



JMM/PW

18 September 2024

Wednesday 9th October 2024

Post-16 Institutions & Training Providers - Sports hall 5-6pm

Work Experience Launch - Main Hall 6-7pm

Dear Parent/Carer of Year 10 pupils

I am writing to invite you to a forthcoming event which will provide you and your child with the opportunity to attend our KS4 Post-16 Information evening and Work Experience Launch on **Wednesday 9th October 2024**. The aim of the evening is to support the wider Careers Information Advice and Guidance already offered within the school curriculum as well as provide you with an overview and guidance regarding the Work Experience that all Year 10 pupils will be completing in the Spring term.

The event starts at **5pm** with you having the opportunity to meet representatives from our local Post-16 institutions and training providers in the **Sports Hall**.

As you are aware, all pupils now must stay in Education or Training until the end of the year in which they are 18. By having the opportunity to speak with representatives from colleges and local training organisations here at Portchester Community School, they will be better prepared and aware of forthcoming college open evenings and training provider events. This will help them make informed Post 16 applications during Year 11.

There will also be an opportunity for you to meet with our independent Careers Adviser - Benia Sztucki. Additional appointments can also be scheduled for more bespoke support following this evening.

At **6pm in the Main Hall**, I will be launching the Year 10 Work Experience which will take place in the Spring term. The launch will include information about the timings of the experience, the application process, the expectations and how you can best support your child so they can get the most from it.

We are sure that you will find the evening both interesting and informative. We look forward to welcoming you on the 9th October 2024. Please complete and return the slip below to support preparations for the evening.

Yours sincerely

Mr P. Walton
Careers Lead



Headteacher: Mr R Carlyle BEd (Hons)

Portchester Community School

White Hart Lane, Portchester, Fareham, Hampshire, PO16 9BD

T: 023 9236 4399 | **E:** office@portchester.hants.sch.uk | **www:** www.portchester.hants.sch.uk

X: @PCSInformation

Successful Learners – Confident Individuals – Responsible Citizens





✂.....

Reply slip - to be returned to Mrs Price at Pupil Reception by Monday 7th October 2024

Alternatively you can email your response to p.price@portchester.hants.sch.uk

I have received the letter concerning the Post 16 and Work Experience Information Evening

I/We will/will not be attending on 9th October 2024.

Pupil's Name: _____

Tutor Group: _____

Signed: _____

Date: _____

Parent/Carer



Headteacher: Mr R Carlyle BEd (Hons)

Portchester Community School

White Hart Lane, Portchester, Fareham, Hampshire, PO16 9BD

T: 023 9236 4399 | **E:** office@portchester.hants.sch.uk | www.portchester.hants.sch.uk

X: @PCSInformation

Successful Learners – Confident Individuals – Responsible Citizens

