



TUITION & FEES

1. NEW STUDENT ENTRANCE FEE (If Applicable)

A *non-refundable* \$500 New International Student Entrance Fee is owed for each newly admitted student after the student has received their Offer of Admission. Any Entrance Fees paid before receiving an Offer of Admission will be returned, less a \$10 administrative fee, and will not be credited to your account or applied to future fees owing.

2. CTRB FEES

A *non-refundable* **Consolidated Technology, Resource & Bus Fee** is payable upon registration for each student as follows:

Kindergarten to Grade 3: \$550

Grades 4 to 7: \$600

Grades 8 to 12: \$750

CTRB Fees are used for purchases such as student technology, robotics equipment, garden supplies, supplementary books & computer programs, in-house speakers and events, and other incidentals designed to enrich and enhance our school programs. The K-3 CTRB Fee also includes all student school supplies.

3. INTERNATIONAL TUITION FEES

Full tuition fees for the 2021-2022 school year are owed for all students as follows:

Kindergarten to Grade 3: \$11,850 CAD

Grades 4 to 7: \$12,050 CAD

Grades 8 to 12: \$12,200

Family Discount

Families with more than one student enrolled receive a per-family discount as follows:

2 students enrolled: -\$2,000

3 students enrolled: -\$3,500

4+ students enrolled: -\$1,200 per student

**Note: To be eligible, students must have a shared parent or legal guardian i.e. cousins are not eligible.*

B.C. Provincial Government Funding

The above tuition fees assume the school will not receive a provincial per student operating grant for the student's enrollment. To qualify for this grant, at least one of a student's legal guardians must be ordinarily resident in British Columbia and either be a Canadian citizen, permanent resident, or otherwise lawfully admitted to Canada.

4. PAD PROCESSING FEE (If Applicable)

If you select to pay via **Pre-Authorized Debit (PAD)**, a *non-refundable* \$60 PAD processing fee is applied to each payment.

5. NSF FEES (If Applicable)

There is a \$50 administrative charge applied to all payments returned by the bank for Non-Sufficient Funds (NSF). If a second payment is returned, the \$50 charge will be applied and payment of the total remaining tuition fees in full may be required. Please make sure to notify the Finance Committee in advance if you will be unable to make a payment.

6. CANCELLATION FEE (If Applicable)

If a student withdraws or is asked to leave for any reason prior to September 30th, 2021, the following Cancellation Fee will be deducted from the amount of tuition fees that are eligible to be refunded:

(a) Cancellation fee for withdrawal by August 31st, 2021: \$4,000

(b) Cancellation fee for withdrawal in September 2021: \$5,500

No refunds will be issued after September 30th, 2021. Entrance Fees, CTRB Fees, and PAD Processing Fees are not refundable.

7. OVERDUE ACCOUNTS (If Applicable)

Interest will begin to accrue on overdue accounts at a rate of 1.5% per month.

ADDITIONAL COSTS

1. UNIFORM DRESS CODE

Students are required to wear uniform dress code as set out in the Uniform Dress Code policy available in June of each year. Certain clothing items must be purchased through the school's uniform supplier, such as gym strip, sweaters, kilts and jumpers. Other items may be purchased from our uniform supplier or may be purchased from your retailer of choice.

2. GRADE 8-12 PERSONAL COMPUTERS

Students in Grades 8 through 12 must have a Wi-Fi-enabled laptop or netbook for use at school.

3. BASIC SCHOOL SUPPLIES

Students in grades 4 through 12 are responsible for purchasing and supplying personal basic school supplies as outlined in the grade-specific School Supply Lists available in June of each year.



DIAMOND SCHOOL

2021-2022 INTERNATIONAL TUITION & FEE SCHEDULE

4. OTHER COSTS

Other additional costs will apply throughout the school year. These costs are most often for services, resources, and equipment that are optional or not applicable to all students. Examples include fees for optional field trip admissions, instrument rentals, special lunches, grade 12 graduation, and co-curricular programs.

PAYMENT METHODS

1. **INTERAC e-Transfer**

Payments may be made by INTERAC e-Transfer sent to diamondaccounting@shaw.ca directly from your bank account. In order for the school to receive your payment and for your account to be credited, you must use the secure code provided on your invoice and you **must include the invoice number** in the comment of your payment.

2. **Cheque, Bank Draft, or Certified Cheque**

Payments may be made by cheque, bank draft, or certified cheque, payable to **Diamond Schools Society** and delivered to the school office. You must attach the payment slip from your invoice with your payment and include the invoice number in the memo line of your payment.

3. **Pre-Authorized Debit (PAD)**

To pay via PAD, you must complete the PAD form available when registering your student. You will also be required to provide a void cheque for the Canadian bank account you wish to use. PAD withdrawals are made on certain dates only, as specified in the PAD form. If you miss a PAD withdrawal date, you are responsible for paying via one of the other payment methods.

WHEN TO PAY

1. **Registration Invoice (CTRB Fees + New Student Entrance Fees)**

Upon acceptance of your student's registration application, you will receive a **Registration Invoice**. The Registration Invoice will require you to pay the CTRB Fees and any New Student Entrance Fees (if applicable) via payment methods 1 or 2 in order to accept your student's admission to Diamond School for the 2021-2022 school year.

2. **Tuition Invoice (Tuition Fees + PAD Processing Fees)**

Once your student has been registered, a **Tuition Invoice** will be emailed to you.

Full Fees (Default Option): Tuition Fees in full are due by Monday, March 15th, 2021 or on the due date specified on your Tuition Invoice if the student is accepted after March 15th. If you do not select your preferred payment option in your student's registration form, you will by default be required to pay fees in full.

Payment-Plan Option: Tuition Fees may be paid in multiple payments made via pre-authorized debit. Timing of payments must be agreed upon with Administration and full payment must be complete no later than August 15th, 2021.

Late Registration: If you register after the regular registration cycle is complete, you may opt to pay your tuition in full or in proportional payments paid via PAD. For admission after September 31st, your tuition fee will be based on a pro-rated annual tuition fee according to the student's start date.

TUITION ASSISTANCE

We believe that financial considerations should not determine who is able to attend our schools. If you wish to request financial accommodation, please write to the Finance Committee explaining your situation. You will then be required to complete an application through Apple Financial Services for tuition accommodation. All requests for financial accommodation will be kept strictly confidential. For further information about tuition assistance, or for assistance in writing a letter to the Finance Committee, please email the Finance Committee directly at diamondaccounting@shaw.ca to speak with a member of the Finance Committee.