CITY OF VIENNA
CITY COUNCIL MEETING
VIENNA CITY HALL
205 North 4th Street
November 4, 2026
6:30 P.M.
AGENDA

1. Mayor Calls Meeting to Order.

2. Roll Call:

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

NEW BUSINESS

3. Omnibus Consent Agenda

- Approval of the October 21, 2026 Meeting Minutes
- Approval of the Warrant

Motion_____ **Seconded**_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

4. Gina Bryant, Bryant Construction- Waterline project change order

5-6, Payment Request #8- Water System Improvements:

5. Authorization and Approval of Pay Application from Bryant Construction Co. (Contract A) Payment Request in the amount of $74,678.94

Motion_____ **Seconded**_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

6. Authorization and Approval of Horner Shifrin, Inc Engineering Invoice #81633 - Payment Request in the amount of $30,508.44

Motion_____ **Seconded**_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

7. Authorization and Approval of Resolution 26-11, A Resolution to cast a ballot in the IMRF Election

Motion_____ **Seconded**_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

8. Fund Transfer-
Authorization and Approval to Transfer Funds in the amount of $89,499.18 from the General Account to the Fire Department Expansion Grant Account

Motion_____ **Seconded**_____

Hill_____ Moore_____ Elliott_____ Pitts_____ Racey_____ Tuey_____

9. **PUBLIC COMMENT/ADDITION TO THE AGENDA**

10. **ELECTED/APPOINTED OFFICIALS**

- Aleatha Wright, City Clerk
- Jim Miller, Police Chief
- Brent Williams, Fire Chief
- City Council
- Steve Penrod, Mayor

11. **Adjournment:**

POSTED: 11-2-26 BY: A Wright

HORNER SHIFRIN
An Employee-Owned Company
CELEBRATING 90 YEARS 1933 - 2023

410 N. COURT ST. • MARION, ILLINOIS 62959-2329

11/04/2026

City of Vienna
205 N. 4th St
Vienna, IL 62995

Re: Pay Estimate Approval

Dear Mr. Penrod:

Please find enclosed herewith the following payment request for the referenced projects:

Contract A – In-Town Watermain Replacements
Contract B – Elevated Storage Tank Painting
Contract C – WTP Rehab

To Clarify Payment Request due to multiple funding agencies:

1. Pay Application from Bryant Construction Co. (Contract A)
    a. Payment Request in the amount of $ 74,678.94

2. Horner Shifrin, Inc Engineering Invoice's
    a. #81633 - Payment Request in the amount of $30,508.44

Please contact me if you have any questions or comments.

Sincerely,

Haley Huie

Haley Huie
Project Manager
Horner Shifrin, Inc
Project 21051

USDA-RD
Form RD 440-11
(Rev.10-00)

ESTIMATE OF FUNDS NEEDED
FOR
30-Day Period Commencing

9/14/26 -10/16/26

FORM APPROVED
OMB NO. 0575-0015

Name of Borrower City of Vienna

Items	Amount of Funds
Development	$ 74,678.94
Contract or Job No. "A" - Watermain	
Contract or Job No. "B" - Tank Painting	
Contract or Job No. "C" WTP Rehab	
Land and Rights-of-Way	
Legal Services	
Engineering Fees	30,508.44
Interest	
Equipment	
Contingencies	
Refinancing	
Initial O & M	
Other	
TOTAL	$ 105,187.38

Prepared by City of Vienna X
Name of Borrower

By Steve Penrod - Mayor

Date 11/4/26

Approved by

Date

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person in not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 7

Application Period: 09/14/2026-10/16/2026		Application Date: 11/4/2026
To (Owner): City of Vienna	From (Contractor): Bryant Construction Co	Via (Engineer): Horner & Shifrin
Project: Vienna Water Improvements	Contract: A - In-Town Watermain Improvements	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 21051CZ000

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
Change Order #1	$500.00	
Change Order #2	$10,500.00	
TOTALS	$11,000.00	
NET CHANGE BY CHANGE ORDERS	$11,000.00	

1. ORIGINAL CONTRACT PRICE			$	$2,843,754.04
2. Net change by Change Orders			$	$11,000.00
3. Current Contract Price (Line 1 ± 2)			$	$2,854,754.04
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)			$	$1,363,218.77
5. RETAINAGE:				
a. 5%	X $821,217.12	Work Completed	$	$41,060.86
b. 5%	X $542,001.65	Stored Material	$	$27,100.08
c. Total Retainage (Line 5.a + Line 5.b)			$	$68,160.94
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)			$	$1,295,057.83
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)			$	$1,220,378.89
8. AMOUNT DUE THIS APPLICATION			$	$74,678.94
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)			$	$1,559,696.21

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Regina A. Bryant Date: 10/29/26

Payment of: $ $74,678.94
(Line 8 or other - attach explanation of the other amount)

is recommended by: Haley Huie (Engineer) 10/27/26 (Date)

Payment of: $ $74,678.94
(Line 8 or other - attach explanation of the other amount)

is approved by: X _____ (Owner) _____ (Date)

Approved by: _____ Funding or Financing Entity (if applicable) _____ (Date)

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City of Vienna
Vienna Water Improvements - Contract A - In-Town Watermain Replacements

HORNER SHIFRIN

Contractor: Bryant Construction
370 Bryant Road
Harrisburg, IL 62946

H/S Project #: 21051CZ000
Contractor Project #:
Funding Agency Project #:

Pay Estimate #7
Pay Period 9/14/2026 **to** 10/16/2026

Date: 11/4/2026

Item#	Description	Units	Unit Cost	Original Contract		Change Order # 1		Change Order # 2		Adjusted Contract		This Estimate		To Date		Percent Complete
				Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost	
1	6" PVC CL 200 SDR 21 Water Main Trenched	LF	$36.50	13,380	$ 488,370.00		$ -		$ -	13,380.00	$ 488,370.00	60.00	$ 2,190.00	2435.00	$ 88,877.50	18.20%
2	6" YELO CL 200 SDR 21 Directional Bore	LF	$61.00	10,000	$ 610,000.00		$ -		$ -	10,000.00	$ 610,000.00	660.00	$ 40,260.00	6690.00	$ 408,090.00	66.90%
3	10" YELO CL 200 SDR 21 Directional Bore Casing	LF	$85.00	960	$ 81,600.00		$ -		$ -	960.00	$ 81,600.00	0.00	$ -	400.00	$ 34,000.00	41.67%
4	6" YELO CL 200 SDR 21 Inside Casing	LF	$81.45	1,160	$ 94,482.00		$ -		$ -	1,160.00	$ 94,482.00	0.00	$ -	350.00	$ 28,507.50	30.17%
5	4" x 6" Interconnect	EA	$4,400.00	1	$ 4,400.00		$ -		$ -	1.00	$ 4,400.00	0.00	$ -	1.00	$ 4,400.00	100.00%
6	6" x 6" Interconnect	FA	$4,905.00	23	$ 112,815.00		$ -		$ -	23.00	$ 112,815.00	2.00	$ 9,810.00	7.00	$ 34,335.00	30.43%
7	8" x 6" Interconnect	EA	$4,905.00	6	$ 29,430.00		$ -		$ -	6.00	$ 29,430.00	0.00	$ -	2.00	$ 9,810.00	33.33%
8	6" Gate Valve w/ Box	LA	$1,670.00	31	$ 51,770.00		$ -		$ -	31.00	$ 51,770.00	1.00	$ 1,670.00	17.00	$ 28,390.00	54.84%
9	Cut, Cap, and Block Existing Water Main	EA	$1,197.00	43	$ 51,471.00		$ -		$ -	43.00	$ 51,471.00	6.00	$ 7,182.00	6.00	$ 7,182.00	13.95%
10	Locator Wire	EA	$0.40	24,540	$ 9,816.00		$ -		$ -	24,540.00	$ 9,816.00	720.00	$ 288.00	9475.00	$ 3,790.00	38.63%
11	Remove and Replace Concrete Sidewalk	SY	$50.00	284	$ 14,200.00		$ -		$ -	284.00	$ 14,200.00	8.90	$ 445.00	8.90	$ 445.00	3.13%
12	CA-6	TON	$32.00	955	$ 30,560.00		$ -		$ -	955.00	$ 30,560.00	142.99	$ 4,575.68	685.27	$ 21,928.64	71.76%
13	Existing Service Connect	EA	$1,800.00	267	$ 480,600.00		$ -		$ -	267.00	$ 480,600.00	13.00	$ 23,400.00	13.00	$ 23,400.00	4.87%
14	3/4" HDPE CTS DR 9 Service Line Trenched	EA	$12.00	4,425	$ 53,100.00		$ -		$ -	4,425.00	$ 53,100.00	35.00	$ 420.00	35.00	$ 420.00	0.79%
15	3/4" HDPE CTS DR 9 Service Line Bored	TON	$20.00	5,550	$ 111,000.00		$ -		$ -	5,550.00	$ 111,000.00	515.00	$ 10,300.00	515.00	$ 10,300.00	9.28%
16	Fire Hydrant w/ Aux. Valve	EA	$6,755.32	47	$ 317,500.04		$ -		$ -	47.00	$ 317,500.04	1.00	$ 6,755.32	14.00	$ 94,574.48	29.79%
17	Hydrant Removal	EA	$700.00	42	$ 29,400.00		$ -		$ -	42.00	$ 29,400.00	0.00	$ -	0.00	$ -	0.00%
18	Watermain Pigging	LF	$2.00	24,540	$ 49,080.00		$ -		$ -	24,540.00	$ 49,080.00	0.00	$ -	0.00	$ -	0.00%
19	Reclamation	LF	$4.00	24,540	$ 98,160.00		$ -		$ -	24,540.00	$ 98,160.00	0.00	$ -	0.00	$ -	0.00%
20	Pavement Removal and Replacement	SY	$450.00	40	$ 18,000.00		$ -		$ -	40.00	$ 18,000.00	0.00	$ -	21.00	$ 9,450.00	52.50%
21	Valve Removal	EA	$600.00	43	$ 25,800.00		$ -		$ -	43.00	$ 25,800.00	0.00	$ -	0.00	$ -	0.00%
22	Water & Sewer Separation	LF	$40.00	1080	$ 43,200.00		$ -		$ -	1,080.00	$ 43,200.00	0.00	$ -	0.00	$ -	0.00%
23	Fire Protection Lines	EA	$2,500.00	10	$ 25,000.00		$ -		$ -	10.00	$ 25,000.00	0.00	$ -	0.00	$ -	0.00%
24	Exploratory Digging	HR	$350.00	40	$ 14,000.00		$ -		$ -	40.00	$ 14,000.00	0.00	$ -	12.00	$ 4,200.00	30.00%
25	Rock Excavation	CY	$350.00		$ -		$ -	30.00	$ 10,500.00	30.00	$ 10,500.00	0.00	$ -	24.62	$ 8,617.00	82.07%
26	Change Order #1 Rock Ex.	LS	$ 500.00		$ -	1.00	$ 500.00		$ -	1.00	$ 500.00	0.00	$ -	1.00	$ 500.00	100.00%
27					$ -		$ -		$ -	0.00	$ -	0.00	$ -	0.00	$ -	0.00%
28					$ -		$ -		$ -	0.00	$ -	0.00	$ -	0.00	$ -	0.00%
29					$ -		$ -		$ -	0.00	$ -	0.00	$ -	0.00	$ -	0.00%
30					$ -		$ -		$ -	0.00	$ -	0.00	$ -	0.00	$ -	0.00%
31					$ -		$ -		$ -	0.00	$ -	0.00	$ -	0.00	$ -	0.00%
32					$ -		$ -		$ -	0.00	$ -	0.00	$ -	0.00	$ -	0.00%
	Stored Materials	LS	$ 1.00				$ -		$ -		$ -	-28686.59	$ (28,686.59)	547001.65	$ 542,001.65	0.00%
	TOTAL				$ 2,843,754.04		$ 500.00		$ 10,500.00		$ 2,854,754.04		$ 78,609.41		$ 1,363,218.77	

* Denotes item added thru Change Order

PROJECT

Original Contract Amount:		$ 2,843,754.04
Change Order #1 Dollar Change		$ 500.00
Change Order #2 Dollar Change		$ 10,500.00
Current Contract Amount:		$ 2,854,754.04
Total Complete and Stored to Date:		$ 1,363,218.77
Retainage		
Work completed to date:	$ 821,217.12 x 5%	$ 41,060.86
Stored Material to date:	$ 542,001.65 x 5%	$ 27,100.08
Total Amount Retainage:		$ 68,160.94
Amount Eligible to Date:		$ 1,295,057.83
Less Previous Payments:		$ 1,220,378.89
Amount due this pay estimate		**$ 74,678.94**
% Project complete:		28.77%
Balance to Finish, Plus Retainage:		$ 1,559,696.21

Approved By:

Contractor: Regina A. Bryant
Bryant Construction Company, Inc.

Engineer: Haley Hule
Haley Hule, Project Manager - Horner Shifrin Inc.

Owner: X
Steve Penrod, Mayor - City of Vienna

Stored Material Summary

Contractor's Application

For (Contract):	A - In-Town Watermain Improvements	Application Number:	7
Application Period:	09/14/2026-10/16/2026	Application Date:	11/4/2026

A		B	C		D		E		F		G
					Stored Previously				Incorporated in Work		
Bid Item No.	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Storage Location	Description of Materials or Equipment Stored	Date Placed into Storage (Month/Year)	Amount ($)	Amount Stored this Month ($)	Subtotal Amount Completed and Stored to Date (D + E)	Date (Month/ Year)	Amount ($)	Materials Remaining in Storage ($) (D + E - F)
	1203864-00				1/2025		$144,107.40	$144,107.40			$144,107.40
	1202218-00				1/2025		$148,448.60	$148,448.60			$148,448.60
	1202199-000				1/2025		$271,913.66	$271,913.66			$271,913.66
	1202220-00				1/2025		$196,448.00	$196,448.00			$196,448.00
									5/14/2026	$38,045.88	($38,045.88)
									6/15/2026	$7,609.18	($7,609.18)
									8/14/2026	$106,528.47	($106,528.47)
									9/13/2026	$38,045.89	($38,045.89)
									10/2026	28686.59	($28,686.59)
				Totals			**$760,917.66**	**$760,917.66**		**$218,916.01**	$542,001.65

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HORNER SHIFRIN

THE POWER HOUSE AT UNION STATION • 401 S. 18th ST., STE 400 • SAINT LOUIS, MISSOURI 63103-2296
314-531-4321 • FAX 314-531-6966 • www.HornerShifrin.com

October 12, 2026
Invoice No: 81633

INVOICE

Steve Penrod
City of Vienna, Illinois
P O Box 1442
205 N 4th Street
Vienna, IL 62995-1442

Project Manager Haley Huie

Project 21051CZ00 VIENNA 2021 WATER IMPROVEMENTS

Services performed prior to October 03, 2026

Phase Design - Phase II

Statement of charges for Design Phase II

Lump Sum

Total Fee	92,400.00			
Percent Complete	45.00	Total Earned	41,580.00	
		Previous Fee Billing	32,340.00	
		Current Fee Billing	9,240.00	
		Total Fee		**9,240.00**
			Phase Total	**$9,240.00**

Phase Construction Inspection

Cost Plus

	Hours	**Rate**	**Amount**	
CT02 CONSTRUCTION TECHNICAL	127.50	148.00	18,870.00	
CT05 CONSTRUCTION TECHNICAL	13.00	103.00	1,339.00	
Totals	140.50		20,209.00	
Total Labor				**20,209.00**

Unit Billing

2026DODGRAM150000086
Mileage - 2022 Ford Ranger 3953 049

1,059.44

Contract Summary	**Current**	**Prior**	**To-Date**	
Total Billings	21,268.44	119,600.11	140,868.55	
Contract Maximum			277,000.00	
Balance After This Invoice			136,131.45	
			Phase Total	**$21,268.44**

Phase Design

Lump Sum

Total Fee	275,814.00			
Percent Complete	100.00	Total Earned	275,814.00	
		Previous Fee Billing	275,814.00	
		Current Fee Billing	0.00	

Terms - Net 30 Days - 1% late fee per month

Project	21051CZ00	VIENNA 2021 WATER IMPROVEMENTS	Invoice	81633

Total Fee **0.00**

Contract Summary	**Current**	**Prior**	**To-Date**
Total Billings	0.00	275,814.00	275,814.00
Contract Maximum			275,814.00

Phase Total **0.00**

Total This Invoice **$30,508.44**

Outstanding Invoices

Number	**Date**	**Balance**
79450	3/4/2026	4,610.00
79810	4/14/2026	11,860.85
81252	9/2/2026	20,788.72
Total		**37,259.57**

X

Terms - Net 30 Days - 1% late fee per month

HORNER SHIFRIN
An Employee-Owned Company

Analysis of Funds

Project	In-Town Watermain Replacement (Contract A), Elevated Storage Tank Painting (Contract B), WTP Rehab (Contract C)
Location	City of Vienna
Funding Source	*USDA Rural Development*
Contractor	Bryant Construction (Cont. A), Elevation (Cont. B), Midwest (Cont. C)
H/S Job No.	21051
H/S Project Manager	Haley Huie

	Original	Change Order #1	Change Order #2	Change Order #3	Adjusted	Previously	Pay App. #1 Jan-26	CK#	Pay App. #2 May-26	CK#	Pay App. #3 Jun-26	CK#	Pay App. #4 Jul-26	CK#	Pay App. #5 Aug-26	CK#	Pay App. #6 Sep-26	CK#	Pay App. #7 Oct-26	CK#	Pay App. #8 Nov-26	CK#	Total	Remaining
In-Town Watermain Replacement	$ 2,843,754.04	$ 500.00	$ 10,500.00		$ 2,854,754.04		$ 722,871.78	6099			$ 75,006.50	0106	$ 58,147.09	0109	$121,253.46	112	$ 131,366.46	114	$111,733.60	116	$ 74,678.94		$ 1,295,057.83	$ 1,559,696.21
Elevated Storage Tank Painting	$ 537,700.00				$ 537,700.00				$204,326.00	0103	$306,489.00	0107	$ 26,885.00	0110									$ 537,700.00	$ -
WTP Rehab	$ 1,418,925.00			$ 234,716.77	$ 1,653,641.77		$ 136,127.50	0100											$ 45,970.11	117			$ 182,097.61	$ 1,471,544.16
22042 - Rte. 146 Water Reimbursement	$ 540,403.00				$ 540,403.00	$540,403.00																	$ 540,403.00	$ -
					$ -																		$ -	$ -
Contingency	$ 240,016.25	$ (500.00)	$ (10,500.00)	$ (234,716.77)	$ (5,700.52)																		$ -	$ (5,700.52)
Preliminary Engineering	$ 25,000.00				$ 25,000.00	$ 25,000.00																	$ 25,000.00	$ -
Environmental Engineering	$ 5,000.00				$ 5,000.00																		$ -	$ 5,000.00
Design Engineering	$ 462,000.00				$ 462,000.00	$231,000.00	$ 138,600.00	0101	$ 5,702.00	0104	$ 7,778.00	0108	$ 5,000.00	0111	$ 3,696.00	113	$ 3,696.00	115	$ 6,468.00	118	$ 9,240.00		$ 411,180.00	$ 50,820.00
Construction Engineering	$ 277,000.00				$ 277,000.00				$ 10,768.85	0104	$ 20,045.45	0108	$ 38,181.95	0111	$ 19,007.15	113	$ 17,275.99	115	$ 14,320.72	118	$ 21,268.44		$ 140,868.55	$ 136,131.45
Interest During Construction	$ 168,000.00				$ 168,000.00																		$ -	$ 168,000.00
Engineering Additional Services	$ 35,000.00				$ 35,000.00																		$ -	$ 35,000.00
Legal (Attorney)	$ 15,000.00				$ 15,000.00		$ 6,090.88	6102															$ 6,090.88	$ 8,909.12
Legal (Bond Counsel)	$ 40,000.00				$ 40,000.00				$ 37,500.00	0105													$ 37,500.00	$ 2,500.00
Total	$ 6,607,798.29				$ 6,607,798.29	$ 796,403.00	$ 1,003,690.16		$ 258,296.85		$ 409,318.95		$ 128,214.04		$ 143,956.61		$ 152,338.45		$178,492.43		$105,187.38		$ 3,175,897.87	$ 3,431,900.42

SUGGESTED RESOLUTION TO CAST A BALLOT IN THE 2026 IMRF EXECUTIVE TRUSTEE ELECTION

(Rev 9/2026)

PLEASE ENTER Employer IMRF I.D. Number: 00259

RESOLUTION

Number 26-11

WHEREAS, section 7-174 of the Illinois Pension Code provides for an eight-member Board of Trustees of the Illinois Municipal Retirement Fund, four of whom are to be elected by the IMRF participating units of government; and

WHEREAS, section 7-175 of the Pension Code provides rules for the election of the IMRF Board of Trustees; and

WHEREAS, the governing body of each participating unit of government shall have one vote at any election in which an Executive Trustee is to be elected; and

WHEREAS, it is appropriate that the City Council (BOARD, COUNCIL, ETC.) of City of Vienna (EMPLOYER NAME) exercise its right to vote in the 2026 IMRF Executive Trustee election.

NOW THEREFORE BE IT RESOLVED that the City Council (BOARD, COUNCIL, ETC.) of City of Vienna (EMPLOYER NAME) gives its vote in the 2026 IMRF Executive Trustee election

for a five-year term of office to (vote for one):

- ◯ JACK BOWER
- ◯ DAVE MILLER
- ◯ ERIC PALM
- ◯ _____ LINE FOR WRITE-IN CANDIDATE

CERTIFICATION

I, Aleatha Wright (NAME), the Clerk (CLERK OR SECRETARY) of the City of Vienna (EMPLOYER NAME) of the County of Johnson (COUNTY), State of Illinois, do hereby certify that I am the keeper of the books and records of the City of Vienna (EMPLOYER NAME) and that the foregoing is a true and correct copy of a resolution (ordinance) duly adopted by the City Council (BOARD, COUNCIL, ETC.) at a meeting duly convened and held on the 4th day of November, 2026.

SEAL

_____
(CLERK OR SECRETARY)