



City of Dixon

City Council

DIXON CITY COUNCIL MEETING

American Legion

100 W 5th Street

January 12, 2026

CALL TO ORDER

Meeting called to order at 6:00 p.m.

ROLL CALL

Mary Wiles (Mayor), Mike Parsons, Anthony Campbell (absent), Dan Milligan, Justin Thompson, Trevor

Warnol, Leonna Coffman

Quorum (5-1)

PLEDGE OF ALLEGIANCE

(All present stood for Pledge)

INVOCATION

Justin Thompson gave invocation.

ADOPT THE AGENDA

Justin Thompson made a motion to adopt the agenda; Leonna Coffman seconded the motion. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

RATIFY BILLS

Alderman Warnol advised Public Works to price tires locally before purchasing from vendors outside city limits. Trevor also questioned the purchase of the hard hats to which PW Supervisor, Nathan Cox, replied five were purchased and noted the hats are comfortable and of great quality. Mr. Warnol also asked if the MOPERM insurance quote was close to the budgeted amount allotted and Ms. Livengood responded that it was slightly more but close to what was budgeted.

Motion was made by Justin Thompson to approve the December 2025 Bills paid; Mike Parsons seconded the motion. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman Motion Carried (5-0)

APPROVE DECEMBER 1, DECEMBER 30, 2025 AND JANUARY 6, 2026 MINUTES

Justin Thompson made the motion to approve the minutes of December 1, 2025, December 30, 2025 and January 6, 2026; Trevor Warnol seconded the motion. Roll call to vote: Mike Parsons, Dan Milligan (abs. from 12/1 & 1/6), Justin Thompson, Trevor Warnol, Leonna Coffman (abs. from 1/6)

Motion Carried (4-1 abstention; 5-0; 3-2 abstentions)

BILL 2026-0083: FIRST READING OF TITLE ONLY AN ORDINANCE AUTHORIZING THE MAYOR TO TRANSFER REAL ESTATE TO BGW HOLDINGS, LLC

Motion was made by Trevor Warnol for the first reading of title only and seconded by Justin Thompson. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman Motion Carried (5-0)



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BILL 2026-0083: SECOND READING OF TITLE ONLY AN ORDINANCE AUTHORIZING THE MAYOR TO TRANSFER REAL ESTATE TO BGW HOLDINGS, LLC

Motion was made by Mike Parsons for the second reading by title only and seconded by Leonna Coffman.

Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

BILL 2026-0083: APPROVAL OF AN ORDINANCE AUTHORIZING THE MAYOR TO TRANSFER REAL ESTATE TO BGW HOLDINGS, LLC

Motion for approval was made by Leonna Coffman and seconded by Mike Parsons. Roll call to vote:

Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

BILL 2026-0084: FIRST READING OF TITLE ONLY AN ORDINANCE AUTHORIZING THE MAYOR TO TRANSFER REAL ESTATE TO DIXON CEMETERY

Motion was made by Justin Thompson for the first reading by title only and seconded by Trevor Warnol.

Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

BILL 2026-0084: SECOND READING OF TITLE ONLY AN ORDINANCE AUTHORIZING THE MAYOR TO TRANSFER REAL ESTATE TO DIXON CEMETERY

Motion was made by Trevor Warnol for the second reading by title only and seconded by Dan Milligan.

Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

BILL 2026-0084: APPROVAL OF AN ORDINANCE AUTHORIZING THE MAYOR TO TRANSFER REAL ESTATE TO DIXON CEMETERY

Motion for approval was made by Mike Parsons and seconded by Leonna Coffman. Roll call to vote:

Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

CITY HALL BUILDING NEXT STEPS

Discussion was held regarding the progress made at City Hall with the floor renovations. The floor and podium have been removed, drywall has been patched and the mold has been sprayed with bleach and water mixture. Leonna Coffman questioned if the mixture had a mold inhibitor to which Vince Rivera responded it did not. Ms. Livengood read from Chuck Cantrell at MRPC's email which stated, "A mixture of 50/50 bleach and water of a mold inhibitor can be sprayed along the bottom plate of the walls once the moisture issue is corrected." While construction is taking place we are also considering removing the partial wall between the collector's office and the vacant window in the front, as well as, adding a door to access the city hall and to exit from the collector's office. Nathan and Vince reported daylight can be seen from the utility room and from the breakroom indicating water is able to come right in the building. Council recommended painting a color similar to the existing color and selling the flooring as surplus if it is salvageable. Kelli will prepare a bid to prepare the floor and level it and epoxy it and will call Badens to get a price to rent a space to store the items in the city hall during the flooring process.



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MODOT PROJECTS/BID PROCESS

Mayor Wiles shared with the council an email from MoDOT that outlines the bidding process and current projects.

WWTP PHASE II

Mayor Wiles shared with the council the need for a workshop with Archer Elgin and McLiney that would enlighten everyone on Phase II and the need to maintain reasonable utility rates and the inability to borrow money.

SURPLUS PROPERTY REPORT

Council reviewed a surplus property report where items from Public Works and the Library were listed with photos. Mike Parsons made a motion to approve the sale of the items listed on the surplus property report; motion seconded by Leonna Coffman. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

REGULAR COUNCIL MEETING DATE

Mayor Wiles expressed interest in moving the regularly scheduled council meeting to the second Monday of the month to give the staff more time to reconcile the bank and prepare for council meetings. This will require an ordinance once an attorney is hired. No discrepancies were heard.

ATTORNEY

Mayor Wiles informed council of the next municipal court date of February 3, 2026 and the need to appoint an attorney to provide counsel until an attorney is hired. Motion was made by Dan Milligan to appoint Katy Sloan for municipal court on February 3, 2026; seconded by Mike Parsons. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

ENGINEER SERVICES

Mayor Wiles announced the bid has been posted for engineering services for the year.

CITY CLERK UPDATE

Kelli Livengood reported the 2025 - year end information has been completed and filed appropriately. Candidate filings for the April 2026 Election included: Ward II – Daniel Milligan. Personal Financial Disclosures must be submitted by tomorrow, January 13, 2026.

Annual health, dental and vision insurance is set to renew March 1, 2026. The insurance rates increased by approximately 12% across the board so Kelli is gathering other insurance quotes to evaluate and ensure we are getting the best plan for our budget and our employees and plans to have those at the February meeting.

A Request for Engineer Services was advertised in the Dixon Pilot to run January 7 and 14, on the City's Facebook page and the City's website. The request is for engineering services for a period of one year for city projects to include, but not limited to: Utility Easements for Country Club Drive/Ellen Street Sewer Repair; Road Extensions for Walnut, Oak, Ninth and Tenth Streets; and Land Easement acquisition for an alternate entry to the Dixon WWTP.

A Request for bids for City Prosecutor/City Attorney was submitted to Dixon Pilot to run January 7 and 21, and was posted on the City's Facebook page and the City's website.



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The 2001 Ford Ranger has been put out for bid and advertised in the Dixon Pilot, on the City's Facebook page and the City's website. The Public Works crew was gracious enough to allow to pose for a photo of them with Old Ironsides to accompany an article describing the vehicle in the call for bids.

City Collector, Avriona Medley, prepared a list of 2026 businesses licenses indicating renewal status. Also included is a Collector's revenue report for the period of January 2025-December 2025.

LIBRARY UPDATE

Lacey Teague reported \$777 raised from the items the Crafty Friends of the Library made to sell for the library at Hometown Christmas and at the library.

Lacey completed the American Library Association grant in early December.

We received the Community Development Block Grant in the amount of \$251,800 to demolish 8 properties in town. Lacey thanked Kelli and the girls at City Hall, Nathan and his crew, and the Police Department for their assistance. Ms. Teague clarified a few items regarding the grant. These are not city properties; they are privately owned that owners have consented to demolishing. The grant is through the Department of Economic Development and the funds are earmarked for a specific purpose which is to demolish blighted and dangerous buildings.

Ms. Teague plans to attend a workshop at the end of this month with community member and business owner, Rae Reynolds to learn about another grant that would benefit the city if received.

POLICE UPDATE

Assistant Chief Cottner provided a handout of December calls for service to the council and reported the first city watch meeting went well last week. Cottner also asked the council if the police department can trade one of their vehicles for another vehicle. Discussion was held. Sheriff Ball stated the county uses ESU to loan vehicles and will share some resources with our department that may be beneficial.

PUBLIC WORKS UPDATE

Nathan Cox reported a total completion of 29 work orders for the month of December with 1 service leak and 1 sewer back-up on a homeowner. Total Water loss for December was 19%. Water analysis for December showed 814,000 gallons lost, 3,081,500 gallons of water sold and 3,279,300 accounted for. Akery Excavation completed the excavation at all three sites. Clean up has begun at the old shop and the rock yard. Reports were sent to DNR for December 2025. Bac-T samples were satisfactory for the month. Four new sample sites were installed. The goal is to have fifteen by 2027.

Vince Rivera reported the year-end accomplishments for 2025 to include: Produced over 49M gallons of drinking water; WWTF treated over 66M gallons of wastewater; New utilities were ran for 13 new constructions; Water loss decreased from 30% to now averaging in low 20%; Excavated and built a wall for the Library's Community Garden as part of the grant; Asphalted the downtown parking area for Cow Days; Started Phase 1 of a \$5M upgrade to the WWTF; Land Cleared behind the WWTF, Old Shop and Soccer Fields; Purchased new sewer camera that helped find a light pole that settled into a 8" sewer main by the Middle School which constituted replacement of 20ft of sewer line replaced; Started clearing upper side of Tenth Street for a new development; and one employee received their DSII Water License in 2025.

CLOSED SESSION @ 7:09 P.M.

Trevor Warnol made the motion to go into closed session at 7:09 p.m. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman
Motion Carried (5-0)



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OPEN SESSION @ 7:54 P.M.

Trevor Warnol made the motion to go into open session at 7:54 p.m., Mike Parsons seconded the motion. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman Motion Carried (5-0)

ADJOURNMENT

Trevor Warnol made the motion to adjourn at 7:55 p.m., Leonna Coffman seconded the motion. Unanimous show of hands, meeting adjourned.

Minutes approved this 2nd day of February, 2026

Mary Wiles
Mary Wiles, Mayor

Kelli Livengood
Kelli Livengood, City Clerk