

**CITY OF LANDFALL VILLAGE  
WASHINGTON COUNTY, MINNESOTA  
MINUTES OF THE CITY OF LANDFALL VILLAGE HRA MEETING  
MAY 20, 2024**

- A. Call to Order – The regular meeting of the Housing and Redevelopment Authority (HRA) for the City of Landfall Village was called to order by Chair Suedkamp at 6:00 p.m. on Monday, May 20, 2024.
- B. Roll Call – The Roll was taken with the following members present: Board Members Katie McManus, Joanne Menz, Don Gonser, John Menz and Chair Stan Suedkamp. HRA Executive Director Scott Hildebrand, HRA Board Attorney Alan Kantrud and Park Manager Rebecca Kinsey were also present.
- C. Pledge of Allegiance
- D. Approval of Minutes
1. April 15, 2024 HRA Board Meeting – **Motion by Member Joanne Menz and seconded by Member McManus to approve the Minutes of the April 15, 2024 HRA Board Meeting. Motion passed unanimously by voice vote.**
- E. Approval of Agenda – **Motion by Member McManus and seconded by Member Joanne Menz to approve the Agenda as presented. Motion passed unanimously by voice vote.**
- F. Public Forum – No members of the Public were present to address the HRA Board.
- G. Appointments / Presentations –
1. WCSO Report. Washington County Deputy Tony Palmer reported on law enforcement incidents since the last meeting.
  2. Maintenance Report. Executive Director Hildebrand reported on the Spring cleanup and other recent maintenance activities.
  3. Park Manager Report. Received
- H. Consent Agenda - **Motion by Member John Menz and seconded by Member Joanne Menz to approve the, Consent Agenda, which included:**
1. Approve April – May 2024 Claims: Check #'s 38476 through # 38497 = \$108,010.06; RV Damage Deposit Account: None; Total Amount of Claims = \$108,010.06.
  2. Approve April 2024 Financial Report.
- Motion passed unanimously by voice vote.**

- I. Unfinished Business – None
- J. New Business - None
- K. Board Member Presentation – None
- L. Staff Presentations –
  - 1. City Attorney Report – Received.
  - 2. Executive Director Report - Received
- M. Adjournment - **Motion by Member Joanne Menz and seconded by Member Gonser to adjourn the meeting. Motion passed unanimously by voice vote.** Meeting adjourned at 6:26 p.m.

Respectfully submitted,

---

Scott W. Hildebrand  
HRA Executive Director

---

Stan Suedkamp  
Board Chair

Approved: McManus, Joanne Mentz, Gonser, John Mentz, Suedkamp