

**CITY OF LANDFALL VILLAGE
WASHINGTON COUNTY, MINNESOTA
MINUTES OF THE CITY OF LANDFALL VILLAGE HRA MEETING
JUNE 17, 2024**

- A. Call to Order – The regular meeting of the Housing and Redevelopment Authority (HRA) for the City of Landfall Village was called to order by Chair Suedkamp at 6:00 p.m. on Monday, June 17, 2024.
- B. Roll Call – The Roll was taken with the following members present: Board Members Katie McManus, Joanne Menz, Don Gonser, John Menz and Chair Stan Suedkamp. HRA Executive Director Scott Hildebrand, HRA Board Attorney Alan Kantrud, Public Works Superintendent Adam Carlson, Finance Officer Stuart Bonniwell and Park Manager Rebecca Kinsey were also present.
- C. Pledge of Allegiance
- D. Approval of Minutes
1. May 20, 2024 HRA Board Meeting – **Motion by Member Joanne Menz and seconded by Member Gonser to approve the Minutes of the May 20, 2024 HRA Board Meeting. Motion passed unanimously by voice vote.**
- E. Approval of Agenda – **Motion by Member McManus and seconded by Member Joanne Menz to approve the Agenda as presented. Motion passed unanimously by voice vote.**
- F. Public Forum – Dorothy Patterson was present to discuss concerns regarding alleged safety issues and homelessness at the bus stop.
- G. Appointments / Presentations –
1. Washington County Update – Chairman Stan Karwoski. Chair Karwoski was present to present slides and provide updates regarding recent activities in Washington County.
 2. WCSO Report. Washington County Deputy Mike Pommerer reported on law enforcement incidents since the last meeting.
 3. Maintenance Report. Carlson was present to discuss recent cleanup and maintenance activities.
 4. Park Manager Report. Received
- H. Consent Agenda - **Motion by Member John Menz and seconded by Member Joanne Menz to approve the, Consent Agenda, which included:**

1. Approve May – June 2024 Claims: Check #'s 38498 through # 38512 = \$144,804.90; RV Damage Deposit Account: None; Total Amount of Claims = \$144,804.90.
2. Approve May 2024 Financial Report.

Motion passed unanimously by voice vote.

I. Unfinished Business –

1. Hildebrand provided a brief update regarding the Food Scraps Pilot program.

J. New Business –

1. Hildebrand discussed the current issues with the Park Golf cart, which is a 2014 model. **Motion by Member Joanne Menz and seconded by Member Gonser to purchase a used golf cart with accessories for a closed cab in an amount not to exceed \$10,000. Motion passed unanimously by roll call vote.**
2. Hildebrand discussed recent applicants for the Parks Assistant Position. The Board did not desire to change their policy of not allowing Park Residents to work in the Park Office.

K. Board Member Presentation – None

L. Staff Presentations –

1. City Attorney Report – Received.
2. Executive Director Report - Received

M. Adjournment - **Motion by Member Gonser and seconded by Member McManus to adjourn the meeting. Motion passed unanimously by voice vote.** Meeting adjourned at 7:53 p.m.

Respectfully submitted,

Scott W. Hildebrand
HRA Executive Director

Stan Suedkamp
Board Chair

Approved: