

**CITY OF VIENNA
CITY COUNCIL MEETING
VIENNA CITY HALL
205 North 4th Street
May 20, 2026
6:30 P.M.
AGENDA**

1. Mayor Calls Meeting to Order.

2. Roll Call:

Hill _____ Moore _____ Elliott _____ Pitts _____ Racey _____ Tuey _____

NEW BUSINESS

3. Omnibus Consent Agenda

- Approval of the May 6, 2026 Meeting Minutes
- Approval of the Warrant
- April Treasurer's Report

Motion _____ Seconded _____

Hill _____ Moore _____ Elliott _____ Pitts _____ Racey _____ Tuey _____

2026 Motor Fuel Tax:

4. Authorization for the City of Vienna to accept Horner & Shifrin as consulting engineer for the 2026 calendar year to perform MFT

Motion _____ Seconded _____

Hill _____ Moore _____ Elliott _____ Pitts _____ Racey _____ Tuey _____

5. Review of Maintenance Estimate for MFT- \$74,502.69
6. Authorization and Approval of Resolution 26-05, A Resolution for Maintenance of Street and Highways by the Municipality under the Highway Code for \$75,000.00 of MFT Funds

Motion _____ **Seconded** _____

Hill _____ Moore _____ Elliott _____ Pitts _____ Racey _____ Tuey _____

7. **PUBLIC COMMENT/ADDITION TO THE AGENDA**

8. **ELECTED/APPOINTED OFFICIALS**

- Aleatha Wright, City Clerk
- City Council
- Steve Penrod, Mayor

9. **Adjournment:**

POSTED: 05-18-26 BY: A. Wright



Maintenance Engineering to be Performed by a Consulting Engineer

Local Public Agency	County	Section Number
City of Vienna	Johnson	26-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

SCHEDULE OF FEES

Total of all Maintenance Operations:

<= \$20,000 Base Fee
 > \$20,000 Base Fee = \$1,250.00

PLUS

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%		1%		
IIB	3%		3%		
III	4%		4%		1
IV	5%		6%		

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature & Date

Title

BY:

Consulting Engineer Signature & Date

5-18-26

Title

Assistant Regional Manager

P.E. Seal & Date

5-18-26

Approved:

Regional Engineer, IDOT Signature & Date



Submittal Type

Estimate of Maintenance Costs

District Estimate of Cost For

Local Public Agency	County	Section Number	Maintenance Period	
			Beginning	Ending
City of Vienna	Johnson	26-00000-00-GM	01/01/26	12/31/26

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1. Aggregate	IIA	No	CA-7	TON	150	\$15.00	\$2,250.00	
	IIA	No	CA-6	TON	150	\$13.00	\$1,950.00	
	IIA	No	Riprap	TON	75	\$25.00	\$1,875.00	
	IIA	No	Sand	TON	30	\$17.00	\$510.00	\$6,585.00
2. Paint Markings	IIA	No	Yellow Stripping	GAL	20	\$100.00	\$2,000.00	
	IIA	No	White Stripping	GAL	20	\$100.00	\$2,000.00	\$4,000.00
3. Drainage	IIA	No	Culvert Pipe	L.F.	40	\$50.00	\$2,000.00	
	IIA	No	40" Plastic Meter Pit & Lid	EA	6	\$750.00	\$4,500.00	\$6,500.00
4. Surface Repair & Base	IIA	No	BAM	TON	200	\$60.00	\$12,000.00	
	IIA	No	Cold Mix	TON	100	\$65.00	\$6,500.00	\$18,500.00
5. Equipment	IIA	No	Equipment Rental	LSUM	1	\$500.00	\$500.00	\$500.00
6. Street Signs	IIA	No	Street Signs	LSUM	1	\$2,000.00	\$2,000.00	\$2,000.00
7. Sidewalks	IIA	No	Portland Cement Concrete	CYD	20	\$250.00	\$5,000.00	
	IIA	No	Steel Railing	LSUM	1	\$12,000.00	\$12,000.00	\$17,000.00
8. Reseal	III	Yes	HFE-150	GAL	1,387	\$3.00	\$4,161.00	
	III	Yes	CA-16	TON	58	\$38.00	\$2,204.00	\$6,357.39
9. Miscellaneous	IIA	No	Miscellaneous	LSUM	1	\$10,000.00	\$10,000.00	\$10,000.00
Total Operation Cost								\$71,442.39

Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Vienna	Johnson	26-00000-00-GM	01/01/26	12/31/26

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment	\$500.00			\$500.00
Materials/Contracts(Non Bid Items)	\$70,942.39			\$70,942.39
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)				
Maintenance Total	\$71,442.39			\$71,442.39

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$2,806.00			\$2,806.00
Engineering Inspection	\$254.30			\$254.30
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total	\$3,060.30			\$3,060.30
Total Estimated Maintenance	\$74,502.69			\$74,502.69

Remarks

SUBMITTED

Local Public Agency Official Signature & Date

Title

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date

Department of Transportation

IDOT Department Use Only

Received Location Received Date Additional Location?

		<input type="checkbox"/>
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WMFT Entry By

Entry Date

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District	County	Resolution Number	Resolution Type	Section Number
9	Johnson	26-05	Original	26-00000-00-GM

BE IT RESOLVED, by the Council of the City of Vienna Illinois that there is hereby appropriated the sum of Seventy-Five Thousand Dollars (\$75,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/26 to 12/31/26.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Vienna shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I City Clerk in and for said City of Vienna in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council of Vienna at a meeting held on Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day of Month, Year .

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
 Department of Transportation