



## DIXON CITY COUNCIL MEETING

City Hall  
305 S Elm St.  
September 8, 2025

### CALL TO ORDER

Meeting called to order at 6:00 p.m.

### ROLL CALL

Mary Wiles (Mayor), Mike Parsons, Anthony Campbell, Dan Milligan (absent), Justin Thompson, Trevor Warnol, Leonna Coffman (absent)  
Quorum (4-0)

### PLEDGE OF ALLEGIANCE

(All present stood for Pledge)

### INVOCATION

Justin Thompson gave invocation.

### ADOPT THE AGENDA

Justin Thompson made a motion to adopt the agenda; Mike Parsons seconded the motion.  
Roll call to vote: Mike Parsons, Anthony Campbell, Justin Thompson, Trevor Warnol  
Motion Carried (4-0)

### RATIFY BILLS

Motion was made by Justin Thompson to approve the August 2025 Bills paid; Trevor Warnol seconded the motion. Roll call to vote: Mike Parsons, Anthony Campbell, Justin Thompson, Trevor Warnol  
Motion Carried (4-0)

### APPROVE AUGUST 4, 2025 AND AUGUST 18, 2025 MINUTES

Trevor Warnol made the motion to approve the minutes of August 4, 2025 and August 18, 2025; Mike Parsons seconded the motion. Roll call to vote: Mike Parsons, Anthony Campbell (abstained from both), Justin Thompson (abstained from August 18, 2025), Trevor Warnol  
Motion Carried for August 4, 2025 (3-1 abstention)  
Motion Carried for August 18, 2025 (2-2 two abstentions)

### CLAYTON SINDEN-POTENTIAL UTILITY AND ROAD EXTENSIONS

Mr. Sinden requested to be placed on the agenda to discuss the lots he will be developing, annexation of these lots, the extension of Walnut Street, 9<sup>th</sup> Street and 10<sup>th</sup> Street. He indicated he was going to develop 18 lots, 9 of which will be completed within six months. It was agreed by the council that the city would start on 10<sup>th</sup> Street first and Mr. Sinden to begin the annexation process. After the lots are annexed then the water and sewer lines could be placed.



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## COW DAYS – CHAMBER OF COMMERCE REPRESENTATIVES IN ATTENDANCE

Chief Wilfong asked questions, for clarification, as to the route of the parade, where to assign his officers, water supply, fire issues and road blocks. He has reached out to MODOT and received approval to block off portions of Highway 28 for the parade. He has coordinated with Pulaski County Sheriff's office for additional officers to attend and assist his officers with security. The Chamber explained the exact route of the parade, where the road blocks are normally and how each vendor will need water and where the water will be coming from. Chief Wilfong left the council meeting early to attend the Chamber of Commerce monthly meeting to ask additional questions.

## BILL 2025-0075: FIRST READING BY TITLE ONLY OF AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF DIXON AND PULASKI COUNTY 911, MISSOURI

Motion was made by Mike Parsons for the first reading by title only and seconded by Anthony Campbell. Roll call to vote: Mike Parsons, Anthony Campbell, Justin Thompson, Trevor Warnol

Motion Carried (4-0)

## BILL 2025-0075; SECOND READING BY TITLE ONLY OF AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF DIXON AND PULASKI COUNTY 911, MISSOURI

Motion was made by Anthony Campbell for the second reading by title only and seconded by Justin Thompson. Roll call to vote: Mike Parsons, Anthony Campbell, Justin Thompson, Trevor Warnol

Motion Carried (4-0)

## BILL 2025-0075: APPROVAL OF AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF DIXON AND PULASKI COUNTY 911, MISSOURI

Motion for approval was made by Anthony Campbell and seconded by Mike Parsons.

Roll call to vote: Mike Parsons, Anthony Campbell, Justin Thompson, Trevor Warnol

Motion Carried (4-0)

## EXCAVATION BIDS

Two sealed bids were received for the excavation services at the yard waste dump, the old maintenance yard and the soccer field. Heath Akery submitted his bid in the amount of \$11,000.00 to include clearing along the ditch, burning and cleaning up the soccer field; clearing logs, stumps, debris and piles of gravel at the old maintenance yard and clearing 4-5 acres at the Treatment Plant. The second bid was provided by Jack Bassett in the amount of \$30,000.00 which included clearing of overgrowth in 3 areas and mulching the overgrowth unless it is too big; existing dirt piles and concrete chunks to be hauled off and moving the pea gravel pile into the back corner of lot.



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Both bids were discussed among the counsel.

Justin Thompson made the motion to approve Heath Akery's bid in the amount of \$11,000 to include clearing along the ditch, burning and cleaning up the soccer field; clearing logs, stumps, debris and piles of gravel at the old maintenance yard and clearing 4-5 acres at the Treatment Plant; Mike Parsons seconded the motion. Roll Call to vote: Mike Parsons, Anthony Campbell, Justin Thompson, Trevor Warnol  
Motion Carried (4-0)

## CITY HALL WATER DAMAGE UPDATE

The city received correspondence from MOPERM regarding the water damage issue. The letter indicates that the steps suggested by the Wickizer & Clutter were not followed properly and therefore resulting in potential damage which is not covered. The council discussed the need for mold testing, and for the floor to be replaced. The potential for mold is an ongoing issue for the employees who work in the building on a daily basis. Three mold testing bids were received for the city hall water damage. Thomas Construction submitted a bid for an industrial hygienist to perform an IAQ survey with air sampling along with any remediation recommendations if unhealthy levels of mold are discovered for \$3,500.00 - \$4,500.00. Triangle Environmental Science and Engineering Inc submitted a bid for \$1,500.00 to include a mold and IAQ assessment. Meramec Regional Planning Commission submitted a bid for \$325.00 to include mold inspection.

Anthony Campbell made a motion to approve Meramec Regional Planning Commission's bid for \$325.00; Trevor Warnol seconded the motion.

Motion Carried (4-0)

## SET BUDGET WORKSHOP DATE

City Council set the budget workshop date for September 16, 2025, at 5:30 p.m.

## CITY CLERK UPDATE

Kelli Livengood presented the newly created Special Event Application to assist organizations and groups in planning their event within city limits. The application was created to provide more structure, organization and collaboration between the city and the organizer of the event. All events happening within city limits must complete the form and submit it a least 30 days prior to the event.

There is a new Public Records Request form available now for hard copy sunshine requests. Sunshine requests are still available via email at [sunshinerequest@cityofdixonmo.org](mailto:sunshinerequest@cityofdixonmo.org). There is a charge associated with all sunshine requests and must be paid prior to the fulfillment of the request.

City Hall will close at noon on Friday, September 19, 2025, for Cow Days; the drive through will close at 5:00 p.m. on Thursday, September 18, 2025 and re-open on Monday, September 22, 2025. The drop box will be available to foot traffic. Utility bills will be due on Monday, September 22, and late fees will be applied on Tuesday, September 23, 2025.

## LIBRARY UPDATE

Lacey Teague informed the council of a new grant that she believes will benefit the Lion's Club Park. The grant is structured such that the city would purchase one piece of equipment and the grant would furnish one piece of equipment up to a \$75,000.00 value. The



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equipment we have now was purchased by the Lion's Club years ago and needs to be replaced as it is no longer repairable. The Lion's Club is now investing in the pickleball court.

The summer reading program has concluded. Many ice cream, pizza and taco certificates were handed out thanks to the support of Avion Mexican Kitchen, Homeplate Bar & Grill and Jackie's Snackette. The addition of the adult program was a success.

The library hosted a wonderful program about the Purple Heart Medal last month with the VFW Auxiliary. Attendees learned about the Purple Heart Medal and did an activity with the ladies. The VFW Auxiliary will be back on September 9, 2025, at 11:00 a.m. for a program regarding 9/11.

Lacey and Lizzie participated in the Back-to-School Fair hosted by the Dixon Area Caring Center. It was fun and a blast, as always, seeing all of the kids and parents.

The library now has shirts available for \$20.00 if anyone is interested.

The library is handing out merchant cow tickets currently for the free cow drawing at Cow Days.

### POLICE UPDATE

Assistant Chief Cottner requested a new way for parking on Elm Street between Second Street and Third Streets. He stated that approaching vehicles have trouble meeting one another due to the narrow street which poses a safety concern. He also stated he would like for the speed limit to be reduced to 20 mph for safety reasons on Second Street from Highway 28 to Pine Street and on Elm Street from Second Street to Fourth Street.

### PUBLIC WORKS UPDATE

Nathan Cox reported a total completion of 64 work orders for the month of August with no outages, 1 service line leak repaired, and no sewer backups. Total Water loss for August was 25%. Water analysis for August showed 3,121,917 gallons of water pumped/accounted for, 1,061,983 gallons lost and 2,303,400 gallons of water sold.

Public Works will be preparing for Cow Days.

Nathan reported they are in the process of completing their Permit Renewal Application for the WWTF.

Lead and copper testing is about 90% complete and will be completed by October 1, 2025. eDMR Reports were sent to DNR for August 2025.

Both routine Bac-T samples were satisfactory for August 2025.

Nathan and Vince, assistant supervisor, asked the council to purchase a gooseneck dump trailer to haul brush. They presented the council with three bids; Bales Fabrication for \$14,370.00; Sancrest for \$15,200.00 and Roundhouse for \$15,250.00. After a discussion and explanation from Nathan and Vince, and that the trailer will not be used to haul asphalt, the council agreed purchase a dump trailer.

Anthony Campbell made a motion to approve Roundhouse Industries bid of \$15,250.00 to purchase an 18' gooseneck dump trailer; motion seconded by Justin Thompson. Roll call to vote: Mike Parsons, Anthony Campbell, Justin Thompson, Trevor Warnol  
Motion Carried (4-0)

### ATTORNEY UPDATE

None.



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## CLOSED SESSION @ 7:43 P.M.

Justin Thompson made the motion to go into closed session at 7:43 p.m. Anthony Campbell seconded the Motion. Roll Call to vote: Mike Parsons, Anthony Campbell, Justin Thompson, Trevor Warnol  
Motion Carried (4-0)

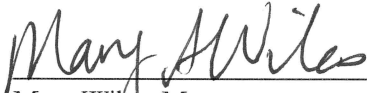
## OPEN SESSION @ 8:00 P.M.

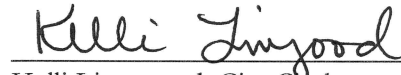
Justin Thompson made the motion to go into open session at 8:00 p.m., Anthony Campbell seconded the motion. Roll Call to vote: Mike Parsons, Anthony Campbell, Justin Thompson, Trevor Warnol  
Motion Carried (4-0)

## ADJOURNMENT

Anthony Campbell made the motion to adjourn at 8:00 p.m., Justin Thompson seconded the motion. Unanimous show of hands, meeting adjourned.

Minutes approved this 6<sup>th</sup> day of October, 2025

  
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Mary Wiles, Mayor

  
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Kelli Livengood, City Clerk