



**Brotherhood Railway Carmen Division**  
**TRANSPORTATION • COMMUNICATIONS**  
**INTERNATIONAL UNION**



AFL-CIO, CLC  
TTX/FMO LODGE/DISTRICT NO.6011

**GRIEVANCE**

Addendum(s) \_\_\_\_\_, Article(s) \_\_\_\_\_, Section(s) \_\_\_\_\_, Item(s) \_\_\_\_\_, of the Agreement, or applicable rule(s) are hereby contended to have been violated. Only those rules and or provisions specifically listed in the Agreement, or any written signed addenda thereto, shall be considered to have been violated.

DATE(S) OF OCCURANCE \_\_\_\_\_ TIME OF OCCURANCE: \_\_\_\_\_ AM/PM

EMPLOYEE'S STAMENT OF GRIEVANCE:

Note: If there is not sufficient space to describe your statement, use Attachment A

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**ACTIONS TAKEN FOR ADJUSTMENT**

ADJUSTMENT REQUEST:

Note: If there is not sufficient space to describe your statement, use Attachment B

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Step 1:

Grievant's Name(s) (Print): \_\_\_\_\_ Title: \_\_\_\_\_

Grievant's Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Grievant's Applicant(s) \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Committeeman: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Committeeman's Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Date Grievance Submitted to Supervisor: \_\_\_\_\_

FMO Supervisor (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

FMO Location: \_\_\_\_\_ Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

City or Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

FMO's Email: \_\_\_\_\_ Resolved by: \_\_\_\_\_, in Step 1.

## Grievance Procedure

1. Prior to filing a grievance with TTX company, all grievances should be discussed/or submitted to their zone committeemen and local chairman for their approval (please note that this is needed so that you [as an individual] do not file a grievance that is procedurally flawed). All grievances must be reduced to writing and must contain the following information according to the Agreement under Section 14.4:

**a.** The Article(s) and Section(s) of the Agreement or applicable rule(s) alleged to have been violated. Only those rules or provisions specifically listed in this Agreement or any written signed addenda hereto will be considered.

**b.** A complete statement of the grievance, giving facts, dates, and the times of events, if know, and adjustment desired.

**c.** Signature of aggrieved employee(s) or a Union representative on behalf of the employee(s) and date signed.

Failure to abide by the provisions if this section and subsections shall render the grievance null and void.

2. Once you have received your approval, and assistance from the Local Chairman's office, you may file your grievance.

3. In regards to the physical filing of a grievance, always ensure that a copy of the grievance is created prior to submitting it to your supervisor. Once the supervisor has signed it, ask for a copy of the signed grievance so you may file it for your own personal record. The following procedure according to the Agreement under Section 14.2 states:

"A grievance must be submitted in writing to the employee's supervisor, signed by each employee(s) involved or a Union representative on behalf of the employee(s), not later than twenty (20) calendar days after the date of the occurrence or the event which caused the grievance. The shift supervisor will provide his answer to the grievance with copy to the Local Chairman within twenty (20) calendar days of its presentation to him."

4. When you receive the Supervisor's response letter, please forward a copy along with a copy of the original grievance to the Local Chairman's office:

Izaak Campos  
izaak\_campos@local6011.com  
708-261-2492 (Cell)  
708-566-1114 (Fax)

5. To fully understand the grievance procedure, refer to the Agreement under Article 14, Sections 14.1 to 14.8. If there are any questions about filing a grievance, please contact your Zone Committeeman or the Local Chairman. Contact information is available on the Local's website at local6011.com



