

**CITY OF LANDFALL VILLAGE
WASHINGTON COUNTY, MINNESOTA
MINUTES OF THE CITY OF LANDFALL VILLAGE HRA MEETING
APRIL 15, 2024**

- A. Call to Order – The regular meeting of the Housing and Redevelopment Authority (HRA) for the City of Landfall Village was called to order by Chair Suedkamp at 6:00 p.m. on Monday, April 15, 2024.
- B. Roll Call – The Roll was taken with the following members present: Board Members Katie McManus, Joanne Menz, Don Gonser, John Menz and Chair Stan Suedkamp. HRA Executive Director Scott Hildebrand, HRA Board Attorney Alan Kantrud and Public Works Superintendent Adam Carlson were also present.
- C. Pledge of Allegiance
- D. Approval of Minutes
1. March 18, 2024 HRA Board Meeting – **Motion by Member Joanne Menz and seconded by Member McManus to approve the Minutes of the March 18, 2024 HRA Board Meeting. Motion passed unanimously by voice vote.**
- E. Approval of Agenda – **Motion by Member McManus and seconded by Member Joanne Menz to approve the Agenda as presented. Motion passed unanimously by voice vote.**
- F. Public Forum – No members of the Public were present to address the HRA Board.
- G. Appointments / Presentations –
1. WCSO Report. Washington County Deputy Tony Palmer reported on law enforcement incidents since the last meeting. He did indicate the number of citations issued is misleading, as vehicles which are witnessed speeding are often pulled over in Oakdale. The Board expressed concern for additional traffic enforcement.
 2. Maintenance Report. Public Works Superintendent Carlson reported on recent maintenance activities including fixing the swing set, clearing garden beds for Spring and pumping out the pits. He is also preparing for the driveway project, tree planting and the Spring cleanup on May 18th.

Chair Suedkamp inquired of the monthly maintenance list and requested that notice be provided prior to entering residents' areas to evaluate fence repair. Discussion was also had regarding adding retaining wall maintenance to the CIP discussion.
 3. Park Manager Report. Received

H. Consent Agenda - **Motion by Member John Menz and seconded by Member Gonser to approve the, Consent Agenda, which included:**

1. Approve March – April 2024 Claims: Check #'s 38456 through # 38475 = \$114,393.18; RV Damage Deposit Account: \$304.50; Total Amount of Claims = \$114,697.68.
2. Approve March 2024 Financial Report.

Motion passed unanimously by voice vote.

I. Unfinished Business – None

J. New Business - None

K. Board Member Presentation – Chair Suedkamp made proposals to modify the existing Organizational Chart. Hildebrand and Kantrud will bring back to a future meeting.

Plans were also made for having the Storm Shelter open during severe weather events.

L. Staff Presentations –

1. City Attorney Report – Received.
2. Executive Director Report - Received

M. Adjournment - **Motion by Member Joanne Menz and seconded by Member John Menz to adjourn the meeting. Motion passed unanimously by voice vote.** Meeting adjourned at 6:41 p.m.

Respectfully submitted,

Scott W. Hildebrand
HRA Executive Director

Stan Suedkamp
Board Chair

Approved: McManus, Joanne Menz, Gonser, John Menz, Suedkamp