



# North Branford Potato & Corn Festival

www.northbranfordpocofestival.com

August 4, 5, & 6, 2023

## 2023 Food Vendor Application

### Festival Hours

Friday, Aug. 4 from 5 to 10 p.m.\* (1 to 4 p.m. for camp visitors only)

Saturday, Aug. 5 from 12 p.m. to 11 p.m.\*

Sunday, Aug. 6 from 11 a.m. to 5 p.m. (10 p.m. if fireworks postponed)

*\*amusements will remain open until 11 p.m.; vendors can opt to close at 10pm*

Contact Name: \_\_\_\_\_ Concession Name: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email (please print clearly): \_\_\_\_\_

Tax Identification # (or Non-Profit 501(c)3 Tax Exempt Identification #) \_\_\_\_\_

*\*Unless exempt, you must have a valid tax registration number from the State of Connecticut, Department of Revenue Services and display it at your booth. Visit [www.ct.gov/drs](http://www.ct.gov/drs) or call 800-382-9463 if you need to apply.*

Website: \_\_\_\_\_ Social Media links: \_\_\_\_\_

May we link your web address to our website: Yes  No

Can we share your Facebook page on our social media accounts? Yes  No

Item(s) being sold - subject to approval by the Festival Committee, We reserve the right to accept or decline any item (s) There may be others selling a variation of similar items or similar items.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_

Vendors must provide their own Tent.

TENT (provide dimensions and see tent requirements): \_\_\_\_\_

SELF-CONTAINED UNIT (full dimensions when fully opened, including hitch): \_\_\_\_\_

Food Truck

Pull in OR  Parallel Park (how much maneuvering is space required?):

Do you have access to a low noise producing generator you wish to use? (under 65 Db)

1332 Middletown Ave. | Northford, CT | 06472

203-484-6017 | [potatofest@townofnorthbranfordct.com](mailto:potatofest@townofnorthbranfordct.com)

Held at Augur Park, Route 22, Northford, Connecticut



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Yes OR  No, I do not have a generator that is under 65 Db

Please submit photograph of the self-contained unit as well as a layout of your setup area.

When considering this application, please remember that spaces are limited.

I, the undersigned, understand any electrical requirements (including generators) exceeding the **20 amps** provided on site will be permitted on a case by case basis and contracted through the on-site electrician and be the sole responsibility of the vendor. Every vendor space will be inspected daily by the on-site electrician and member of the Festival Committee prior to the start of the Festival and randomly during the Festival to ensure compliance with electrical requirements. All vendors must meet the electrical specifications set by the Town of North Branford upon inspection. Any vendor not adhering to the electrical specifications after more than one request to do so may risk being asked to leave the Festival premises and your vendor fee will not be refunded. **GENERATORS are ALLOWED. If your electrical needs exceed those listed, you will be billed for the additional service. If electrical needs exceed those listed below, please** contact office at 203 484 6017.

### Additional Electrical Service

- 120 voltage - 20 amps 1 outlet = \$75.00
- 120 voltage - 30 amps 1 pole = \$120.00
- 240 voltage - 20 amps 2 pole = \$135.00
- 240 voltage - 30 amps 2 poles = \$145.00
- 240 voltage - 40 amps 2 poles = \$175.00
- 240 voltage - 50 amps 2 poles = \$215.00
- 240 voltage - 60 amps 2 poles = \$235.00
- Will provide my own electricity = \_\_\_\_\_ (free)

Electrical Service:  Plug In OR  Direct Wire

List the Type of connection or plug style you currently need or use \_\_\_\_\_

List all electrical appliances . \_\_\_\_\_

Vendors that choose to use electricity from us, please note..We provide a three-prong (120 volt) electrical outlet. If not using a three-prong (120 volt) electrical outlet, you MUST provide a photograph of your electrical connection.

\_\_\_\_\_ 15' x 20' Space(amount of spaces) one 15x20 space is \$750.00 per space  
Additional space needed will be \$30/ per additional linear foot

Yes  No  Additional Electrical Service as quoted above

Yes  No  Additional Water Service for your space is (\$50) (limited spaces available ) please note, water will be on site, but not available for individual hookup or direct connections. \*\*\*\*Updated for 2023\*\*\*\*\*

A \$100.00 NON-REFUNDABLE\* DEPOSIT per space is required and final payment and insurance certificate are due no later than July 5, 2023 or you will forfeit your space at the festival.

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203-484-6017 | potatofest@townofnorthbranfordct.com  
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\$ \_\_\_\_\_

## Insurance Requirements

Vendor shall agree to maintain in force at all times during the contract the following minimum coverages and **shall name the Town of North Branford as an "Additional Insured"** on a primary and noncontributory basis to all policies. **All policies should also include a Waiver of Subrogation.** Insurance shall be written with carriers approved in the State of Connecticut and with a minimum AM Best's rating of A- VIII. In addition, all carriers are subject to approval by the Town of North Branford. Vendors must submit both a certificate of insurance and the policy endorsement page. If a vehicle is left on festival grounds, a copy of vehicle insurance is required.

(Minimum Limits)

General Liability                      Each Occurrence                      \$1,000,000

\*no exclusions for Amusement Devices

Auto Liability                      Must provide a copy of proof of insurance, personal auto declarations page.

**PLEASE NOTE:**

\* The "Town of North Branford, 909 Foxon Rd, North Branford Ct 06471" must be named as "Additional Insured" on this policy. Please submit the endorsement page in addition to the certificate of insurance.

Total Balance Due, July 5, 2023                      \$ \_\_\_\_\_



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Please note that this application is subject to approval first, once approved, 100.00 non refundable deposit is required. Spaces are very limited. Once approved, you will receive the full packet of guidelines and rules set forth by our Committee. Checks made payable to "Town of North Branford" and mailed with application and paperwork to: NB Recreation Department, attn: PoCo, 1332 Middletown Ave., Northford, CT 06472 or call 203-484-6017 to make a credit card payment. **Payments can be made online on our website.**

*\* There are No Refunds With the exception of cancellation or postponement of the full festival.*

*\*\*If your measurements are incorrect, you will be charged \$100/ extra foot. If your extra space cannot be accommodated, you will forfeit your payment.*

*\*\*\*Please call or email to confirm discounts before submitting paperwork.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Printed Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Application Approved by Festival Coordinator \_\_\_\_\_

Date \_\_\_\_\_