

**CITY OF LANDFALL VILLAGE
WASHINGTON COUNTY, MINNESOTA
MINUTES OF THE CITY OF LANDFALL VILLAGE HRA MEETING
OCTOBER 21, 2024**

- A. Call to Order – The regular meeting of the Housing and Redevelopment Authority (HRA) for the City of Landfall Village was called to order by Chair Suedkamp at 6:00 p.m. on Monday, October 21, 2024.
- B. Roll Call – The Roll was taken with the following members present: Board Members Katie McManus, Joanne Menz, Don Gonser, John Menz and Chair Stan Suedkamp. HRA Executive Director Scott Hildebrand, HRA Board Attorney Alan Kantrud, Public Works Superintendent Adam Carlson, and Park Manager Rebecca Kinsey were present.
- C. Pledge of Allegiance
- D. Approval of Minutes
1. September 16, 2024 HRA Board Meeting – **Motion by Member John Menz and seconded by Member Gonser to approve the Minutes of the September 16, 2024 HRA Board Meeting. Motion passed unanimously by voice vote.**
- E. Approval of Agenda – **Motion by Member Joanne Menz and seconded by Member McManus to approve the Agenda as presented. Motion passed unanimously by voice vote.**
- F. Public Forum –
1. Joanne Halles – 127 Dellwood Square South – Had general questions about the bond being paid off, the driveway project, lack of people pulling weeds and hoped the trees which were planted this past Spring are being taken care of.
- G. Appointments / Presentations –
1. WCSO Report. Washington County Deputy Mike Pommerer reported on law enforcement incidents since the last meeting and stood for questions.
 2. Maintenance Report. Public Works Superintendent Carlson was present to discuss recent Public Works Projects including the past clean-up weekend, street sweeping and preparing for winter.
 3. Park Manager Report. Received.
- H. Consent Agenda - **Motion by Member McManus and seconded by Member Joanne Menz to approve the, Consent Agenda, which included:**

1. Approve September – October 2024 Claims: Check #'s 38564 through # 38578 = \$43,187.09; RV Damage Deposit Account: \$303.50; EFT Payment(s): \$280.00
Total Amount of Claims = \$43,770.59. No Voided Checks.
2. Approve September 2024 Financial Report.

Motion passed unanimously by voice vote.

I. Unfinished Business –

1. Adam Carlson and Hildebrand provided an update regarding the driveway / Water project. (Covered in Report.)

J. New Business –

1. Carlson discussed options to repair the furnace at the Public Works Building. General consensus was to fix the motor and plan a replacement at a later date.

K. Board Member Presentation – None

L. Staff Presentations –

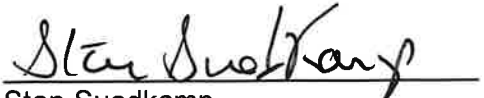
1. City Attorney Report – Received.
2. Executive Director Report – Received. Hildebrand did remind the Board to check out the revisions to the web-site.

M. Adjournment - **Motion by Member Gonser and seconded by Member John Menz to adjourn the meeting. Motion passed unanimously by voice vote.** Meeting adjourned at 6:55 p.m.

Respectfully submitted,



Scott W. Hildebrand
HRA Executive Director



Stan Suedkamp
Board Chair

Approved: