



DIXON CITY COUNCIL MEETING

City Hall
305 S Elm St.
May 6, 2024

1. CALL TO ORDER
Meeting called to order at 6:00 p.m.
2. ROLL CALL
Mike Null (Mayor), Mike Parsons, Anthony Campbell, Stacey Yoakum, Mary Wiles, Trevor Warnol
Quorum (5-0)
3. PLEDGE OF ALLEGIANCE
(All present stood for Pledge)
4. INVOCATION
No invocation was given.
5. ADOPT THE AGENDA
Anthony Campbell made a motion to adopt the agenda; Stacey Yoakum seconded the motion. Roll call to vote: Mike Parsons, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles
Motion carried 5-0
6. RATIFY BILLS
Motion was made by Mary Wiles to approve the April 2024 Bills paid; Anthony Campbell seconded the motion. Roll call to vote: Mike Parsons, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles
Motion carried 5-0
7. APPROVE APRIL 9, 2024 MINUTES
Stacey Yoakum made the motion to approve the minutes of April 9, 2024; Mike Parsons seconded the motion. Roll call to vote: Mike Parsons, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles
Motion carried 5-0
8. BILL 2024-0041: FIRST READING OF TITLE ONLY ASSESSING REGISTRATION FEES FOR VACANT AND UNSAFE STRUCTURES
Motion was made by Anthony Campbell for the first reading of title only and seconded by Mary Wiles. Roll call to vote: Mike Parsons, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles
Motion carried 5-0



City of Dixon

City Council

9. **BILL 2024-0039: SECOND READING TITLE ONLY ASSESSING REGISTRATION FEES FOR VACANT AND UNSAFE STRUCTURES**

Motion for the second reading of title only was made by Stacey Yoakum and seconded by Trevor Warnol. Roll call to vote: Mike Parsons, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles
Motion carried 5-0

10. **BILL 2024-0039: APPROVAL ASSESSING REGISTRATION FEES FOR VACANT AND UNSAFE STRUCTURES**

Motion for approval was made by Mary Wiles, seconded by Stacey Yoakum. Roll call to vote: Mike Parsons, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles
Motion carried 5-0

11. **BANK SIGNATURES**

Mary Wiles made a motion to amend all bank account signatures to remove Deanna Burns and add Natalie Perez, seconded by Anthony Campbell. Roll call to vote: Mike Parsons, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles
Motion carried 4-1 abstention

12. **SEWER DISCUSSION: LAURA & ROBERT FINLEY**

Laura addressed the council with concerns regarding their property and flooding in their basement. She stated in 2016, they brought their issue to the council which resulted in easements for all properties on the community sewer line. Mayor Null informed the Finleys that it was mentioned in 2016 minutes but the minutes were never signed and the easements were never filed or recorded. Furthermore, the line does not belong to the city so the city cannot service the line or assist with any repairs until easements are completed for all property owners on the community line. The council recommended to the Finleys to get a list of names of all property owners on the community line and get signatures from each owner for an easement for the city. Upon receipt of documentation, the city will work with the homeowners to repair the line.

13. **CITY CLERK UPDATE**

Natalie Perez reported all personal financial disclosures have been submitted by the May 1st deadline. Natalie worked with City Collector, Avriona Medley, to send renewal reminder letters to the six businesses in Dixon that have not renewed their business licenses. Five of those six businesses are still outstanding. The 2022 and 2023 financial audits have been distributed to council members. The Lead Service Line Inventory meeting is scheduled for May 21 at 1pm.

14. **OTHER**

Monty Chadbourne reported over-night break-ins to the Olde Oak Station through the back door. He plans to install a steel door with an anchor into the cement to deter them. He's been in contact with the Police Department and knows they are doing all they can but due to the back door entrance being below the ground level, it is difficult to visually catch the thieves.



City of Dixon

City Council

15. LIBRARY UPDATE

Ms. Rollins visited Auntie Kayla's Daycare for National Librarian Day. The Dixon Garden Club is pairing with the library for a community garden based on donations and partial grant funds. The summer reading program will be based on garden and nature. Ms. Rollins shared the summer reading program and community garden plans at Dixon Elementary School's 1st grade parent night. Community yard sales are May 17-18 and information is available through the library. Dixon native, Dale Wagner will be at the library on June 1st for a Custer history event.

16. POLICE UPDATE

Assistant Chief McDougal gave an update on the Dixon Police Department. In the month of April: 516 calls of service, 28 agency assists, 6 juvenile offenses, 3 stealing, 1 theft, 50 nuisance/ordinance, and 90 vehicle stops.

Chief Durbin reported the Ford Taurus approved for purchased at the April meeting was sold but he found another comparable vehicle with 4,000 less miles for the same price.

Anthony Campbell made a motion to purchase the car for \$9,525; seconded by Trevor Warnol. Roll call to vote: Mike Parsons, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles

Motion carried 4-1

17. PUBLIC WORKS UPDATE

Nathan Cox reported a total completion of 54 work orders for the month of April including 2 water outages caused from hydrant flushing but with no water leaks. Total water loss for April was 32%. Water analysis for April showed 4,701,600 gallons of water pumped/accounted for, 1,520,739 gallons lost and 2,271,400 gallons of water sold.

Water loss is trending right around 30% (down from 38% in February) and the goal is 15%. WWTF had 7,500,000 gallons treated in April with one SSO reported due to a rain event where the ponds overflow. The Public Works crew started a flushing program on April 25 & 26 mainly focusing on dead end lines around the distribution system. Altogether, approximately 153,000 gallons were flushed. Nathan believes the flush was successful in clearing up some of the turbidity in the distribution system.

Public Works crew will be busy clearing multiple culverts backed up around the city in the coming weeks. The 5" of rain revealed some weak points in our storm water program and how the rain water is diverted around the city.

We are in the process of hiring a new employee for a vacant labor position.

April 2024 eDMR files have all been sent to DNR. Both routine Bac-T Samples passed for the month of April and the samples considered safe.

18. CLOSED SESSION @ 6:56 P.M.

Trevor Warnol made the motion to go into closed session at 6:56 p.m. with a 5-minute recess, Mary Wiles seconded the motion. Roll call to vote: Mike Parsons, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles

Motion carried 5-0



City of Dixon

City Council

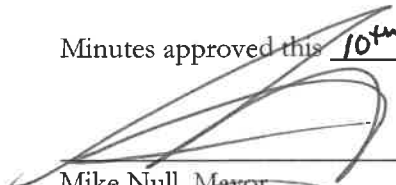
19. OPEN SESSION @ 7:52 P.M.

Mary Wiles made the motion to go into open session at 7:52 p.m., Anthony Campbell seconded the motion. Roll call to vote: Mike Parsons, Anthony Campbell, Stacey Yoakum, Trevor Warnol, Mary Wiles
Motion carried 5-0

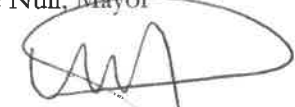
20. ADJOURNMENT

Trevor Warnol made the motion to adjourn at 7:53 p.m., Stacey Yoakum seconded the motion. Unanimous show of hands, meeting adjourned.

Minutes approved this 10th day of June, 2024



Mike Null, Mayor



Natalie Perez, City Clerk