



DIXON CITY COUNCIL MEETING

City Hall
305 S Elm
July 13, 2026

CALL TO ORDER

Meeting called to order at 6:00 pm

ROLL CALL

Mary Wiles (Mayor), Kathy Wood, Anthony Campbell, Dan Milligan, Justin Thompson, Jim McGlothen (absent), Leonna Coffman
Quorum (5-1)

PLEDGE OF ALLEGIANCE

(All present stood for Pledge)

INVOCATION

Invocation was given by Mr. Bassett.

ADOPT THE AGENDA

Dan Milligan made a motion to adopt the agenda; Justin Thompson seconded the motion. Roll call to vote: Kathy Wood, Anthony Campbell, Dan Milligan, Justin Thompson, Leonna Coffman
Motion Carried (5-0)

RATIFY JUNE 2026 BILLS

Justin Thompson made a motion to ratify June 2026 bills; Dan Milligan seconded the motion. Roll call to vote: Kathy Wood, Anthony Campbell, Dan Milligan, Justin Thompson, Leonna Coffman
Motion Carried (5-0)

APPROVE MINUTES JUNE 8, 23, & 26, 2026

Dan Milligan made a motion to approve the minutes from June 8, June 23 and June 26, 2026; Kathy Wood seconded the motion. Roll call to vote: June 8 minutes were approved 3-2 with Justin Thompson and Anthony Campbell abstaining due to absence; June 23 and 26 were approved 4-1 with Anthony Campbell abstaining due to absence.

BILL 2026-0093: FIRST READING OF TITLE ONLY AN ORDINANCE FOR PROJECT CHANGE ORDER # 2 TO CONTRACT WITH MIDSTATE PIPELINE, LLC FOR THE WASTEWATER TREATMENT PLANT PHASE 1 IMPROVEMENTS

Motion was made by Anthony Campbell for the first reading of title only and seconded by Justin Thompson. Roll call to vote: Kathy Wood, Anthony Campbell, Dan Milligan, Justin Thompson, Leonna Coffman
Motion Carried (5-0)



BILL 2026-0093: SECOND READING OF TITLE ONLY AN ORDINANCE FOR PROJECT CHANGE ORDER #2 TO CONTRACT WITH MIDSTATE PIPELINE, LLC FOR THE WASTEWATER TREATMENT PLANT PHASE 1 IMPROVEMENTS

Motion was made by Leonna Coffman for the second reading by title only and seconded by Anthony Campbell. Roll call to vote: Kathy Wood, Anthony Campbell, Dan Milligan, Justin Thompson, Leonna Coffman

Motion Carried (5-0)

BILL 2026-0093: APPROVAL OF AN ORDINANCE FOR PROJECT CHANGE ORDER #2 TO CONTRACT WITH MIDSTATE PIPELINE, LLC FOR THE WASTEWATER TREATMENT PLANT PHASE 1 IMPROVEMENTS

Motion for approval was made by Dan Milligan and seconded by Justin Thompson. Roll call to vote: Kathy Wood, Anthony Campbell, Dan Milligan, Justin Thompson, Leonna Coffman

Motion Carried (5-0)

RESOLUTION 2026-014: AUTHORIZING THE MAYOR TO EXECUTE A MUNICIPAL AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR ADA CURB RAMP IMPROVEMENTS ALONG ROUTE C AND ROUTE 28 (JOB NO. JCD0215)

Following a brief discussion with Preston Kramer and Yahkhub Shebib regarding the resolution, Justin Thompson made a motion to approve Resolution 2026-014; Dan Milligan seconded the motion. Anthony Campbell, Dan Milligan, Jim McGlothen, Leonna Coffman

Motion Carried (4-0)

Mr. Kramer explained this resolution gives permission to the Missouri Highway and Transportation Commission for accessing the right of way easement to the curb ramps and crosswalks on Fourth Street between Highway 28 to Oak Street where they intersect with Highway C in order to be ADA compliant. This would be at no cost to the City.

COUNTRY CLUB SEWER PROJECT UPDATE

Nathan Cox informed the council that the process to have easements signed would begin this week. Nathan stated he has ordered the manholes for the project. We are still waiting on the engineer to receive a stamped copy of the plans. Discussion was held regarding the delay in the project and the projected timeline moving forward.

OFFICER SWEAR IN

Mayor Mary Wiles swore in new Police Chief Bryan Gibbs and the newly appointed Chief Gibbs then swore in new officers, Officer Paul Morton and Officer Zachary Willard.

CITY ADMINISTRATOR

The Council had a brief discussion on whether or not they should hire or appoint a City Administrator. The City Administrator would be over the heads of all the departments and would be available at City Hall every day to make decisions and give approval on things in a timely manner. Mayor Mary Wiles shared that in a perfect world she would appoint Kelli Livengood as the City Administrator and Lillian Massie would then be appointed as the City Clerk. The City Attorney suggested appointing these individuals in place of posting the job for hiring. Mayor Wiles then asked the City Attorney to write



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out a job description and job duties for the City Administrator job and prepare the appropriate ordinances.

CDBG DEMOLITION BIDS

One bid was received for the CDBG Demolition project from Reese Equipment and Construction. Mayor Wiles opened the sealed bid. Justin Thompson made the motion to accept the CDBG Demolition bid from Reese Equipment and seconded by Dan Milligan. Roll call to vote: Kathy Wood, Anthony Campbell, Dan Milligan, Justin Thompson, Leonna Coffman
Motion Carried (5-0)

HAWTHORNE ALLEY

Dixon resident, Bryan McNulty, approached the council asking if Hawthorne Alley could be paved from Pine Street to Elm Street. He stated he had a quote from Willard Asphalt. Mr. McNulty and Mr. Michael Gunther both agreed to sign a letter of intent to cover partial cost of the paving. Councilman Campbell will reach out to Willard Asphalt to attain an official quote.

SALES AND USE TAX

Mayor Wiles spoke in regards to placing the Sales and Use Tax on the next election ballot. This is not a new tax but rather a tax residents are already paying. Without passing this tax, the city is not receiving the money. An informational print out was available for residents interested in learning more about the tax. In conclusion, a local use tax is a fiscally responsible tool that helps Missouri municipalities adapt to changing shopping patterns while protecting local businesses and providing reliable funding for essential public services. By approving a use tax, the City positions itself to meet future needs without increasing property taxes or reducing services.

CAR SHOW

Mayor Wiles asked if a burn out competition was conducted at the Car Show upon which Leonna Coffman responded it was cancelled due to weather. Concern was raised regarding the donuts on second street in front of local businesses and the black marks left on the street. Mayor Wiles suggested to cease the burnout competition at the DCA Car Show in future years.

DOG RESTRICTIONS AT EVENTS

Discussion was held regarding dogs at local events, specifically Cow Days and the ability to ban them from community events. Mayor Wiles asked Chief Gibbs to coordinate with City Attorney, Katy Slone, to draft an ordinance that would enable the police department to ticket people violating the event policy.

EV CHARGING STATION

Mayor Wiles received an email from SynergeEV inquiring about adding a public EV charging station that would be partially paid for by state and federal programs. After a brief discussion, council agreed they are not interested in installing EV chargers at this time.

CITY CLERK UPDATE

City Clerk Kelli Livengood reported that City Hall continues to experience ongoing issues with the gWorks software and customer support. She advised the Council that support tickets are taking up to



10 days to receive a response, delaying critical functions such as monthly bank reconciliations, financial reporting, and other daily administrative processes. Ms. Livengood stated these delays have impacted staff's ability to complete time-sensitive work efficiently. Due to these ongoing concerns, she is researching alternative municipal software options that provide more reliable service and customer support. Ms. Livengood informed the Council that open enrollment for employee supplemental insurance is approaching. She reported that the City currently offers supplemental insurance through Liberty National and that Deputy City Clerk Lilly Massie is researching additional providers to ensure employees have access to the best available options. Ms. Livengood reported that she has received the first round of information requests from KDeLuca & Associates for the Fiscal Year 2024 financial audit and is in the process of uploading the requested documentation to the audit portal. She also advised the Council that she is completing the City's annual Workers' Compensation audit to verify payroll classifications and ensure the City is paying the appropriate insurance premiums. Ms. Livengood further reported that annual employee performance evaluations are currently underway. Ms. Livengood concluded her report by reading a letter from Utility Collector Avriona Medley regarding a resident's request to receive a monthly adjustment to the sewer portion of their utility bill for water used to fill a swimming pool. Ms. Medley recommended continuing the City's existing practice, which allows a one-time sewer adjustment for the initial pool fill when City Hall is notified before filling begins and again upon completion so Public Works can obtain accurate meter readings. Following discussion, the Council concurred with Ms. Medley's recommendation and agreed that sewer bill adjustments will continue to apply only to the initial filling of a swimming pool and not to subsequent water used for routine maintenance or refilling.

LIBRARY UPDATE

Lacey Teague Lacey Teague reported that Catherine from MRPC just hosted her final program at the library. MRPC plans to replace her next year. Ms. Teague and Lizzie are signed up to participate in the back-to-school fair hosted by the Caring Center on August 17 to hand out school supplies to the children in the community. She then informed The Council that 38 children are participating in the Summer Reading Program. Ms. Teague stated the VFW Ladies Auxiliary will be in on July 28 at 11 a.m. The Scholastic Book Fair is currently going on at The Library and will be there until the 24th.

POLICE UPDATE

Chief Bryan Gibbs presented the Police Department report. Chief Gibbs informed the Council that the Dixon Police Department is currently ineligible to apply for grants until July 2027 due to required racial profiling traffic stop reporting not being submitted to the Missouri Attorney General's Office during a previous administration. Chief Gibbs reported that the new Dodge Durango patrol vehicles are in the ordering process and are expected to arrive by the end of July or, at the latest, by mid-August. Chief Gibbs advised the Council that he has met with representatives from the Waynesville Police Department and the Pulaski County Sheriff's Office to obtain information regarding full-time dispatch services while the department continues its transition. He further reported that, effective Tuesday, July 14, incoming calls to the Police Department would be forwarded directly to a department-issued dispatch cell phone carried by the on-duty officer. Officers will notify Pulaski County Dispatch when responding to calls so incidents can be properly logged in the county's computer-aided dispatch system. Chief Gibbs noted that establishing consistent documentation and tracking of calls for service is a priority. Chief Gibbs informed the Council that he had discovered documentation indicating community members had previously expressed interest in donating funds



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to the Police Department but had been advised that donations were not permitted. Chief Gibbs discussed the department's immediate need for uniforms and body armor. He reported that officers are currently sharing two ballistic vests and that replacement body armor is needed due to sizing issues and expiration dates. He stated he would verify the expiration dates of the existing body armor and report his findings to the Council. Chief Gibbs presented three quotes for replacement body armor and carrier vests. Following discussion, he recommended purchasing laser-cut carrier vests and FMS Level II body armor through Express Armor, a vendor contracted through the Missouri State Troopers Association. He advised that company representatives would measure each officer to ensure proper fit and that delivery is expected to take approximately 60 days after the order is placed. Chief Gibbs estimated the cost at approximately \$800 per officer for body armor and carrier vests for the department's four officers. He noted that these purchases have historically been funded through grant opportunities but, due to the department's current grant ineligibility, the expense would need to be paid from the Police Department budget. He also advised that citizens and businesses interested in contributing toward the purchase of body armor may make donations through City Hall. Chief Gibbs concluded his report by advising the Council that the department is continuing a comprehensive inventory of all equipment with serial numbers. He also reported purchasing flashlights and pepper spray for department personnel.

PUBLIC WORKS UPDATE

Nathan Cox reported that in June 2026, the department completed 20 work orders, with only one service leak, and no sewer backups. Water loss was at 22%. There was a brief discussion about the city property located at 401 N Ellen and how/if it could be added to the CDBG demolition project. Mr. Cox then informed The Council that he is going to put a bid in the paper to buy a rock hammer for the excavator. He stated they got into rock while digging in preparation for the manhole installment on the Country Club Project. He also said they would be able to utilize this for the 10th Street project. There are funds in the Water, Sewer, Street budget for the purchase of this rock hammer. There is a Boil Advisory that should be lifted early this week for everything North of Country Club. City officials are waiting on a Bac T sample to come back before they can lift the advisory.

CLOSED SESSION @ 7:46 pm

A motion was made by Justin Thompson to enter closed session and seconded by Dan Milligan. Roll call to vote: Kathy Wood, Anthony Campbell, Dan Milligan, Justin Thompson, Leonna Coffman
Motion Carried (5-0)

BACK TO OPEN @ 9:18 pm

A motion was made by Justin Thompson to enter back into open session and seconded by Anthony Campbell. Roll call to vote: Kathy Wood, Anthony Campbell, Dan Milligan, Justin Thompson, Leonna Coffman
Motion Carried (5-0)

ADJOURN @ 9:20 pm

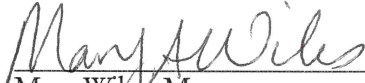
Motion to adjourn was made by Justin Thompson and seconded by Anthony Campbell. Unanimous show of hands.
Meeting Adjourned.



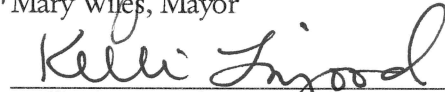
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Minutes approved this 10 day of August, 2026



Mary Wiles, Mayor



Kelli Livengood, City Clerk