



## Governors' Strategy Group

### Terms of Reference

#### Purpose of Committee:

This committee will have delegated responsibility for monitoring and reviewing the strategic over-view of Portchester Community School.

This document is provided to outline the working structure for the Strategy Group Committee for the 2020-2022 school year. It is reviewed every two (2) years

#### Composition

The group will be composed of no more than five (5) members of the governing body, to include the Chair and Vice Chair of the Governing Body, the Chairs of the Progress Curriculum and Standards and Finance Personnel, Resources and Community committees and the Head teacher. Other members of the Governing Body or Senior Leadership Team may be invited where their specific expertise is required.

#### Meetings

The group will meet as a minimum once every term. Meetings will be judged quorate if three (3) members of the group are present. They will be chaired by the Chair of Governors and minutes taken by the Clerk or an authorised deputy.

The group will have responsibility to:

- Set strategic objectives for the governing body in accordance with school priorities
- Ensure that these objectives feed into the monitoring programmes for committees
- Monitor the progress of committee work in the second term of each year and make any necessary adjustments in accordance with any priorities arising in-year
- Governors' will review the Action Plan arising from the Self-Evaluation process
- Review the training needs of the Governing Body in light of the report submitted by the Training Liaison Governor to each strategy meeting.
- Review the governing body with a view to managing succession planning.
- Set the meeting cycle for the next school year.
- Carry out a review of the effectiveness of the committee structures and their membership and the purpose, roles, and responsibilities in light of the needs of the school – valid for two (2) years
- Review and agree the Equalities Information that needs to be updated annually in April.

These Terms of Reference having been fully reviewed and approved at a Full Governing Body Meeting

Held on: .....

Signed: ..... (Chair)

Date: .....