



## “Pass or Your Money Back” Policy Self-paced PHRca Exam Preparation Program

### To Qualify for the Money-back Offer:

1. Enroll in our self-paced Professional in Human Resources California (PHRca) program directly from Train Me Today (TMT).
2. Engage fully in the Train Me Today program by:
  - Read and study all functional areas of TMT’s California Professional in Human Resources book.
  - Submit two questions each week to the forum.
  - Achieve a 90% or better score on all practice exams and assignments. This does not include the initial comprehensive exam, but it does include retaking it at the end of the course.
  - View all study resources on TMTonline.com.
  - Watch all instructional videos.

### Additional terms:

- This only applies to first tries; second-chance insurance does not apply.
- You do not qualify for a refund if you purchase extra time for the program.
- Purchase the PHRca Exam Preparation Program directly from TMT or HRCP.
- Take the Self-paced PHRca exam; if you don’t pass, we’ll refund the purchase price of the TRAIN ME TODAY Program provided you meet all of the requirements.

### Refund Request:

- The guarantee is valid for 190 days from the date of purchase.
- You must notify Train Me Today at [support@trainmetoday.com](mailto:support@trainmetoday.com) of your intent to request a refund within ten days of failing your exam. TMT will email you a form.
- To request a refund, submit the following information via email:
  - A completed Refund Request Form
  - A copy of your Official Examination Results from HRCI
  - A copy of your receipt showing you purchased from TRAIN ME TODAY
- The TMT California Professional in Human Resources Study Guide must be returned with the Request for Refund. Products must be returned undamaged, including but not limited to page damage, corner damage, and highlights.
- Online access will be revoked when the refund is authorized.
- Upon receipt and approval of your refund request, a Refund Authorization form will be emailed to you.

**Please note:** This offer is available only to residents of the United States. Shipping charges will not be refunded, and you are responsible for the cost of return shipping.

Train Me Today does not include or sell exam vouchers.