



DIXON CITY COUNCIL MEETING

City Hall
305 S Elm St.
July 14, 2025

CALL TO ORDER

Meeting called to order at 6:00 p.m.

ROLL CALL

Mary Wiles (Mayor), Mike Parsons, Anthony Campbell, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Quorum (6-0)

PLEDGE OF ALLEGIANCE

(All present stood for Pledge)

INVOCATION

Justin Thompson gave invocation.

ADOPT THE AGENDA

Justin Thompson made a motion to adopt the agenda; Anthony Campbell seconded the motion. Roll call to vote: Mike Parsons, Anthony Campbell, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (6-0)

RATIFY BILLS

Motion was made by Mike Parsons to approve the June 2025 Bills paid; Anthony Campbell seconded the motion.

Roll call to vote: Mike Parsons, Anthony Campbell, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (6-0)

APPROVE JUNE 2, 2025 MINUTES

Dan Milligan made the motion to approve the minutes of June 2, 2025; Justin Thompson seconded the motion. Roll call to vote: Mike Parsons, Anthony Campbell, Dan Milligan, Justin Thompson (abstained), Trevor Warnol, Leonna Coffman

Motion Carried (5-1 abstention)

PALM ALLEY-MONTY & LAURA CHADBOURNE

Monte Chadborne spoke to the council regarding concerns about the rain water flowing down Palm Alley and onto the street and concrete slab where he is planning to develop in the near future. The city council is in favor of rectifying the erosion problem that exists on Palm Alley and will work with the business owners to make a plan.



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RESOLUTION 2025-010

Mayor Wiles explained Resolution 2025-010 is for the DNR to change the authorized representative from the previous mayor to the current mayor for the WWTF project.

Dan Milligan made the motion to approve Resolution 2025-010; Trevor Warnol seconded the motion. Roll Call to vote: Mike Parsons, Anthony Campbell, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (6-0)

RESOLUTION 2025-011

Mayor Wiles explained Resolution 2025-011 is for the Community Development Block Grant outlining the portion of funds the City intends to dedicate to the project. Lacey Teague presented the council with two proposals for asbestos inspection; Triangle at \$450 per building and Chuck Cantrell at \$3,350 for all 12 units. Discussion was held and the council decided the local funds portion from the City will include \$900 for title work and Chuck Cantrell's proposal of \$3,350 for asbestos inspection for a total of \$4,250.00. The in-kind value dedicated by the city will be a total of \$4,540.51. Mike Parsons made the motion to approve Resolution 2025-01 with the above-mentioned values; Justin Thompson seconded the motion. Roll Call to vote: Mike Parsons, Anthony Campbell (no), Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (5-1)

WATER DAMAGE BID

The city received one bid for water damage to the City Hall. The city council recommended the bid be sent to the insurance agency since the insurance check is only a fraction of the bid to repair the damage.

EXCAVATION BIDS

The city received six bids to perform excavation services at the yard waste dump and the old maintenance yard. The council reviewed the bids and asked for a scope of work to be submitted to each company that bid the job to ensure consistency across the bidding process. The selection process for excavation bids has been tabled.

SET PUBLIC HEARING DATE FOR CBDG

City Council set the Public Hearing date for the Community Development Block Grant for July 23 at 5pm.

CITY CLERK UPDATE

Kelli Livengood stated employee evaluations are being conducted this month.

Budget workshop meeting was set for August 18 at 6pm.

Archer Elgin notified city hall last week there plans to begin Phase II of the Lead Service Line Inventory which will include field investigations of 78 addresses under Task Order # 5 contract. We have invited Archer Elgin to meet with us to explain the process further so we can inform the public and our residents prior to the field work.



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LIBRARY UPDATE

Lacey Teague reported the circulation desk is complete at the library.

Kathryn from the MRPC did a compost event last month and the VFW ladies did a 4th of July event.

The Scrap Tire Grant has been completed and submitted. The Scholastic Book Fair is currently up and running at the library and goes until July 18. The summer reading program has approximately 40 people signed up.

The library has been approved to be a UPS access point allowing packages to be shipped to and from the library.

POLICE UPDATE

Assistant Chief Cottner reported he is currently in search of another night/ weekend POST certified officer.

The radar trailer had an issue with the solar panel but it has been fixed.

PUBLIC WORKS UPDATE

Nathan Cox reported a total completion of 59 work orders for the month of June with no outages, 1 service line leak repaired, and 1 homeowner sewer backup. Total Water loss for June was 30%. Water analysis for June showed 3,350,000 gallons of water pumped/accounted for, 1,500,000 gallons lost and 2,542,400 gallons of water sold.

Nathan asked the council if we could sell the aluminum truck bed to purchase a Norstar utility bed. Council agreed to sell the aluminum truck bed.

On July 16 two hydrants will be repaired that have been leaking for 10+ years. This will help improve the infrastructure and with water loss issues in the distribution system. The shut down is estimated to last two hours and a boil advisory will follow.

One July 19 new parking curbs will be installed and the asphalt will be re-finished along the north side of 2nd Street between Gann Insurance and Century 21. The estimated time of completion is 8 hours.

eDMR reports were sent to DNR for June 2025. Both routine Bac-T samples were satisfactory.

Motion was made by Dan Milligan to sell the aluminum truck bed and seconded by Anthony Campbell. Roll Call to vote: Mike Parsons, Anthony Campbell, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman

Motion Carried (6-0)

ATTORNEY UPDATE

Carrie Williamson attended the MMA Summer Seminar and found it to be very informative and educational.

OTHER

Leonna Coffman and Lilly Massie attended the MML Conference in Columbia in June.

James Rector asked the council if he could cut weeds in the road ditch. Mayor Wiles approved Mr. Rector's request.



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CLOSED SESSION @ 7:22 P.M.

Trevor Warnol made the motion to go into closed session at 7:22 p.m. (with a five- minute recess), Mike Parsons seconded the Motion. Roll Call to vote: Mike Parsons, Anthony Campbell, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman
Motion Carried (6-0)

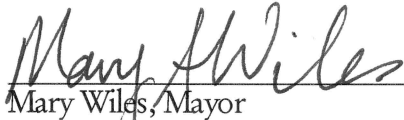
OPEN SESSION @ 7:58 P.M.

Trevor Warnol made the motion to go into open session at 7:58 p.m., Dan Milligan seconded the motion. Roll Call to vote: Mike Parsons, Anthony Campbell, Dan Milligan, Justin Thompson, Trevor Warnol, Leonna Coffman
Motion Carried (6-0)

ADJOURNMENT

Trevor Warnol made the motion to adjourn at 7:59 p.m., Dan Milligan seconded the motion. Unanimous show of hands, meeting adjourned.

Minutes approved this 4th day of August, 2025



Mary Wiles, Mayor



Kelli Livengood, City Clerk