



### DIXON CITY COUNCIL MEETING

City Hall  
305 S Elm St.  
August 4, 2025

#### CALL TO ORDER

Meeting called to order at 6:00 p.m.

#### ROLL CALL

Mary Wiles (Mayor), Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman  
Quorum (5-0)

#### PLEDGE OF ALLEGIANCE

(All present stood for Pledge)

#### INVOCATION

Justin Thompson gave invocation.

#### ADOPT THE AGENDA

Justin Thompson made a motion to adopt the agenda; Mike Parsons seconded the motion. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman  
Motion Carried (5-0)

#### RATIFY BILLS

Motion was made by Dan Milligan to approve the July 2025 Bills paid; Mike Parsons seconded the motion. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman  
Motion Carried (5-0)

#### APPROVE JULY 14, 2025 MINUTES

Leonna Coffman made the motion to approve the minutes of July 14, 2025; Mike Parsons seconded the motion. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman  
Motion Carried (5-0)

#### DIXON CEMETERY – JESSICA GOODWIN

Ms. Goodwin spoke to the board regarding an incident that occurred on May 10, 2025 at 12:40pm at the Dixon Cemetery. Officer Vermulm responded to a call regarding damage to a headstone. Ms. Goodwin provided details regarding the alleged vandalism and follow-up in attempting to retrieve information from the Dixon Police Department. Chief Wilfong provided input regarding the complexity of the case and assured Ms. Goodwin action would be taken.



# City of Dixon

## City Council

Discussion commenced regarding the location of the cemetery. The Dixon Cemetery is not located within city limits.

BILL 2025-0073: FIRST READING BY TITLE ONLY OF AN ORDINANCE AUTHORIZING THE PASSAGE, ENFORCEMENT, AND UTILIZATION OF AN AMENDED 2025 BUDGET FOR THE CITY OF DIXON

Motion was made by Trevor Warnol for the first reading by title only and seconded by Justin Thompson. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

BILL 2025-0073: SECOND READING BY TITLE ONLY OF AN ORDINANCE AUTHORIZING THE PASSAGE, ENFORCEMENT, AND UTILIZATION OF AN AMENDED 2025 BUDGET FOR THE CITY OF DIXON

Motion was made by Mike Parsons for the second reading by title only and seconded by Dan Milligan. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

BILL 2025-0073: APPROVAL OF AN ORDINANCE AUTHORIZING THE PASSAGE, ENFORCEMENT, AND UTILIZATION OF AN AMENDED 2025 BUDGET FOR THE CITY OF DIXON

Motion for approval was made by Dan Milligan and seconded by Justin Thompson. Roll call to vote: Mike Parsons, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-0)

### EXCAVATION BIDS

Discussion was held regarding the bids submitted and the process of attaining bids. Council decided to revise the scope of work to include more areas needing cleared and repost the job to be bid with a sealed bid process. The advertisement should run for two weeks and contractors have three weeks to bid the job.

### WATER DAMAGE-MOLD ASSESSMENT

Discussion was held regarding the mold assessment and bids. Attorney Williamson wrote to the insurance and mailed the check back to let them know it is not satisfactory to cover the damages. Council decided to wait to hear back from the insurance. No further action was taken.

### EASEMENT CALL FOR BIDS

Mayor Wiles will speak with the nine homeowners impacted near the sewer project to ensure everyone is on board. Following communication and bearing any problems, the project will be advertised and put out for bid.



### TAX LEVY

The public hearing for the tax levy will be held prior to the budget workshop on August 18 to ensure compliance by the September 1 deadline.

### CITY CLERK UPDATE

Kelli Livengood reported Archer Elgin and Mid-States Pipeline have begun hanging door tags for the second round of water line testing and specific addresses throughout town. Excavation near the meters will commence soon.

Kelli is attending a gWorks training in Columbia tomorrow to learn more about the onboarding process.

All employee evaluations are completed.

### LIBRARY UPDATE

Lacey Teague reported the Book Fair was successful with earnings of \$380 in books and merchandise from Scholastic. Final numbers are forthcoming to confirm.

The Community Development Block Grant has been submitted. We anticipate communication in the next few months for the awarding of the CDBG and by the end of the month for the Scrap Tire Grant.

The library went live today as a UPS Access Point.

The librarians are gearing up for the Back-to-School Fair at the elementary school on August 11<sup>th</sup>.

### POLICE UPDATE

Chief Wilfong announced the new hire, Clayton Wolfe, that is our full-time night and weekend officer.

Chief Wilfong has been attending Active Shooter Training recently and plans to collaborate with Pulaski County Sheriff's Department to practice real life scenarios in schools ensuring proper training.

### PUBLIC WORKS UPDATE

Nathan Cox reported a total completion of 62 work orders for the month of July with one water outage, and one service line leak repaired. Total Water loss for July was 29%. Water analysis for July showed 3,113,600 gallons of water pumped/accounted for, 1,292,800 gallons lost and 2,913,600 gallons of water sold.

The generators for city hall and the police department will be finalized this week.

All fire hydrants have been repaired.

Our GIS Service, Diamond Maps, is currently online. This will allow Public Works to track Valve and Meter locations and will help better maintain the water and sewer systems.

eDMR reports were sent to DNR for July 2025. One Bac-T sample failed for total coliform and the second sample was satisfactory. Re-samples will be conducted this week.

Vince Rivera asked the council if they would like to sponsor a soccer team this year. The council will look into it for consideration next year. A couple of council members asked Mr. Rivera to talk with them following the meeting for individual sponsorships.



# City of Dixon

City Council

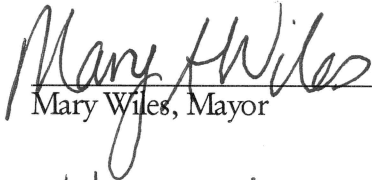
## ATTORNEY UPDATE

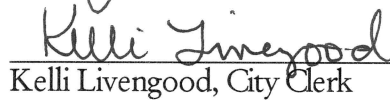
Carrie Williamson stated that contracts do not always require an ordinance; instead, it can be a detailed motion with the documentation attached to the minutes.

## ADJOURNMENT

Trevor Warnol made the motion to adjourn at 7:20 p.m., Mike Parsons seconded the motion. Unanimous show of hands, meeting adjourned.

Minutes approved this 8<sup>th</sup> day of September, 2025

  
\_\_\_\_\_  
Mary Wiles, Mayor

  
\_\_\_\_\_  
Kelli Livengood, City Clerk