



Town of Virgil – Invitation to Bid

Bid Specification for One (1) 2026 Ford F-350 Super Duty Pickup Truck or Comparable Make and Model

Release Date: 12-17-2025, Published in the Cortland Standard 12-20-2025 and 12-27-2025

Bid Opening Date & Time: January 8th 2025 at the next Town Board Meeting starting at 6:30 PM

Location: Town of Virgil Town Hall, 1176 Church Street, Cortland, NY 13045

1. General Requirements

The Town of Virgil is soliciting sealed bids for one (1) new, unused 2026 Ford F-350 Super Duty Pickup Truck or a Comparable Make and Model, meeting or exceeding the minimum specifications listed below. Equivalent vehicles may be considered only if they meet all performance, dimensional, durability, and functional requirements stated herein. The Town reserves the right to determine equivalency.

All bids shall include delivery to:

Town of Virgil Highway Department: c/o the Virgil Town Clerk

1176 Church Street

Cortland, NY 13045

2. Minimum Vehicle Specifications

The vehicle offered must meet or exceed the following specifications:

A. Model & Configuration

- Model Year: 2026
- Make: Ford or Comparable
- Model: F-350 Super Duty or Comparable
- Configuration: F3D 4x4 Regular Cab DRW
- Bed Style: Styleside Pickup
- Wheelbase: 142"
- GVWR: 14,000 lb. GVWR Package (minimum)

B. Exterior

- Color: Carbonized Gray or Comparable
- Dual Rear Wheels (DRW)
- Skid Plates
- Platform Running Boards (No-charge option acceptable)

C. Interior

- Seat Type: 40/20/40 Cloth Bench
- Interior Color: Medium Dark Slate
- Trim Package: Preferred Equipment Package 623A – XLT Trim
- Audio: AM/FM Stereo with MP3 & Clock
- Connectivity Package: Includes 1-year Ford App connectivity (minimum)

D. Powertrain & Mechanical

- Engine: 7.3L DEVCT NA PFI V8 Gas Engine
- Transmission: 10-Speed Torq Shift Automatic
- Axle: 3.73 Limited-Slip Rear Axle
- Tires: LT245/75R17E BSW All-Terrain
- Alternator: 410-amp Dual Alternator
- Batteries: Dual Battery System
- Snowplow Prep Package
- Jack Included

E. Additional Required Equipment

- Upfitter Switches
- 50-State Emissions Compliance
- Job #1 Order Configuration
- CV Lot Management Features (Ford OEM or Comparable)

3. Delivery Requirements

- Unit must be delivered fully serviced, road-ready, with all manufacturer documentation.
- All warranties shall be the manufacturer's standard new-vehicle warranties.
- Delivery must occur within the timeframe stated in the bid submission (preferred: within 60 days of contract award).

4. Bid Submission Requirements

All bidders shall submit:

1. Completed Bid Form with total delivered price.
2. Specification Sheet indicating compliance with each item.
3. Warranty Information.
4. Estimated Delivery Date.
5. Authorized Dealer Certification that the vehicle is a new 2026 model-year unit.

Bids must be sealed and clearly marked:

“BID – 2026 F-350 Super Duty Pickup Truck”

Late or incomplete bids will not be accepted.

5. Award Criteria

The Town of Virgil will award the bid to the lowest responsible bidder meeting all specifications. The Town reserves the right to:

- Reject any or all bids,
- Waive informalities,
- Accept the bid most advantageous to the Town.

6. Contact Information

Questions may be directed to:

Town of Virgil Highway Department

Name/Title: Matthew Simpson

Phone: 607-310-8755