Talliers, must be able to hear well and see well. **Callers** and **Quality Control** must be able to have volume control of their voices. **Aggregators** must like number crunching.

Tallier X uses **BLUE MARKER** and **Y** uses **BLACK MARKER**. **NO OTHER PENS ON THE TABLE** BESIDES THE **RED PENS ONLY** AND THE BLACK AND BLUE MARKERS. **ONE BATCH** AT A TABLE AT A TIME.

OVERVIEW OF TALLY SHEETS, MATCH THE NUMBERS LISTED TO THE **LEFT** TO THE NUMBER IN THE TALLY SHEET BOXES **BELOW**

REFERENCING SHEET FOR SIGNING TALLY SHEET, WHO AND WHEN.   SHORTENED TALLY SHEET FOR REFERENCE.

1) RUNNER WILL SIGN THE **RUNNER 1** box **while at** the **ballot table**

2) CALLER THEN SIGNs the following **boxes ,# OF BALLOTS, BIN, BATCH,   TABLE, CALLER, START TIME**

3)   AFTER THE BALLOTS HAVE BEEN TALLIED, THEN THE **TALLIERS** SIGN THE **TALLIER BOX X** AND **Y.   X** or **Y** will be on the appropriate TALLY SHEET.

4) QUALITY CONTROL THEN SIGNS THE END TIME box AND **Q C** box

5) TRANSPORT/RUNNER **then signs the RUNNER 2 box and** the OUTSIDE OF THE **CLEAR COVER SHEET** TO **RUNNER,** THEN TAKES SHEET TO **CHAIN OF CUSTODY** AT THE **AGGREGATION TABLE.**

6) CHAIN OF CUSTODY THEN SIGNS ˉ AGG/REC BOX

7) AGGREGATION AFTER AGGREGATING THE BATCH, THEN SIGNS **THE AGG X** AND **AGG Y** ACCORDINGLY

FYI TALLIERS PLEASE, DAB WITH YOUR MARKERS A **QUICK DOT,** *NO CIRCLES* (FOR ACTION EFFICIENCY AND IT ALLOWS THE MARKERS TO LAST LONGER). **DAB PLEASE.**

X or y BALLOT   **TALLY SHEET**

X or y	RUNNER 1		# OF BALLOTS	BIN	BATCH	TABLE	CALLER	START TIME		RUNNER 2	AGG /REC	NOTES
	1		2	2	2	2	2	2		5	6	

	TALLIER X	TALLIER Y		Q C	END TIME		AGG X	AGG Y	OBSERVER
	3	3		4	4		7	7	

COLUMN/ ROW	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
BALLOT 1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
BALLOT 2	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
BALLOT 3	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
BALLOT 4	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
BALLOT 5	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
BALLOT 6	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
BALLOT 7	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
BALLOT 8	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
BALLOT 9	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
BALLOT 10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	UNDER	OVER
TOTAL																												