

**CITY OF VIENNA
CITY COUNCIL MEETING
VIENNA CITY HALL
205 North 4th Street
December 3, 2025
6:30 P.M.
AGENDA**

1. Mayor Calls Meeting to Order.

2. Roll Call:

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

NEW BUSINESS

3. Omnibus Consent Agenda

- Approval of the November 19, 2025 Meeting Minutes
- Approval of the Warrant

Motion_____ **Seconded**_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

4. Authorization and Approval of Contractual Agreement for the Provision of Transportation Services to the City of Vienna. The City of Vienna will provide a single contribution of \$3,000.00 to Shawnee Mass Transit (1/2 General Fund,1/2 Community Fund) Effective: January 1, 2026

Motion_____ **Seconded**_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

5. Authorization and Approval of quote for 2- Speed Alert Radar Message Sign Trailers for the police department. All Traffic Solutions-\$26,600.00(General Funds)

Motion_____ **Seconded**_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

6. Authorization and Approval of \$500.00 (General Funds) for loading cost of concrete removal at demolition site of 306 Vine St.

7. 2026 Vienna Fall Festival-Decision on proposed modifications

8. Employment: SRO/Part time officer for Police Department:

Motion_____Seconded_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

9. Employment: Gas Supt. for Public Works Department

Motion_____Seconded_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

10. **PUBLIC COMMENT/ADDITION TO THE AGENDA**

11. **ELECTED/APPOINTED OFFICIALS**

- Aleatha Wright, City Clerk
- Justin Hartline, City Supt
- Michelle Meyers, Treasurer
- Jim Miller, Chief of Police
- Brent Williams, Fire Chief
- City Council
- Steve Penrod, Mayor

12. **Adjournment:**

POSTED: 12-01-25

BY: 



SHAWNEE MASS TRANSIT DISTRICT

100-102 SMART DRIVE, VIENNA, ILLINOIS 62995 • Phone: 618-658-8380/866-577-6278 Fax: 618-658-8398

CONTRACTUAL AGREEMENT FOR THE PROVISION OF TRANSPORTATION SERVICES TO The City of Vienna

PURSUANT TO THIS AGREEMENT, entered this 1st day of January , Two Thousand Twenty-Six (2026)

BETWEEN: Shawnee Mass Transit District -AND- City of Vienna
100 Smart Drive 205 N 4th Street
Vienna, Illinois 62995 Vienna, Illinois 62995

The purpose of this Agreement is to expand public transportation access for individuals who reside within the Vienna city limits by providing free in-town transportation service and a weekly grocery transportation option.

1.0 BACKGROUND:

- 1.1 City of Vienna is a municipality located in Johnson County Illinois.
- 1.2 Shawnee Mass Transit District (hereinafter "Transporter") carries on a business primarily consisting of public transportation.

2.0 PURPOSE:

- 2.1 Shawnee Mass Transit District will provide no cost public transportation service on the Vienna In-Town route for all individuals residing within the City of Vienna. The service will be open to the general public and will operate in accordance with Shawnee Mass Transit District's established service policies and schedules. The City of Vienna's financial contribution will be used to support the eligible operating expenses required to provide this service, including staff wages, fuel, vehicle operations, and other allowable operating costs.
- 2.2 The Vienna In-Town service hours will be Monday through Friday from 9:00am until 1:00pm.
- 2.3 Riders will need to call in twenty-four (24) hours in advance to set up the pickup time, address, and destination. For Monday schedules, riders will need to call Friday.
- 2.4 Once each week, Shawnee MTD will provide a scheduled grocery transportation service from Vienna to the Walmart located in Anna Illinois. This service will include the following:
 - Door-to-door pickup for residents within the Vienna city limits
 - Transportation to Walmart in Anna, Illinois
 - Ninety minutes designated for shopping

- Return transportation to each rider's residence or original pickup location

The scheduled day and time of this service will be established by Shawnee MTD and will remain consistent unless operational needs require an adjustment.

This grocery transportation trip will be provided in place of the Vienna in-town service during that time period. Upon return to the City of Vienna, Shawnee MTD will resume the Vienna In-Town service according to the established route schedule.

- 2.5 Transportation services provided under this agreement are subject to vehicle availability, staffing, weather and Shawnee MTD operational policies. This agreement does not guarantee a minimum or maximum number of riders or passengers.
- 2.6 Shawnee MTD shall maintain ridership and operational records related to the services provided under this Agreement and will make summary information available to the City upon request.
- 2.7 The Transporter reserves the right to determine the size, driver assignment, routing, and scheduled stops for the vehicles used.
- 2.8 The Transporter reserves the right to cancel or alter scheduled services upon the occurrence of inclement weather which poses a danger to riders, operators or vehicles.
- 2.8 The Transporter agrees to maintain all required transit insurance coverage and to provide the City of Vienna with evidence of such coverage.
- 2.9 The Transporter agrees to comply with all applicable federal, state, and local regulations including IDOT, DOAP program requirements, FTA rules, ADA, HIPAA, and Title VI of the Civil Rights Act.
- 2.10 The City of Vienna shall indemnify and hold harmless the Transporter for any negligent acts by the residents of the City of Vienna. Likewise, the Transporter shall indemnify and hold harmless the City of Vienna for any negligent acts by the Transporter's principals, staff, drivers, or volunteers in connection with the performance of this contract.
- 2.11 All transportation services under this Agreement will be open to the general public and will not discriminate on the basis of race, color, national origin, sex, age, disability, or any other protected class.

3.0 COMPENSATION

The City of Vienna agrees to provide a financial contribution in the amount of:

- Five Hundred Dollars (\$500.00) per month, or
- Three Thousand Dollars (\$3,000.00) if paid as a single contribution

Payments may be issued monthly, quarterly, or lump sum at the City's discretion.

4.0 TERM OF AGREEMENT

The term of this Agreement shall commence on the date of execution and continue for a period of six months, which in this case will be until June 30th 2026, subject to early termination by either party as otherwise provided in this Agreement.

5.0 MODIFICATION OF AGREEMENT

Any amendment or modification of this Agreement or additional obligation assumed by either party in connection with this Agreement will only be binding if evidenced in a writing signed by each party or an authorized representative of each party.

6.0 TERMINATION OF AGREEMENT

Either party may terminate this agreement without cause upon 60 days written notice by the terminating party.

IN WITNESS WHEREOF the parties have duly executed this Agreement this _____ day of _____, Two Thousand Twenty-Five (2025).

City of Vienna

Shawnee Mass Transit District

Signature

Signature

Title

Title

Date

Date



**Mail Purchase
Orders to:**

3100 Research Dr.
State College, PA
16801

All Traffic Solutions Inc.
PO Box 221410
Chantilly, VA 20153
Phone: 814-237-9005
Fax: 814-237-9006
DUNS #: 001225114
Tax ID: 25-1887906
CAGE Code: 34FQ5

QUOTE Q-104049

DATE: 11/19/2025

**PAGE
NO: 1**

**Questions contact:
MANUFACTURER:
All Traffic Solutions**

Owen Lauerman
(571) 549-3766
X
owen.lauerman@tapconet.com

Independent Sales Rep:

BILL TO:

City of Vienna Police Department
205 N 4th St
Vienna, IL 62995

Billing Contact:

SHIP TO:

City of Vienna Police Department
205 N 4th St
Vienna, IL 62995
Attn: Jim Miller

**PAYMENT
TERMS:**

Net 30

CUSTOMER: City of
Vienna Police Department

CONTACT:16186587004

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
4000750	App, Mobile User Interface perpetual license (only 1 required per account—Bluetooth required, enabled separately)	1	\$100.00	\$100.00
4000745	SpeedAlert 24 Radar Message Sign (RMS); base unit (select mount separately)	2	\$9,777.72	\$19,555.44
4001299	3 Year Warranty	2	\$0.00	\$0.00
4000874	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Camera/Pictures, (\$3000 Value, requires Traffic or Message Suite)	2	\$0.00	\$0.00
4000647	App, Traffic Suite (12mo); Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	2	\$1,500.00	\$3,000.00
4001626	VZW communications prep	2	\$0.00	\$0.00
4001622	ATS-5 Trailer for IA/SA24 includes: 470Ah Batteries & Trailer Certificate of Origin	2	\$5,733.24	\$11,466.48
4000278	Solar panel, 120W: includes bracket for ATS-5 trailer and harness	2	\$1,323.96	\$2,647.92
4000879	Violator Strobe, Red and Blue for ATS-5 for use with SA24	2	\$840.48	\$1,680.96
4001869	Trailer Speed Limit Sign Kit, ATS-5, 24" x 30" MUTCD sign, digits, hardware	2	\$528.36	\$1,056.72
4000120	Trailer wheel lock, ATS-5	2	\$146.88	\$293.76
4000641	Shipping and Handling Common Carrier	1	\$1,600.00	\$1,600.00

4001190

Discount - New Purchase

1 (\$14,801.28) (\$14,801.28)

Special Notes:

**SALES
AMOUNT:**

\$26,600.00

**TOTAL
USD:**

\$26,600.00

Duration: This quote is good for 60 days from date of issue.**Shipping Notes:** All shipments shall be FOB shipper. Shipping charges shall be additional unless listed on quote.**Taxes:** Taxes are not included in quote. Please provide a tax-exempt certificate or sales tax will be applied.**Warranty:** Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R

I am authorized to commit my organization to this order. If your organization will be creating a purchase order for this order, please submit purchase order to either of the following: Email: sales@alltrafficsolutions.com or Physical Address: Listed at top of quote.

Signature: _____ Date: _____

Print Name: _____ Title: _____