

**CITY OF LANDFALL VILLAGE  
WASHINGTON COUNTY, MINNESOTA  
MINUTES OF CITY OF LANDFALL VILLAGE REGULAR CITY COUNCIL MEETING**

**OCTOBER 21, 2024**

- A. Call to Order - The regular meeting of the City Council for the City of Landfall Village was called to order by Mayor Stan Suedkamp at 7:04 p.m., on Monday, October 21, 2024.
- B. Roll Call - The roll was taken with the following members present: Mayor Stan Suedkamp, City Councilmembers Katie McManus, Joanne Menz, Don Gonser and John Menz. City Administrator Scott Hildebrand and City Attorney Alan Kantrud were also present.
- C. Approval of Minutes
1. September 16, 2024 Regular City Council Meeting - **Motion by Councilmember Joanne Menz and seconded by Councilmember McManus to approve the Minutes of the September 16, 2024 City Council meeting. Motion passed unanimously by voice vote.**
  2. October 10, 2024 Council Workshop - **Motion by Councilmember Joanne Menz and seconded by Councilmember McManus to approve the Minutes of the October 10, 2024 Council Workshop. Motion passed unanimously by voice vote.**
- D. Approval of Agenda - **Motion by Councilmember John Menz and seconded by Councilmember Joanne Menz to approve the Agenda as presented. Motion passed unanimously by voice vote.**
- E. Public Forum – None
- F. Presentations – None
- G. Consent Agenda - **Motion by Councilmember Gonser and seconded by Councilmember Joanne Menz to approve the Consent Agenda, which included:**
- It was requested by Councilmember McManus to pull Check No. 24460 to Scott Hildebrand for \$80.00.**
1. Approve September - October 2024 Claims: General Fund: General Fund: Check #'s 24437 through # 24471 = \$22,269.16; Water Fund: Check # 5197 through # 5198 = \$10,454.94; Sewer Fund: Check # 2165 through # 2166 = \$19,552.16; EFT Payments / Debit Card: \$3,997.46 Total Amount of Claims = \$56,273.72. No Voided Checks.
  2. Approve September Financial Report. (Less check 24460 for \$80.00)
- Motion passed unanimously by voice vote.**
- H. Unfinished Business – Joanne Menz passed out information regarding the Holiday Dinner

I. New Business –

1. Following Discussion regarding a Joint Powers Agreement between Washington County and the City of Landfall for a Mass Communication Notification System. **Motion by Councilmember Joanne Menz and seconded by Councilmember Gonser to approve the Joint Powers Agreement with Washington County. Motion passed unanimously by voice vote.**
2. Review of Check No. 24460 to Scott Hildebrand in the amount of \$80.00. Hildebrand clarified this is for two (2) months of phone stipends and that although now hourly, the office phone is forwarded directly to his cell phone. **Motion by Councilmember Gonser and seconded by Councilmember Joanne Menz to approve payment of Check No. 24460 to Scott Hildebrand in the amount of \$80.00. Motion passed unanimously by voice vote.**

J. Council Presentation. - None

K. Administrative Presentations

1. City Attorney Report. – Received
2. City Administrator Report. – Received. Hildebrand did request to schedule a Canvassing Meeting for the 2024 Election Results. This will try to be held in conjunction with a workshop with the engineer. It was decided a Canvassing Meeting / Special Meeting will be held on Friday, November 8<sup>th</sup> at 1:00 p.m. Hildebrand will post notice.

L. Adjournment - **Motion by Councilmember John Menz and seconded by Councilmember Gonser to adjourn. Motion passed unanimously by voice vote.** Meeting adjourned at 8:34 p.m.

Respectfully submitted,



Scott W. Hildebrand  
City Administrator



Stan Suedkamp  
Mayor

Approved: