



Harmony Tours
Perform Worldwide with Harmony!

866-402-9902
hello@harmony-tours.com
<https://www.harmony-tours.com>



Tomball Memorial High School Choir - Jed Ragsdale, Director - Tour Proposal - NYC + Carnegie Hall for the 2022 COA Nationals

Mar 23, 2022 - Mar 27, 2022

Thank you for letting **Harmony Tours** put together this performance tour itinerary proposal. We can't wait to hear what you think about it!

Experiencing a seamless and stress-free tour is important to us! To lessen the financial burden of collecting or tracking funds, we offer online tour registration and accept individual progress payments from your tour participants. So, you won't have to act as the "banker" for your group, any fundraising monies can also be distributed when accompanied by a distribution list.

We are also pleased to introduce travel cancellation coverage (cancel for any reason). This industry-leading, cost-effective coverage will give you and your group, "peace of mind" when traveling with **Harmony!**

Please review carefully your itinerary, pricing, tour inclusions and exclusions, payment schedule, cancellation schedule, as well as the Terms and Conditions for this tour. If any modifications are needed, please contact us to further tailor your tour to meet your music education tour goals. Once you are happy with the itinerary, your signature is requested to confirm all details.

We can't wait to get started with you!

Trip Summary

March 23 - Wednesday

Depart George Bush Airport (Round Trip Airfare Estimate Included)

Arrive at NYC Area Airport - Meet Your Dedicated Tour Guide

Arrive & Check Into Hotel

March 24 - Thursday

Inclusive Breakfast at Hotel

Take a Bus Tour of Manhattan

Visit 9/11 Memorial

Enjoy Free Time for Lunch on Your Own At Hudson Eats in Brookfield Place (not included)

Visit Top of the Rock at Rockefeller Plaza

Ellen's Stardust Diner (availability permitting)

Attend a Broadway Show

Return to Hotel

March 25 - Friday

Inclusive Breakfast at Hotel

Queens College - Aaron Copland School of Music

Participation in the 2022 COA Nationals for Top Choirs - Festival Day

Boxed Lunch During Your Break

Depart Queens College

Inclusive Group Dinner at Carmine's Italian Restaurant (or Similar)

Broadway Show

Return to Hotel

March 26 - Saturday

Inclusive Breakfast at Hotel

2022 COA Nationals for Top Choirs - Massed Choir Rehearsal - in Manhattan

Lunch on Your Own (not included) and Free Time

Early Dinner On Your Own

Harmonic Convergence Concert Performance in Carnegie Hall

Group Photo at Duffy's Square

Return to Hotel

March 27 - Sunday

Inclusive Breakfast at Hotel

Choose Your Own Adventure in NYC! (Central Park, Free Time, Shopping!)

Depart for Home

March 23 - Wednesday



Depart George Bush Airport (Round Trip Airfare Estimate Included)

We will book a flight that departs in the evening after school.

Round trip airfare estimate included. When you are ready to proceed with your tour, we will book an air block and send a tour agreement with final pricing.



Arrive at NYC Area Airport - Meet Your Dedicated Tour Guide



Arrive & Check Into Hotel



March 24 - Thursday



Inclusive Breakfast at Hotel



Take a Bus Tour of Manhattan

Your dedicated Harmony Tours guide will guide the group through a bus tour of the island of Manhattan. The tour will include Central Park, Rockefeller Center, Times Square, Greenwich Village, Lower Manhattan and Wall Street.



Visit 9/11 Memorial

As a monument to human dignity, courage, and sacrifice, the 9/11 Memorial & Museum honors the nearly 3,000 people killed in the terrorist attacks of September 11, 2001 and February 26, 1993, recognizes the courage of those who survived, and salutes those who risked their lives to help others.



Enjoy Free Time for Lunch on Your Own At Hudson Eats in Brookfield Place (not included)



Brookfield Place, built and still commonly referred to as the World Financial Center, is a shopping center across West Street from the World Trade Center in the Battery Park City neighborhood of Manhattan. Overlooking the Hudson River, the mall features over 20 dining spots, including places to grab a famous NYC bagel, sandwiches, tacos, and so much more for lunch on your own!



Visit Top of the Rock at Rockefeller Plaza

Upon arrival at 30 Rockefeller Plaza, the Group will proceed to the sky shuttles which will take you from the mezzanine to the 67th floor observation deck. The atmosphere at Top of the Rock is one of comfortable elegance, echoing the classic art deco style of Rockefeller Center, while moving boldly into the future. The observation deck itself is split into three levels, the first of which is enclosed, with two open-air terraces. The second two are open. The third level, the 70th floor, has a particularly majestic, unobstructed, 360 degree view of New York City and beyond.



Ellen's Stardust Diner (availability permitting)

A short walk from Broadway, Ellen's Stardust Diner is a unique restaurant experience featuring an unforgettable dining facility, great food, singing wait staff and variety shows that perform nightly.



Attend a Broadway Show

We'll coordinate with you to pick a musical that will entertain and enthrall your students!



Return to Hotel



March 25 - Friday



Inclusive Breakfast at Hotel



Queens College - Aaron Copland School of Music



Participation in the 2022 COA Nationals for Top Choirs - Festival Day

Today, the Choir will join choirs from across the country for the Festival Day of the **2022 COA Nationals for Top Choirs**. During the day, the group will enjoy an **adjudicated performance**, a **full-hour clinic** with one of COA's world-class clinicians, a scheduled **observational opportunity** (watch another choir perform), **COA's xChange workshop** (during which you'll sing for and with other choirs from around the country), and our **Broadway 101 workshop** - all in the beautiful Aaron Copland School of Music at Queens College.



Boxed Lunch During Your Break

We will arrange to have a boxed lunch delivered for your group at Queens College.



Depart Queens College



Inclusive Group Dinner at Carmine's Italian Restaurant (or Similar)



Broadway Show

We'll coordinate with you to pick a musical that will wow and enthrall your students!



Return to Hotel

March 26 - Saturday



Inclusive Breakfast at Hotel



2022 COA Nationals for Top Choirs - Massed Choir Rehearsal - in Manhattan

Today, your group will join choirs from around the nation to rehearse your massed choir pieces with our Principal Conductor. During rehearsal, your massed choir will work with the Principal Conductor on 3 octavos selected by the conductor, *and* the newly-commissioned **world-premiere** from our Composer-in-Residence written specifically for this event. This rehearsal is for a few hours either in the morning or early afternoon (depending on which massed choir you are assigned). The other block of time will be free time to relax or explore Central Park and Manhattan on your own.



Lunch on Your Own (not included) and Free Time

This time will be set aside for lunch and free time for exploring Manhattan!



Early Dinner On Your Own



Harmonic Convergence Concert Performance in Carnegie Hall

Finally the moment you've worked so hard for - performing at the world famous Carnegie Hall!

Prior to the concert, we will give your group approximately 30 min on stage at Carnegie Hall for sound check and final rehearsal.

Concert time is at 6:00 pm and it will be **AMAZING!**



Group Photo at Duffy's Square



Return to Hotel

March 27 - Sunday



Inclusive Breakfast at Hotel



Choose Your Own Adventure in NYC! (Central Park, Free Time, Shopping!)

Lunch today will be on your own at your selected attraction.



Depart for Home

Tour Package Inclusions

In addition to the specific accommodations, transportation, sightseeing, events, and/or meals indicated in the Tour Itinerary above, the Group's tour package also includes:

- **Complimentary Tour Package for Director and/or Adult Chaperones at Double Occupancy.** Unless otherwise noted, our standard Complimentary Tour Package Ratio is 1 Complimentary Tour Package for every 20 paid participants.
- Individual payments accepted (group payments are not required) through our dedicated payment portal.
- Tour led by a professional, highly-qualified Tour Guide(s) from Harmony Tours.
- Tour package pricing also includes the following gratuities and fees: (1) hotel portorage, if applicable; (2) bus driver gratuities; (3) inclusive meal service gratuities; and (4) tour guide gratuities, if applicable.
- Dedicated access to the Harmony Tours Travel App for smartphones before, during, and after tour. Travel App offers (1) Group Mapping (located travelers and navigate with confidence); (b) Group Texting (one-way text your entire group, sub-groups, and/or individual travelers); (c) Share Documents (itineraries, safety protocols, etc.); (d) Group Photo Gallery (share pictures as a group, download to devices, share with family & friends); and (e) Post-Tour Keepsake Video of Tour (professionally curated from your crowdsourced photos within the app during the tour).
- All tour funds held in an FDIC-insured Client Trust Account until either (a) paid to a tour supplier; or (b) tour concludes.
- Professional Tour Operator's Errors & Omissions Insurance in the amount of \$1 million per occurrence / \$3 million aggregate.
- Affordable Cancel For Any Reason Travel Insurance (optional) offered and **HIGHLY RECOMMENDED**. Premium must be paid with first payment (deposit).

Tour Package Rates Based on Occupancy

Rate per Person @ QUAD Occupancy:	\$1,998.00
Rate per Person @ TRIPLE Occupancy:	\$2,189.00
Rate per Person @ DOUBLE Occupancy:	\$2,348.00
Rate per Person @ SINGLE Occupancy:	\$2,822.00

Progress Payment Schedule

Payment #	Payment Due Date	Quad Pmt Due	Double Pmt Due
1 (Deposit)	September 15, 2021	\$399.60	\$469.60
2	October 13, 2021	\$399.60	\$469.60
3	November 10, 2021	\$399.60	\$469.60
4	December 9, 2021	\$399.60	\$469.60
5	January 22, 2022	\$399.60	\$469.60
6	N/A	\$0.00	\$0.00
7	N/A	\$0.00	\$0.00
8	N/A	\$0.00	\$0.00
9	N/A	\$0.00	\$0.00
10	N/A	\$0.00	\$0.00
11	N/A	\$0.00	\$0.00
12	N/A	\$0.00	\$0.00
13	N/A	\$0.00	\$0.00
Total:	5	\$1,998.00	\$2,348.00

Cancellation Schedule

Cancellation Date Range				Cancel %	Cancellation		
					Quad	Double	
Up to 121 Days Prior to Departure:				November 22, 2021	0%	\$0	\$0
From 120 Days to 90 Days:	November 23, 2021	To	December 22, 2021	20%	\$400	\$470	
From 89 days:	December 23, 2021	To 60 days:	January 21, 2022	25%	\$500	\$587	
From 59 days:	January 22, 2022	To 30 days:	February 20, 2022	50%	\$999	\$1,174	
From 29 Days:	February 21, 2022	To	End of Tour	100%	\$1,998	\$2,348	

Additional Terms & Conditions

1. **PAYMENT TERMS.** Payments to Harmony Tours ("HT") may be made via the payment portal website link provided to the Group Leader. Accepted forms of payment are ACH (electronic bank transfer, convenience fee of 1%, plus \$0.30 per transaction), credit/debit card (3.9% credit card fee, plus \$0.30 per transaction), or AMEX (4.9% card fee, plus \$0.30 per transaction). Payments may also be made via cashier's check / money order payable and mailed to:

HARMONY TOURS, 1001 East Harmony Rd, Ste. A-300, Fort Collins, CO 80525

Payments must be made by the payment dates listed or a \$50 penalty will be assessed, and participant may be placed on the waitlist for the tour. Reservations and prices are not guaranteed until Harmony Tours has received the deposit set forth in the Progress Payment Plan in this Tour Agreement.

2. **AIR-INCLUSIVE TOUR PACKAGES.** All air-inclusive tour package rates are based on current lowest rates of airfare. Airlines officially publish fares 330 days prior to departure. We will monitor flights and fares in the event we are able to secure lower rates. Please note that variable factors may exist which may increase or decrease the final price, including, but not limited to: 1) the actual cost of airfare when booking flights for the group; 2) fuel surcharges and taxes passed along by the airline at the time of ticketing between 30–45 days prior to travel; and 3) final number of paying travelers with a minimum of 35 per bus. Actual airfare and trip price are contingent upon rates available when booking flights for the group and will be invoiced accordingly. If a group falls outside of minimum group size, Harmony Tours retains the right to re-cost the tour based on actual passenger count.
3. **EXCLUSIONS.** Unless otherwise set forth in a writing and signed by both parties, the following are expressly excluded from this tour package: (1) checked baggage fees; (2) excess or over-sized instrument or baggage fees; (3) roll-away beds; (4) instrument or equipment rental; and (5) meals and/or admissions not indicated in the itinerary.
PLEASE NOTE: Airline baggage policies vary and are subject to change. Current customary baggage fees are \$25-\$35 or more for the first checked bag, and \$25-\$50 for the second checked bag. The airlines require that ALL baggage fees be paid at check-in (we are not allowed to pre-pay baggage fees). **BAGGAGE FEES ARE NOT INCLUDED IN THE PACKAGE PRICE.**
4. **MODIFICATION OF TERMS.** All terms of this agreement, including payment deadlines, must be adhered to unless HT authorizes, in writing, a modification of the terms of this agreement.
5. **CHAPERONES.** Groups with participants under 18 years of age must be chaperoned by teachers, school administrators, parents, faculty or school staff members over the age of 25.
6. **CANCELLATIONS.** Harmony Tours will only accept cancellations made in writing. Written cancellation requests must be in writing and emailed to hello@perform-worldwide.com. The cancellation fees in the schedule set forth above will be increased by any non-refundable deposits or payments made by HT which can include but are not limited to airline tickets, festival fees, and/or theater tickets. Please allow up to six weeks for refunds.
7. **INDEPENDENT CONTRACTOR STATUS.** Worldwide Performance Group LLC, (dba Harmony Tours) acts as independent contractors for the owners and operators of transportation, accommodations, venues, and other related tour services.
8. **RATES & AVAILABILITY.** All rates quoted herein are based on information provided by the group and by relevant tour suppliers. Additions or other changes to this tour by the group may also change the cost of the trip.
9. **RIGHT OF REFUSAL.** Harmony Tours reserves the right to refuse admittance to any participant who is out of control, under the influence of drugs and/or alcohol or any other controlled substance, and/or poses a threat to other group members or the trip as a whole or to any member of the general public.

- 10 **CONTRABAND ITEMS.** No illicit drugs or other controlled substances, alcohol, firearms, explosives, flammable items or any other illegal substances or articles of a dangerous nature are allowed on the tour at any time. The group shall be liable for any and all damage resulting from the use or possession of any of the items listed above. Harmony Tours and its representatives reserve the right to have confiscated all such items brought on the trip or in the possession of any participant.
- 11 **MISCONDUCT DURING TRIP.** Any misconduct, illegal gambling, possession of unauthorized alcohol, or illegal drugs or other controlled substances, firearms, explosives, flammable items or any other illegal substances or articles of a dangerous nature will not be tolerated and an immediate return to the pick up point may be ordered by the driver, the motor coach company, the airline, or Harmony Tours, in which event no refunds will be given for unused items.
- 12 **DRIVER DUTIES.** The driver of each motor coach utilized shall be in complete control of his/her motor coach and shall have the right to deviate from the route set forth in this itinerary where the driver determines at his/her sole discretion that such deviation is necessary for the safety or comfort of the trip participants.
- 13 **MOTOR COACH CAPACITY LIMITATIONS.** The Chaperones for each motor coach utilized will conduct a passenger count each time the group boards their motor coach(es) and shall confirm with the driver before departure that all participants (including all Chaperones) are on board. The group shall not at any time carry passengers in excess of the stated limit for the motor coach utilized. Only passengers on the official group manifest are permitted to ride on the motor coach(es) at any time during the trip.
- 14 **MINIMUM PARTICIPATION.** We have priced your tour in accordance with your best estimate for number of travelers. If your tour includes transportation via motor coach, we will reserve the number of motor coaches needed based on your estimate. As such, if your group drops below, or goes above the original estimate, each participant may incur an "empty seat supplement" to cover any unused or under-utilized motor coach seats we have arranged (relative to the number of seats originally contracted). We will notify you of any empty seat supplement once you provide final passenger counts to our office. Empty seat supplements must be paid with or prior to the final payment due date for your tour. We will do our best to work with you to avoid any empty seat charges.
- 15 **REPAIRS OF DAMAGE CAUSED DURING THE TRIP.** Any and all repairs necessary to correct damage caused by the group or any of its members will be performed by the affected company at the then-current outside shop rate or by any outside agent selected by the company to perform the needed repairs. The affected company shall have the sole discretion to choose the method and provider of required repair services. The group shall be invoiced for any repair services made necessary due to actions of the group or any of its members.
- 16 **EXCESS CLEANING CHARGES.** The group shall be subject to a **MINIMUM** cleaning charge of \$50.00 per person if a motor coach or hotel room requires anything more than normal cleaning at any time during the trip or upon completion of the trip.
- 17 **RESTRICTIONS ON ITEMS BROUGHT ON TRIP.** Personal audio and/or video equipment may only be used with headphones during the tour. No ice chests, trash cans, luggage, bags or other objects may be placed in the aisle of the motor coach while the motor coach is in motion.
- 18 **MOTOR COACH RULES.** Please do not stand in the aisle of the motor coach when it is in motion. There is no smoking on the motor coach at any time. Please ensure that all members of the group are present and ready to depart at each of the times set forth for departure in this itinerary. Harmony Tours and the motor coach company are not responsible for late passengers. Neither refund, nor exchange is authorized for participants who miss a scheduled departure.
- 19 **FORCE MAJEURE.** Harmony Tours cannot be held responsible for extraordinary occurrences beyond its control, which may cancel or limit your scheduled event(s). Harmony Tours will not be responsible for delays or cancellations due to heavy traffic, road construction, accidents, severe weather or other acts of God. If additional time is required by the group to complete the trip due to any of these factors, additional charges may apply. Harmony Tours reserves the right to substitute comparable transportation, accommodations and attractions without notice if it deems that such substitution will be in the group's best interest.
- 20 **Harmony Tours offers the industry-leading travel insurance option of "Cancel For Any Reason." Although we are not legally allowed to require participants to take this insurance, WE HIGHLY, HIGHLY RECOMMEND THAT ALL PARTICIPANTS DO SO!!!**

- 21 TRAVEL INSURANCE.** Cancel for any reason trip cancellation coverage insurance coverage is available and strongly recommended. This important, low-cost protection can save participants money if they are forced to cancel or alter their trip for any reason. Provided by Travel Insured, Cancel for any Reason Coverage (or, CFAR) gives you peace of mind in case you need to cancel the trip, or the trip gets cancelled outside of your control. In the event such coverage is initiated, CFAR insurance pays you back seventy-five percent (75%) of any money you've paid for the trip that wasn't refunded to you by Harmony Tours and its suppliers. Details are available from Harmony Tours on request.
- 22 **LIMITATION OF LIABILITY.** Should a scheduled time or event be missed due to any fault of Harmony Tours, Harmony Tours will not be liable for any losses other than the cost of the event. Harmony Tours is not responsible for lost or stolen baggage or any other personal items brought on the trip. Once Harmony Tours issues and delivers travel or other documents, i.e., admission tickets, meal coupons, airline tickets, etc., these documents become the sole responsibility of the participant. Harmony Tours shall not be responsible for replacements of or refunds for lost or stolen documents. Harmony Tours shall have access to all parental and/or medical release forms collected by the school or organization and pertaining to this tour.
- 23 **BREACH OF CONTRACT BY GROUP.** In the event the group breaches this contract, World Performance Group shall retain all payments made by the group in order to partially offset the resulting damages. Harmony Tour's damages shall in no event be deemed to be less than such payments on account. Its retention of such payments shall not relieve the group of any additional liability to Harmony Tours under this agreement.
- 24 **GOVERNING LAW & RESOLUTION OF DISPUTES.** This agreement shall be governed by and interpreted pursuant to the laws of the State of Colorado. Any dispute between the parties, or any of them, as to the interpretation or enforcement of any provision of this Agreement, or for any claimed injury, loss or damage sustained while on the trip, shall be resolved by binding arbitration, which shall be conducted in Larimer County, Colorado, in accordance with the Commercial Rules of Arbitration of the American Arbitration Association then in effect.
- 25 **LEGAL FEES.** Any and all legal fees incurred by Harmony Tours in collecting fees for services as set forth in this contract or for any damages incurred due to a breach of this contract or due to damage caused by the group while on the trip are the responsibility of the group.
- 26 **PHOTOGRAPH / VIDEO.** Initiating enrollment in this tour grants Harmony Tours and its employees, agents and assigns the right to photograph the participants during the course of the tour and to use the photo and/or other digital reproduction for publication / advertising purposes and waives any rights of compensation or ownership thereto. Travel without signature implies permission granted.
- 27 **FULL & COMPLETE AGREEMENT.** This agreement represents the full, final and complete agreement between Worldwide Performance Group, LLC (dba, Harmony Tours) and the group for the tour package set forth above. All prior written and/or oral agreements with respect to the tour package are superseded by this agreement. Any modification or addition to this agreement must be in writing and signed by both parties. Changes including but not limited to itinerary, flight lists, ticket/admission purchases, number of hotel rooms, and number of passengers cannot be made within 30 days of departure, without express, written consent from Harmony Tours.