



## Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

All pupils in years 8-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests

#### Procedure

A provider wishing to request access should contact *Mrs J McMaster, Assistant Headteacher*, Telephone: 02392 364399 Email: [j.mcmaster@portchester.hants.sch.uk](mailto:j.mcmaster@portchester.hants.sch.uk)

#### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. These supplement work carried out during tutor times, enrichment periods and via assemblies.

| Year Group | Autumn Term               | Spring Term   | Summer Term  |
|------------|---------------------------|---|--|
| 8          | Exploring Career Pathways | KS4 Options events  | Focused trips to local colleges and employers  |
| 9          | Exploring Career Pathways | KS4 Options Events<br>Focused trips to local colleges and employers       | Focused trips to local colleges and employers  |
| 10         | Post 16 event             | Targeted work with local employers, colleges and apprenticeship providers | Focused trips to local colleges<br><br>Targeted work with local employers, colleges and apprenticeship providers |
| 11         | Post 16 event             | Focused assemblies  | Targeted work with local employers, colleges and apprenticeship providers  |

Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Main Reception. The information will then be disseminated out via tutor times with copies being held in the Learning Resource Centre which is available to all students at lunch and break times.

**Approval and review**

This policy will be reviewed biennially and ratified by Governors at the Progress, Curriculum and Standards Committee