

CITY OF YORK, PA
Honorable Michael Helfrich, Mayor

PROPOSAL FOR STARTING A NEW BUSINESS

Please mail or return this proposal and the York Adams Tax Bureau Questionnaire to: The York Adams Tax Bureau, Employer Services Department. After your business is approved, and prior to operating, you will need to complete a Certificate of use & Occupancy application, pay the application fee & schedule an inspection at the Bureau of Permits, Planning & Zoning (see below for address). **Business that are classified as a Home Office will NOT be required to have a CO inspection; however, they must comply with Section 1304.10 Home Office of the City of York's Zoning Ordinance prior to operating.**

Exact Address of Proposed Business: _____

Is there any other business located at the same address? yes no
If Yes please list:

Is this location your home? yes no

Proposed Use: _____

Business Name: _____

Hours of Operation: _____

Days Open: _____

Number of **OFF-STREET**
parking spaces available: _____

Number of Employees: _____

Description of Proposed Business (give as much detail as possible)

If known, please supply the following information:

Previous Use of Property:

Previous Business Name:

Your Name and Phone Number:

Complete Mailing Address:

Thank You.

Please allow approximately 2 weeks for a verbal and/or written reply.

BUREAU OF PERMITS, PLANNING & ZONING
101 SOUTH GEORGE STREET YORK, PA 17401-1231 * (717) 849-2256