

**REGULAR MEETING  
CITY OF VIENNA  
CITY COUNCIL MEETING  
VIENNA CITY HALL  
205 North 4<sup>th</sup> Street  
November 19, 2025  
6:30 P.M.**

The City Council of the City of Vienna met in regular session, Wednesday, November 19, 2025 at Vienna City Hall with the following members and guests:

**ELECTED/APPOINTED OFFICIALS PRESENT:**

Steve Penrod, Mayor  
Ron Pitts, Alderman  
Austin Tuey, Alderman  
Angela Moore, Alderman  
Melissa Hill, Alderman  
Alan Racey, Alderman  
Tim Elliott, Alderman  
Aleatha Wright, Clerk  
Jim Miller, Police Chief  
Justin Hartline, City Supt

**GUESTS**

Brian & Gina Carey  
Michael Pietrowski  
Kathy Graves  
Mary Harris  
Jennifer Jacobsen  
Tina Penrod  
Joe Emery  
Jose Botello  
Nathan Hiatt

There being a quorum, Mayor Penrod called the meeting of the Vienna City Council to order at 6:30 p.m.

**NEW BUSINESS**

Alderman Hill made a motion to Authorize and Approve the Omnibus Consent Agenda consisting of the November 5, 2025 Meeting Minutes, the Warrant (\$18,816.26) and the October Treasurer Report. Alderman Tuey seconded the motion. All in favor, motion carried.

Kathy Graves was present on behalf of Johnson County 911. Graves said per state regulation,

address corrections were being made county-wide, starting in Vienna. Graves stated that they apologize for the inconvenience to residents but said they could lose funding for 911 services if state guidelines are not followed. Graves said the county was also notifying residents by mail of the county ordinance to post visible house numbers.

Council then reviewed a Johnson County 911 letter for an existing North 6th address change to be amended. The council was in consent for the city to accept and adopt the new address.

Michael Pietrowski, Executive Director for Shawnee Mass Transit, was present to discuss a proposal for an annual city contribution to assist with increasing ridership. Pietrowski said SMT made an average of 17-20 trips per day in town and would like to be able provide one out of town trip per week to Walmart. Pietrowski said if the city contributed \$6,000.00 annually, anyone in the city would be able to ride the shuttle for free Monday through Friday. Pietrowski explained SMT was reaching out to other towns as well for partnership as there was limits on grant funds and service contracts. Council questioned Pietrowski of the overall operations of SMT and how the city's contribution would specifically apply to city residents. There was a general consent to start with a 6-month donation of \$3,000.00, requesting a progress report at that time to determine whether to continue funding. Pietrowski would send a contract to the city.

Tina Penrod was present to discuss modifications to the annual Vienna Fall Festival. Penrod reviewed several options to council that included adding a car show, changing the location of vendors and making adjustments to the parade. Jennifer Jacobsen commented on taking responsibility for the vendor portion of the event. Council reviewed and discussed options. Penrod requested guidance on the event before the end of the year.

Council reviewed a TIF Proposal from JBNH Properties, LLC-Jose Botello and Nathan Hiatt. The proposal included existing renovation and repairs to 305 Main Street, including an updated façade and three short-term rental units (Airbnb-style) with a project cost of \$62,000.00. After discussion and reviewing funding options, Alderman Tuey made a motion to select a reimbursement rate of 20% (\$12,400.00). Alderman Pitts seconded the motion. All in favor, motion carried.

Alderman Pitts made a motion to Authorize and Approve Ordinance 25-09, An Ordinance Authorizing the Execution of Amendment No. 1 to the Intergovernmental Agreement between the City of Vienna and Vienna Elementary School District No. 55 Regarding the Distribution of TIF Revenues from Vienna TIF #1. Alderman Hill seconded the motion. All in favor, motion carried.

Alderman Racey made a motion to Authorize and Approve Ordinance 25-10, An Ordinance Authorizing the Execution of Amendment No. 1 to the Intergovernmental Agreement between the City of Vienna and Vienna High School District No. 133 Regarding the Distribution of TIF Revenues from Vienna TIF #1. Alderman Moore seconded the motion. All in favor, motion carried.

Alderman Pitts made a motion to Authorize and Approve Tax Levy Ordinance 25-11 for the 2025 current fiscal year. Alderman Hill seconded the motion. All in favor, motion carried.

Alderman Racey made a motion to Authorize and Approve the City Insurance Renewal through

ICRMT for policy year December 1, 2025-December 1, 2026- \$109,984.00 (Various Funds)  
Alderman Elliott seconded the motion. All in favor, motion carried.

Alderman Moore made a motion to Authorize and Approve two quotes from Municipal Equipment Company, Inc. totaling \$9,315.21 (Sewer Funds) for a sewer lift station upgrade at the location of 709 East Vine. Alderman Tuey seconded the motion. All in favor, motion carried.

### **PUBLIC COMMENT**

Joe Emery announced an Open House event at the Art Gallery from 4-6 p.m. Saturday, November 22<sup>nd</sup>.

### **ELECTED/APPOINTED OFFICIALS**

Police Chief Miller informed council the department was looking to purchase a SIM card subscription through Verizon for data access in police vehicles. Miller also said the two speed trailers that would be purchased through a grant would not be added to the flock system subscription due to cost. Speed trailers would be placed on the next meeting agenda for purchase.

Alderman Racey commented on the 100/50 mile run that took place on November 8<sup>th</sup>, mentioning Rusty's Home Center provided additional parking for the event. Racey mentioned that Johnson County 2000 discussed installing signage along their property on 146 East.

Alderman Pitts thanked librarian, Margaret Mathis for the holiday employee lunch. Pitts also commented on installing a sidewalk along the east side of Hwy 45 North, if future grants funds become available.

Alderman Tuey said he reached out to Jason Grant concerning 2026 fireworks display quote.

Mayor Penrod said the owner of the dilapidated building involved in the recent roof collapse on North 4<sup>th</sup> St. was contacted and provided information that he sold the building per a quick claim deed years ago. That individual was contacted and the deed was never legally filed. The city looked to take possession of the building with guidance from the city's attorney.

Penrod said VHS was working on fabricating the sign for the roundabout.

As there was no further business to discuss, Alderman Tuey made a motion to adjourn. Seconded by Alderman Moore. Mayor Penrod declared the meeting adjourned at 7:48 p.m.

**For APPROVAL:** December 3, 2025

  
Steve Penrod, Mayor

  
Aleatha Wright, City Clerk