grateful Nation, the State of Indiana, Welcome Home Vietnam Veterans non-profit, and the Veterans National Memorial Shrine & Museum, we want to thank you for your service in the \_\_\_\_\_ (*branch of service*) \_\_\_\_\_ during the Vietnam War years.

It was a very dark time in our history and a very difficult time for our service members. So many did *not* receive a Welcome Home. You deserve the utmost respect, honor and gratitude for your service and sacrifice. TODAY, we are here to tell you that we appreciate you. Your community loves you.

We are GRATEFUL for YOUR service to our country and your bravery. We are also teaching the next generations it is never too late to say “THANK YOU”. *Smile right at them...and say “WELCOME HOME”.*

**SHAKE THEIR HAND AND HUG THEM (if you want)**

*As you are placing the Gift in their hands (front cover facing forward), ask them to hold it in front of them and tell them it's time for the official photo. Smile....and tell them they look great or show them the photo. Many times, the spouse or friend may want to take a photo as Gift is being presented. The presenter can certainly be in photos, but the PHOTO OF THE VETERAN HOLDING THEIR GIFT is what is mandatory for the Indiana Vietnam Gift Program verification. These photos will be shared on social media and housed in the permanent archives digital version of the Indiana Vietnam Veterans Gift.*

5. Make sure to point out the benefit information inserts included. Ask them if they are receiving benefits and know who to talk to.
6. Please take a photo of them - by themselves - with them holding the *A Time To Honor* book in front of them. You can be in any other photo, but we need a photo of them only.
7. Text the **Veteran's photo including the Veterans name** to 317-549-5900 or email to: Jill@whvv.org
8. Fill out the bottom of the form with your contact information & sign it.
9. Mail the completed and signed registration to Welcome Home Vietnam Veterans. **THANK YOU SO MUCH**