

**CITY OF LANDFALL VILLAGE
WASHINGTON COUNTY, MINNESOTA
MINUTES OF THE CITY OF LANDFALL VILLAGE HRA MEETING
APRIL 21, 2025**

A. Call to Order – The regular meeting of the Housing and Redevelopment Authority (HRA) for the City of Landfall Village was called to order by Chair Suedkamp at 6:00 p.m. on Monday, April 21, 2025.

B. Roll Call – The Roll was taken with the following members present: Board Members Katie McManus, Joanne Menz, Don Gonser, John Menz and Chair Stan Suedkamp.

HRA Executive Director Scott Hildebrand, City Attorney Alan Kantrud, Public Works Superintendent Adam Carlson and Park Manager Rebecca Kinsey were also present.

C. Pledge of Allegiance

D. Approval of Minutes

1. March 17, 2025 HRA Board Meeting – **Motion by Member Joanne Menz and seconded by Member McManus to approve the Minutes of the March 17, 2025 HRA Board Meeting. Motion passed unanimously by voice vote.**

E. Approval of Agenda – **Motion by Member John Menz and seconded by Member Gonser to approve the Agenda as presented. Motion passed unanimously by voice vote.**

F. Public Forum – No one was present to address the HRA Board.

G. Appointments / Presentations

1. WCSO Report. No one was present from the Washington County Sheriff to report on law enforcement incidents since the last meeting.

2. Maintenance Report. Public Works Superintendent Carlson reported on issues he has been addressing around the Park. May 17th will be the Spring Cleanup, and Street Sweeping has also been scheduled.

3. Park Manager Report. Received.

H. Consent Agenda - **Motion by Member McManus and seconded by Member Joanne Menz to approve the Consent Agenda, which included:**

1. Approve March – April 2025 Claims: Check #'s 38641 through # 38653 = \$58,967.16; Security Deposit Refund: \$0; RV Damage Deposit Account: \$0; EFT Payments: \$153.30. Total Amount of Claims = \$59,120.46.
2. Approve March 2025 Financial Report.

Motion passed unanimously by voice vote.

I. Unfinished Business –

1. Hildebrand discussed upcoming Spring events

J. New Business – None

K. Board Member Presentation – None

L. Staff Presentations –

1. City Attorney Report – Received. Busy working on a property cleanup.
2. Executive Director Report – Received

M. Adjournment - **Motion by Member Joanne Menz and seconded by Member Gonser to adjourn the meeting. Motion passed unanimously by voice vote.** Meeting adjourned at 6:53 p.m.

Respectfully submitted,



Scott W. Hildebrand
HRA Executive Director



Stan Suedkamp
Board Chair