

# OPC-DPS 23 TOOLKIT: ADDENDUM C

## OPC-DPS 23 IMPLEMENTATION CHECKLIST/SCHEDULE



60 Host Cities • 1 Unifying Message • 1 Single Day (June 24, 2023)

<https://PassingTheTorch.World>



“The important thing in the Olympic Games is not to win, **but to take part**; the important thing in life is not triumph, but the struggle; the essential thing is not to have conquered but fought well. To spread these principles is to build up a strong and more valiant and, above all, more scrupulous and generous humanity.” - Pierre de Coubertin, Founder of the Modern Olympics

Step 1 is **REQUIRED**; Steps 2—5 are **OPTIONAL**

### REQUIRED

#### Register Individuals – OLY/PLY Athletes, City Officials, OLY/PLY Legacy Groups

- 1 ○ Individual Host City OLY/PLY stakeholders (athletes, City officials, legacy groups) complete **Registration Form** online to connect to Host City and begin to qualify Host City for OPC-DPS 23 participation.

### OPTIONAL: Host City Team Formation

- 2 ○ Stakeholders can form a **Host City Team** and identify and recruit other local Host City partners using **Host City Team Planning Document**.
- 2 ○ Host City Team can identify a ‘**Flag Bearer**’ to lead team and recruit additional team members.
- 2 ○ Host City Team submit **OPC-DPS 23 HOST CITY PARTICIPATION/SIGNATORY FORM** by **June 20, 2023** (with 3+ local OLY/PLY stakeholders to automatically qualify Host City Team for OPC-DPS 23 participation). Please email copy to Charles Altekruise **OPC-DPS 23 Program Manager** at: [calkruse@caconsult.org](mailto:calkruse@caconsult.org)

### OPTIONAL: Draft and share **Host City Proclamation** – by June 24, 2023

- 3 ○ See Proclamation Template on **OPC-DPS 23** website (Toolkit) - Please email copy to Charles Altekruise

### OPTIONAL: Plan Host City **Proclamation Event/Roll-Out** -- June 24, 2023

- 4 ○ Supporting event(s) to strengthen and enliven **OPC-DPS 23** program (depends on local resources). Please try to capture video and/or photographic images of any events and send to Charles

### OPTIONAL: OPC-DPS 23 Wrap-Up Report – by July 24, 2023

- 5 ○ 1-Page summary of **Host City OPC-DPS 23** activities (including videos/photos if possible).
- 5 ○ Please email copy to Charles Altekruise **OPC-DPS 23 Program Manager** at: [calkruse@caconsult.org](mailto:calkruse@caconsult.org)

**OPC-DPS 23 Project Coordination: Charles Altekruise OLY (USA Rowing '80 & '88, former USOPA VP)**

For more info, contact: [calkruse@caconsult.org](mailto:calkruse@caconsult.org); Mobile/WhatsApp: +1 510-913-3669; Skype: [calkruse](https://www.skype.com/user/calkruse) © 2023 PTI