



PORTCHESTER DAY NURSERY and GENERATIONS PRE-SCHOOL

Level 3 Qualified Early Years Practitioners

Grade B - £18,887 to £19,208 (Full time)

Permanent

Full Time - 37 hours per week (flexible hours considered)

52 week contract

Vacancies have become available for level 3 qualified early years practitioners to join our welcoming and friendly childcare team. We offer flexible working and can offer positions between 25 hours per week up to full time 37 hours per week.

The Portchester Early years provision comprises Portchester Day Nursery is based at Portchester Community School, Generations Pre-School and OSCAS holiday club. Generations pre-school is part of an inter-generational project which works alongside our Adult Day care provision, in Castle Street Portchester.

Key responsibilities for successful applicants will be:

- Assisting with the planning of the curriculum
- Supporting the room senior and other practitioners in all aspects of the nursery routine
- Be a key person to a group of children, liaising closely with parents/carers and ensuring all children's needs are recognised and met.
- Help to set up and clear away the rooms and garden daily
- Work co-operatively as part of a team and where necessary provide cover at pre-school or our holiday club.
- Act in accordance with policy and procedure.
- Ensuring that all school and county child protection and safeguarding policies are adhered to, and concerns are raised in accordance with these policies.

The successful candidates will have excellent communication skills, be able to communicate effectively with colleagues, children, and parent/carers.

Qualified practitioners will have excellent knowledge of the EYFS and be able to accurately record tracking and assessment of key children on an online tool.

GCSE Grade C (or equivalent) in English and mathematics is also essential.

Closing date for applications is midday on Monday 6 June 2022

A generous holiday and pension package is included in the offer.

For an application pack, please email campus@portchester.hants.sch.uk or please call the community team on 023 9236 4399 (2pm to 7pm). If you would like to book for a tour prior to application or interview, please contact us for an appointment.

Portchester Community School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful

candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.

We are an equal opportunities employer.

This post is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 because it is a post which involves working directly with children or young people. Applicants shortlisted for interview are therefore required to declare whether they have any criminal convictions (or cautions or bind-overs) including those which are 'spent'. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected' and are not subject to disclosure. Please refer to the Disclosure and Barring service website for further information on the filtering of these cautions and convictions.

Portchester Community School, White Hart Lane, Portchester, Fareham, Hampshire, PO16 9BD.