



DIAMOND SCHOOL 2020-2021 TUITION & FEE SCHEDULE

TUITION & FEES

1. NEW STUDENT ENTRANCE FEE (If Applicable)

A *non-refundable* \$350 New Student Entrance Fee is owed for each newly admitted student.

2. CTRB FEES

A *non-refundable* **Consolidated Technology, Resource & Bus Fee** is payable upon registration for each student as follows:

Kindergarten to Grade 6: \$500

Grades 7 to 9: \$550

Grades 10 to 12: \$600

CTRB Fees are used for purchases such as robotics equipment, school garden supplies, supplementary books & computer programs, and other incidentals designed to enrich and enhance our school programs. This year the K-3 CTRB Fee will also include and replace the K-3 Basic Student Supply Fee ordinarily collected in September.

3. TUITION FEES

Full tuition fees for the 2020-2021 school year are owed for all students as follows:

Kindergarten to Grade 6: \$7,040

Grades 7 to 9: \$7,205

Grades 10 to 12: \$7,370

Sibling discount

Siblings pay discounted tuition at our school as follows: The oldest child is the 1st student and pays full fees, the next oldest child receives a **30%** discount for the tuition at that child's grade level, and all subsequent siblings receive a **50%** discount for the tuition at that child's grade level. *Sibling discounts are only available for students with a shared parent or guardian i.e. cousins are not eligible.*

B.C. Provincial Government Funding

The above tuition fees are dependent on the school receiving a provincial per student operating grant. To qualify for this grant, at least one of a student's legal guardians must be ordinarily resident in British Columbia and either be a Canadian citizen, permanent resident, or otherwise lawfully admitted to Canada. In addition, students with extended absences from school may not be eligible for the full provincial grant. If a student does not qualify for this grant, either in full or in part, the parents/guardians of the non-qualifying student will be responsible for paying the full amount of the grant lost.

4. PAD PROCESSING FEE (If Applicable)

If you select to pay the tuition fees using a payment plan and make payments by **Pre-Authorized Debit (PAD)**, there will be a *non-refundable* \$200 PAD processing fee applied to each student's tuition.

5. NSF FEES (If Applicable)

There is a \$50 administrative charge applied to all payments returned by the bank. If a second payment is returned by the bank, the **Non-Sufficient Funds (NSF)** \$50 charge will be applied and payment of the remaining tuition fees in full may be required. Please make sure to notify the Finance Committee in advance if you will be unable to make a payment.

6. CANCELLATION FEE (If Applicable)

The school makes provision for instruction costs a year in advance. If a student withdraws or is asked to leave for any reason prior to September 30th, 2020, the following Cancellation Fee will be deducted from the amount of tuition fees that are eligible to be refunded. *No refunds will be issued after September 30th, 2020.* Please note that New Student Entrance Fees, CTRB fees, and PAD Processing Fees are not refundable.

(a) Cancellation fee for withdrawal before September 1, 2020: \$3,500

(b) Cancellation fee for withdrawal before October 1, 2020: \$4,000

ADDITIONAL COSTS

1. PERSONAL COMPUTER (If Applicable)

Students entering the graduation program *in grades 9 through 12* must also have a Wi-Fi-enabled laptop or netbook for use at school. Students may use their own device, or the school will supply one at a discounted rate.

2. BASIC SCHOOL SUPPLIES

Students in grades 4 through 12 are required to provide basic school supplies as outlined in the grade-specific School Supply Lists available in July/August of each year.

3. OTHER COSTS

Other additional costs will apply throughout the school year. These additional costs are most often for services, resources, and equipment that are not applicable to all students and may be optional. Some of these additional costs may include, but are not limited to, fees for field trip admissions, instrument rentals, special lunches, and co-curricular programs.

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WHEN & HOW TO PAY

1. Registration Invoice (CTRB Fees + New Student Entrance Fees)

Upon acceptance of your student's registration application, a **Registration Invoice** will be available in your *MySchool* account. You will receive a notification email when it is available. The Registration Invoice will require you to pay the CTRB Fees and any New Student Entrance Fees (if applicable) in order to confirm your student's registration at Diamond School for the 2020-2021 school year.

Payment may be made by INTERAC e-Transfer (preferred) or by cheque, bank draft, or certified cheque, payable to **Diamond Schools Society**. Please review and follow all detailed payment instructions provided in your invoice. We may not be able to accept or receive payments that do not follow the stated payment instructions.

2. Tuition Invoice (Tuition Fees + PAD Processing Fees)

Once your student has been registered and you have selected your preferred payment option, your **Tuition Invoice** will be available in your *MySchool* account.

Full Fees Option: Tuition Fees in full are due by Friday, March 13th, 2020 or within 5 business days from the date of your Tuition Invoice if the student is accepted after March 13th. Payments may be made by cheque, bank draft, or certified cheque payable to **Diamond Schools Society**. Please write the invoice number on the memo line. A copy of the Tuition Invoice must accompany your payment.

5 Payment Option: Tuition Fees may be paid in five payments made via pre-authorized debit. A \$200 PAD Processing Fee will be applied to each student's total tuition for this option. A completed PAD Authorization Form pre-authorizing automatic debits from your bank account and a VOID cheque will be required. In this option, five equal payments will be withdrawn from your bank on March 16th, May 15th, July 15th, September 15th, and November 16th, 2020.

Payment Plan for Late Registration: If you register after the regular registration cycle is complete, you may opt to pay your tuition payments in a proportional division as agreed by the Finance Committee at the time of registration, with payments taken in line with the regular 5-payment option. For example, if you register on June 1st, your tuition payment may be divided into four payments, with the first 1/4 payment due on June 1st and 1/4 of your total tuition paid by PAD on each of July 15th, September 15th, and November 16th.

TUITION ASSISTANCE

We believe that financial considerations should not determine who is able to attend our schools. If you wish to request financial accommodation, please write to the Finance Committee explaining your situation. All requests for financial accommodation will be kept strictly confidential. For further information about tuition assistance, or for assistance in writing a letter to the Finance Committee, please contact the school office or email admissions@diamondschool.ca to make arrangements to speak with a member of the Finance Committee.