



Freedom of Information

October 2019 to October 2021

Publication scheme information available from PCS

Please note that the school may charge for hard copies of the requested information. Prices will be advised upon application.

Class 1 – Leadership, Staff and Governors	How to obtain the information
Staff and Leadership (includes email links for all)	https://portchester.hants.sch.uk/staff
Governing Body Contact details for Head Teacher and Governors	https://portchester.hants.sch.uk/governors
School Prospectus	https://portchester.hants.sch.uk/prospectus Printed copy available free of charge from school on request
School Profile (Gov.uk site)	https://www.compare-school-performance.service.gov.uk/school/116418/portchester-community-school/secondary
Staffing structure	Available as hard copy from school
Term dates and class times	https://portchester.hants.sch.uk/calendar-2 https://portchester.hants.sch.uk/our-school-day
Financial Information	
Class 2- Financial information	
Annual budget plan	Available from school on request
Capitalised funding	
Audit reports	
Procurements and contracts	
Pay Policy	
Allowances and expenses	
Staff and grading structure	
Governors' allowances	
Class 3- School Priorities	
Performance data	Available from school on request
Ofsted report	https://portchester.hants.sch.uk/ofsted-report
Post inspection plan	Available from school on request
Action plan	Available from school on request
Class 4 – School decision-making processes	
Admissions policy	https://portchester.hants.sch.uk/admissions
Governors' meeting agendas and minutes [the school has the right to exclude information which is properly regarded as confidential]	Available from Clerk to the governing body on request



Class 5 – Policies and Procedures	
Policies are mostly available through the school website.	https://portchester.hants.sch.uk/policies
Any policy not listed can be requested direct from the school	
Class 6- Lists and Registers	
Disclosure logs	Available from school on request
Asset Register	Available from school on request
Class 7- Services	
Extra-Curricular Activities	https://portchester.hants.sch.uk/student-zone
Community activities	Link from main school website https://portchester.hants.sch.uk/home
Website	https://portchester.hants.sch.uk/home
Twitter	@PCSInformation
School Address	Portchester Community School White Hart Lane Portchester Hampshire County PO16 9BD
Telephone	023 9236 4399
Email	office@portchester.hants.sch.uk
Head Teacher	Mr Richard Carlyle