



# BIKERS AGAINST HEROIN USA™



## Free Ride Program

*Revised: 04/26/2018*

### About This Program

We currently have no bylaw establishing the parameters of all client service programs. Until such bylaw is ratified this program establishes the organization precedent as to how our beneficiary programs are established. The board of directors must approve such programs but cannot necessarily terminate a program unless all funding obligations, especially those related to any grant receipt, are met or otherwise satisfied.

Written programs will offer a number of public releases and promotional statements that may be added to the program for the purpose of allowing members of the organization to produce printed material without allowing them creative liberty to unintentionally misrepresent our programs. We must assure that Bikers Against Heroin U.S.A. programs are not accurately represented in any material distributed.

In October, 2017 a check was issued to the "Begin Again Program". We understand that that program provided transportation for those who needed to travel in order to be admitted into a rehabilitation facility.

<http://www.medina-gazette.com/Medina-County/2017/03/21/Fundraisers-planned-for-Lodi-drug-treatment-program.html>

<http://paarius.org/2015/11/18/1146/>

This year we will launch our own program as described herein.

### **Funding**

This program will enact when it is adequately funded and it will stop functioning when it's funds are expended. As funds come in from affiliate chapters, 80% of the funds will be allocated to the *Direct Recipient Costs* of this program, which is actually a separate bank account subject to our public disclosure program. Until such time as another program become approved by the board this funding management principle will apply to 100% of all contributions provided by all affiliate chapters and all contributions received otherwise received from contributors who specified that all or part of their contribution be applied to this program.

Every year during the August Board of Directors meeting the affiliate chapter shall determine the year-to-date revenue available and will determine how much will be needed to maintain operations going forward through the next fiscal year. Our fiscal year ends on September, 30 every year for the purpose of operational management. Although the national goal is to have \$100,000.00 for this program, the board shall have discretion to make exception in favor of enacting it with less funds. If we experience any delays and cannot enact our program, for any reason, by January, 1 we must find an organization that offers similar services and we will become the grantor of the funds to another 501(c)(3) organization.

### **Comprehensive Administrative Mechanical Process**

There are several organizations throughout the country that interact directly with those in need of assistance. They are qualified organizations often funded by grants, charitable contributions or a combination of both. They process client applications and find available facilities for placement. It is important that someone seeking assistance be admitted to a facility with 48-hours of their decision to do so. Statistically that is when they are likely to return to opioid use again.

Many cannot secure admissions into a local facility and a distant facility creates a logistical and financial hurdle, which often is not covered by rehabilitation service programs or insurance to cover the cost of transportation. This is when they can call upon *Bikers Against Heroin U.S.A.* and submit an application for our assistance.

By October of every year an updated list of organizations will be posted on our national website identifying each organization that has been verified/ qualified to be an agent for our this program. They will be provided access to submit an application directly to Bikers Against Heroin U.S.A. which will trigger a communication to the affiliate chapter most closely related to the geographical area of the client. The agent will select the appropriate affiliate chapter during this process.

Immediately, upon receipt of the application, a Bikers Against Heroin volunteer program administrator begin to make travel arrangements for the client and await approval from the affiliate chapter. The affiliate chapter’s determination of approval falls only upon the criteria established surrounding local community support. Each affiliate chapter has contributed a specific amount to the program and those funds will be directed to assist client applicants from their local community as they have determined within their local program. The templated program provided by National recommends that they encompass all residents of their county of jurisdiction and consider neighboring counties. Ultimately the affiliate chapter maintains discretion as to what their local program provides. That program is subject to the Public Disclosure Program.

In anticipation that the application will be approved National will complete the process in preparing to purchase non-refundable airline tickets, or tickets for whatever mode of travel, to deliver the client to the front door of the facility. The travel package includes airport shuttle, taxi or Uber services. National will develop resources through National Sponsorship contribution ‘In-Kind’ with travel agencies, airlines and bus lines to reduce costs in away that is relatively equal in benefit to all affiliate chapters. Basically, if a national airline will contribute \$50,000.00 worth of airline services to our organization, the \$50,000.00 will be shared to benefit the funding of each affiliate chapter. A chapter that represents 20% of the fund will receive 20% of the in-kind benefits.

Therefore, consider the following scenario:

**PROJECTED SCENARIO OF FUNDING ALLOCATION AND NATIONAL - LOCAL JOINT MANAGEMENT**

<b>Chapter</b>	<b>Contribution</b>	<b>Percentage of Fund</b>	<b>National Contributions Allocated</b>	<b>Total Program Funding</b>	<b>20% National Operations</b>	<b>80% Client Benefit</b>
A	\$5,000.00	15.15%	\$7,575.76	\$12,575.76	\$2,515.15	\$10,060.61
B	\$7,000.00	21.21%	\$10,606.06	\$17,606.06	\$3,521.21	\$14,084.85
C	\$15,000.00	45.45%	\$22,727.27	\$37,727.27	\$7,545.45	\$30,181.82
D	<u>\$6,000.00</u>	<u>18.18%</u>	<u>\$9,090.91</u>	<u>\$15,090.91</u>	<u>\$3,018.18</u>	<u>\$12,072.73</u>
	<b>\$33,000.00</b>	<b>100.00%</b>	<b>\$50,000.00</b>	<b>\$83,000.00</b>	<b>\$16,600.00</b>	<b>\$66,400.00</b>

This is merely a projected scenario. Given that the Bikers Against Heroin U.S.A. (National) solicited \$50,000.00 for the program fund by way of in-kind contributions from transportation service providers, the value of those contributions are relatively allocated according to each chapter’s relative contribution. Therefore, in this scenario, Chapter A contributed \$5,000.00 but actually injected 10,060.61 into their local community through this program. Had they merely given their

funds to a local organization the contribution of \$5,000.00 would have been the amount of local benefit. To control cost and program integrity the chapter manages their own allocated amounts by approving all distributions to all clients.

National will not question the chapter during process. There are no secondary approvals. When the chapter submits an application approval national immediately makes arrangements for the client's transportation. The chapter may only approve assistance for those who reside in their local community, according to their own published program. This is not a consideration for national to approve, it is a directive that national has an obligation to follow. National, in this scenario received \$16,600.00 for operational funding and has an obligation to process the application.

### **Resources**

The Bikers Against Heroin U.S.A. Program Administrator will have many resources ready to call upon to make travel arrangements. A listing of facilities used by the agent organizations will be pre-approved to assure that the processor already knows who to call to quickly make travel arrangements. When a client arrives, by whatever means of primary travel provided, a ride will be waiting to transport them to the facility.

### **Facility Qualification**

This program is established to provide opioid addicts the opportunity to arrive at a qualified rehabilitation facility. Though we are not paying for any facility enrolment we do have a conscientious obligation to assure we are sending clients to a qualified facility. Currently (as of 4/2018) we do not have a listing of facilities that we consider "qualified". By the time we fund our own program we will have created a listing of facilities that meet with standards such as;

1. Is the facility in the continental United States?
2. Does the facility have a history of treating opioid addiction?
3. Is the facility an in-patient facility?
4. Does the facility have a negative history regarding security, sanitation or other issues?

### **Client Qualification**

This program is for first-time rehabilitation cases. Unfortunately, there is no absolute assurance that the client is a first time rehab enrolment and the program will be compromised to some degree from time to time. HIPAA release forms may allow confirmation to discover their medical history, including past experience with rehabilitation facilities, but the time involved to research each case would be detrimental to the timeliness needed. It should be acceptable that a number of people will slip through our screening process on this issue. However, the worst case scenario is that someone who needs help again receives help again. Our database will accumulate a number of eligible individuals that, in the future may be eligible for some other form of program assistance.

### **Public Awareness/ Advertisement**

BAHUSA will advertise the program on facebook to encourage applicants to visit the website and apply for assistance. That electronic process will determine whether or not the applicant is qualified to receive assistance via *The Free Ride Program* and will refer them to a number of organizations that will find them placement otherwise. They can approach such organizations having already received pre-approval for our assistance through *The Free Ride Program*. Local chapters may refer people from their local community to our program and subsequently approve their application during formal process.

### **Comprehensive Program Descriptions**

When affiliate chapters of our organization wish to convey written information about our programs they may find that this entire program statement exceeds the summary requirement they desire. To protect the integrity of the

organization we wish to assure that such information is accurately conveyed. We offer the following summary statements for their verbatim use:

*Comprehensive Description #1*

Bikers Against Heroin U.S.A. administers a client service program called *The Free Ride Program*. This program provides first time rehabilitation opioid addicts transportation to a qualified facility anywhere in the continental United States. They can apply online and receive a pre-approval and referral to an organization that will find them placement in a facility. Once their placement date is confirmed our program pays for their transportation to the door of the facility.

*Comprehensive Description #2*

Victims of the opioid epidemic can apply for and receive assistance through Bikers Against Heroin U.S.A. to be transported to a qualified rehabilitation facility.

*Comprehensive Description #3*

Bikers Against Heroin U.S.A. works with several other organizations who assist clients in applying for assistance through *The Free Ride Program*. This program provides first time rehab clients with transportation to any qualified rehabilitation facility in the continental United States. As soon as they secure placement, we assist them with transportation to the facility within 48 hours.

**Procedural Process Policy**

Bikers Against Heroin U.S.A. provides an electronic form, which allows individuals to apply for benefits under the Free Ride Program. The applicant will be asked if they have already been approved for admittance into a facility. If they have; their application will be processed in a manner that includes verification of admittance to the specified facility. If they have not already secured admittance they will be directed to a number of organizations that can assist them with placement.

In either case, the nearest Bikers Against Heroin chapter will be notified (electronically) in which they will have discretion to approve the application. An approval requires them to provide information as to the departure location and destination of the client. The moment the approved application arrives at the national office, transportation arrangements/ purchases are made without delay. The final travel itinerary will be sent to the approving affiliate chapter. The local chapter may even have a local volunteer that drives the client to the airport if needed.

**Public Disclosure**

A monthly report will be published by the end of the month containing all transactions from the previous month. This report will be available not only to the chapter but to the general public. Each client will have a case number and only the case number will appear on the related transactions. Bikers Against Heroin U.S.A. will not ask clients to sign any information release forms pertaining to the assistance they received. However, as a matter of procedure, each client will be contacted by letter and asked to write a letter describing their experience with our organization and the process in general. We will request that they consent to that letter being made public. Whether or not they agree to do so will have no bearing on the eligibility or services that they receive.