RC/JAE
14 March 2022

Dear Parents and Carers

Response to short term staff absences due to COVID-19
Shortened school days for Tuesday 15 March, Wednesday 16 March, Thursday 17 March and Friday 18 March 2022

Due to staff absences because of illness, mainly due to COVID-19, I have decided to implement a shortened day for the rest of this week. Lessons will take place for Periods 1-4 for the rest of this week.

At 1.40 pm, students will be welcome to stay to collect hot food from the canteen but will leave site before 2.10 pm.

Additional work will be set on ClassCharts. Those students having Tutoring sessions will be contacted directly by their Tutor to re-arrange times, if necessary.

This will support staff covering colleagues to plan, mark and assess the additional work created by absence. We have had a small number of cover staff working in the school up to this point and they have done a great job in supporting the school in delivering quality learning. We have now reached a tipping point that we hope to address in the short term by operating a shortened day programme.

Students who cannot go home or have booked transport may stay in school for Period 5.

- Year 7 will use the LRC.
- Year 8 will use IT1.
- Year 9 will use IT2.
- Year 10 will use ME1.
- Year 11 will use IT3.

Some students may also use the Learning Support Centre.

I will re-assess the situation again on Friday and, hopefully, we will return to full provision next week.

Please contact your child's pastoral team if you need your child to remain in school for the four afternoon sessions.

Thank you in advance for your support.

Yours sincerely

R Carlyle

Mr R Carlyle
Headteacher

Headteacher: Mr R Carlyle BEd (Hons)
Portchester Community School
White Hart Lane, Portchester, Fareham, Hampshire, PO16 9BD
T: 023 9236 4399 | **E**: office@portchester.hants.sch.uk | **www**.portchester.hants.sch.uk
@PCSInformation