



**TOWN OF VIRGIL  
BUILDING & ZONING DEPARTMENT  
1176 CHURCH STREET  
VIRGIL, NY 13045**

Kevin McMahon  
Code Enforcement Officer

Phone (607) 835-6174 X2  
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**APPLICATION FOR A LOT LINE ADJUSTMENT**

The movement of the boundary line between two lots within the same zoning district so as to divide a section from one lot (not to exceed 10% of the total size of said lot) for the purpose of consolidation of such section with the adjoining lot with the resulting in two lots meeting applicable lot specifications as per the town of Virgil Zoning Law.

Name of Applicant: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Owner's Tax Map Number: \_\_\_\_\_  
Address of Property (if there is one): \_\_\_\_\_  
Name of Adjacent Landowner: \_\_\_\_\_  
Address of Adjacent Land: \_\_\_\_\_  
Phone Number of Adjacent Landowner: \_\_\_\_\_  
Tax Map Number of Adjacent Land: \_\_\_\_\_  
Location of lot line Adjustment: \_\_\_\_\_  
Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**This application must be accompanied by a site plan showing the properties and the lot line adjustment.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Adjacent Land Owner

\_\_\_\_\_  
Fee

\_\_\_\_\_  
Code Enforcement Officer

Granted: \_\_\_\_\_

Refused: \_\_\_\_\_ for a lot line adjustment.

Reason for the Denial: \_\_\_\_\_

The two lots involved in this lot line adjustment must be surveyed and recorded at the Cortland County Clerk's Office within 90 days after the date of approval; otherwise the application will be null and void and be resubmitted for reapproval.