

**CITY OF LANDFALL VILLAGE
WASHINGTON COUNTY, MINNESOTA
MINUTES OF THE CITY OF LANDFALL VILLAGE HRA MEETING
MAY 19, 2025**

A. Call to Order – The regular meeting of the Housing and Redevelopment Authority (HRA) for the City of Landfall Village was called to order by Chair Suedkamp at 6:00 p.m. on Monday, May 19, 2025.

B. Roll Call – The Roll was taken with the following members present: Board Members Katie McManus, Joanne Menz, Don Gonser, John Menz and Chair Stan Suedkamp.

HRA Executive Director Scott Hildebrand, Public Works Superintendent Adam Carlson were present. Park Manager Rebecca Kinsey and Alan Kantrud were not present.

C. Pledge of Allegiance

D. Approval of Minutes

1. April 21, 2025 HRA Board Meeting – **Motion by Member Joanne Menz and seconded by Member McManus to approve the Minutes of the April 21, 2025 HRA Board Meeting. Motion passed unanimously by voice vote.**

E. Approval of Agenda – **Motion by Member Joanne Menz and seconded by Member Gonser to approve the Agenda as presented. Motion passed unanimously by voice vote.**

F. Public Forum – No one was present to address the HRA Board.

G. Appointments / Presentations

1. WCSO Report. No one was present from the Washington County Sheriff to report on law enforcement incidents since the last meeting.

2. Maintenance Report. Public Works Superintendent Carlson reported on issues he has been addressing around the Park. May 17th will be the Spring Cleanup, and Street Sweeping has also been scheduled.

3. Park Manager Report. Received.

H. Consent Agenda - **Motion by Member John Menz and seconded by Member Joanne Menz to approve the Consent Agenda, which included:**

1. Approve April – May 2025 Claims: Check #'s 38657 through # 38673 = \$113,057.28; Security Deposit Refund: \$0; RV Damage Deposit Account: \$0; EFT Payments: \$272.97. Total Amount of Claims = \$113,330.25.

2. Approve April 2025 Financial Report.

Motion passed unanimously by voice vote.

I. Unfinished Business –

1. Hildebrand provided an update regarding the storm shelter project.

J. New Business –

1. Hildebrand updated the Council regarding the June 14th Cops for Kids fishing Event. **Motion by Member Joanne Menz and seconded by Member McManus to donate \$500 for the Cops for Kids fishing event. Motion passed unanimously by voice vote.**
2. Hildebrand updated the Council regarding the August 14th Landfall Back to School Celebration.
3. Hildebrand and Carlson presented an update regarding the need for a draintile project from, the Tot Lot to Ivy. **Motion by Member John Menz and seconded by Member McManus to approve up to \$70,000 for Dynamic Earth to complete the draintile project. Motion passed unanimously by voice vote.**

K. Board Member Presentation – None

L. Staff Presentations –

1. City Attorney Report – Received.
2. Executive Director Report – Received

M. Adjournment - **Motion by Member Joanne Menz and seconded by Member Gonser to adjourn the meeting. Motion passed unanimously by voice vote.** Meeting adjourned at 6:37 p.m.

Respectfully submitted,



Scott W. Hildebrand
HRA Executive Director



Stan Suedkamp
Board Chair