



ESN/hst

16 November 2023

Dear Parents and Carers

Library and LRC Information

I am pleased to introduce myself as one of the English Teachers and the new Librarian and Literacy Lead at Portchester Community School.

Portchester Community School’s LRC is a peaceful and productive shared space for pupils to read or work quietly, use resources and participate in activities organised by the English department and Library Team, whilst supporting the learning, personal development and wellbeing of pupils across the whole school.

It is core to the aims of Portchester Community School that pupils be well-rounded intellectually, socially and emotionally, and we positively encourage them to engage in regular reading to help accomplish this.

LRC Opening Times

Monday: 9.15am - 3.45pm

Tuesday, Wednesday, Thursday: 8:45am - 3:45pm

Friday: 8:45am - 2:15pm

The library is open during break, lunch, and before and after school.

Homework club runs in the LRC daily from 3:15pm - 4:15pm staffed by Learning Support Assistants

Clubs and Activities in the LRC

	Break	Lunch
Mondays	Year 7 Computers*	Year 7 Computers*
Tuesdays	Year 8 Computers*	Board Games Club with Mrs. Fuller, Mrs. Doncaster & Mr. Ateni
Wednesdays	Wellbeing Wednesdays <i>Enjoy some quiet time with mindfulness colouring, puzzles, crafts, Chess or some quiet Reading</i>	Wellbeing Wednesdays <i>Enjoy some quiet time with mindfulness colouring, puzzles, crafts, Chess or some quiet Reading</i>
Thursdays	Books & Biscuits Club <i>Come along and find out about new releases, review books and enjoy a biscuit too!</i>	Year 9 – 11 Computers*
Fun Fridays	Fun Fridays <i>Try out some board games or gaming on the computers</i>	Fun Fridays <i>Try out some board games or gaming on the computers</i>


*Computers will be made available to any pupils wishing to print or complete homework /AR quizzes.

Headteacher: Mr R Carlyle BEd (Hons)

Portchester Community School

White Hart Lane, Portchester, Fareham, Hampshire, PO16 9BD

T: 023 92364399 | E: office@portchester.hants.sch.uk | www.portchester.hants.sch.uk

 @PCSInformation

Successful Learners – Confident Individuals – Responsible Citizens



'No censorship' Approach

The nature of fiction for children and young adults has moved forward, with the publication of a multitude of books that reflect an ever-changing world; raising awareness and provoking critical thinking skills. These texts help to develop individuals who are empathetic, articulate, confident and resilient, as they learn to appreciate alternative viewpoints and perspectives.

Our School Library stocks a broad range of reading materials across subject, genre, gender, time and culture. We now operate a 'no censorship' approach, to allow pupils to grow their knowledge through exploration of different texts. This means that any pupil can borrow books from the library including the teen, teen+ and 14-19 ranges. If you would prefer your child to only read books aimed at their chronological age and not above, you can email the school library on the email below stating your child's name and your request and this information will be added to the library system.

Borrowing and Returning Books

All pupils are automatically enrolled as members of PCS Library and are entitled to borrow up to 2 books at a time for a period of 2 weeks. We have over 8,000 titles and have recently subscribed to the Hampshire School Library Service, giving us access to thousands more books including the latest and most popular releases!

This half term, we will be introducing Sora e-books, so watch this space for more information.



Library Checkout Policies

Be Safe – Please keep library books away from pets, babies, toddlers, food, drink etc.

Be Respectful – Take care of library books: use your books with clean hands, don't take them outside, don't write or colour in them and handle them gently.

Be Responsible – If damage happens to a book, bring it to Mrs Norton right away. If a library book gets lost or damaged beyond repair, you will be expected to pay for a replacement. It is your responsibility to ensure that your book is returned correctly.

Be Ready – Keep track of your loans and ensure you return them on time. You must put your returned book into the returns box not back on the shelf. If you need to renew a book, please see Mrs. Norton or the student librarian team who can arrange this for you. Failure to return books on time could result in the revoking of privileges.

Library Fines

If a book is lost or damaged beyond repair, a fine must be paid so the book is able to be replaced. You will receive an email informing you if this is the case. All accounts prior to September 2023 have been wiped clean so this process only applies from now.

Please pay all fines to School Bank or on Scopay under Misc, Library fine. Once the fine has been paid the book will be removed from the student's account and privileges will be reinstated.

Follow us on @PCSLibrary to keep up to date with the latest reading and library news at PCS including new releases, competitions and more!

Yours sincerely

A handwritten signature in black ink, appearing to be 'EN', with a long horizontal flourish extending to the right.

Mrs E Norton
English Teacher and Library/Literacy Lead
e.norton@portchester.hants.sch.uk