



# Customer Account Application Form



<b>Company Details</b>			
Registered Co. Name:		Company Reg:	
Trading Name:		Incorporation Date:	
Registered Office		VAT Number:	
		Company Type:	Sole Trader: Yes / No? Partnership: Yes / No? LTD/PLC: Yes / No? Government: Yes / No?
	Postcode:		
Correspondence Address (If different from above)		Industry Sector	
		Website	
	Postcode:		
Collection Address		Payment Terms	Direct Debit
		Annual Turnover	
	Postcode:		
<b>Primary/Operations Contact Information</b>			
Name:		Telephone:	
Position in Company:		Mobile:	
E-Mail:		DDI:	
<b>Accounts Payable Contact Information</b>			
Name:		Telephone DDI:	
Position in Company:		Invoice Email	
E-Mail:		Statement Email:	
<b>Directors Information/Business Owner Information</b>			
Name		Title:	
Name		Title:	
Name		Title:	
Name		Title:	
<b>Account Requirements</b>			
Estimated Weekly Spend:	£	Payment By:	DIRECT DEBIT
Credit Limit Requested:	£		
Direct Debit is our default payment method, other electronic payments methods can be requested and will be reviewed by the Credit Manager. Any decision on alternative payment methods, is subject to an exemplary credit score/rating and approval of the Credit Manager			

## Fast Forward Direct Ltd

Trading Address: Unit 3 Spalding Road Business Park, Bourne, PE10 9LF

Head office: Unit 13 Titan Drive, Fengate, Peterborough, PE1 5XN

Telephone: 01733 231111 (option 1)

Email: [cust.serv@fastforwarddirect.co.uk](mailto:cust.serv@fastforwarddirect.co.uk)



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## Acceptance of Terms

- Payment terms are strictly 30 days from document date, (unless otherwise agreed in writing), collection via direct debit.
- Overdue accounts may result in your account being placed on stop.
- Cancellation of a "Direct Debit Instruction" is a deviation from the default payment method and will result in the account being placed on stop.
- Invoice queries must be raised within 7 days from date of invoice.
- All transactions and parcels shipped via Fast Forward Direct will be in accordance of our Terms and Conditions. To view these please click on the following link <https://www.fastforwarddirect.co.uk/terms-of-service/> - You can then also download a copy.
- Annual and additional rate increases, levies and surcharges will be increased from time to time and calculated based on increases in our costs.
- All account invoices will be subject to a fuel surcharge at current rate.

### I CONFIRM

- That I have read and understood the terms and conditions above and I am authorised to sign and accept the agreed terms.
- That we agree to the payment terms and collection method.

Signature:		Position:	
Print Name:		Date:	

## Internal Use Only

### Credit Control (Office Use Only)

Date Opened:		Terms Set	30 days
Credit Limit Set		Direct Debit Link	<a href="https://pay.gocardless.com/BRT0002ZH8JM1PR">https://pay.gocardless.com/BRT0002ZH8JM1PR</a>
Payment Method		Date DDI Sent	
Quickbooks Setup		DOS Setup	Sameday
Easy Trans Setup		Rate Setup	
Capitalise Score			

### Operations Control (Office Use Only)

Portal Setup		Allocate Collection Time / Driver	Sameday
Messages Enabled		Email Log-In & Password	
Activate NON-FFD	Sameday	Stationary Start Pack	Sameday
Tick Local Services	Sameday	Training Visit Arranged	Sameday
Unwanted Services	Sameday	Template Required	
Saturdays (S & W)	Sameday	Checked Consignment Trading	

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