

Mule Deer Initiative Forest Health Project



Submitted To:

Lake County Umbrella Watershed Council

Autumn Muir

PO Box 848

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1.0 INVITATION & INFORMATION FOR PROPOSERS

Notification of interest in participating in a pre-proposal conference (bid tour) for the **Mule Deer Initiative Forest Health Project** will be received by the Lake County Umbrella Watershed Council, **until 5:00 p.m. on Friday June 10, 2022**. Notification may either be delivered by phone, mail, or by email (lakecountywsc@gmail.com). The bid tour will occur on **Monday June 13, 2022** north of Lakeview (time and coordination will be set up later).

The work consists of, but is not limited to, the following items:

Hand felling and hand piling of western juniper stands to reduce surface and ladder fuel loadings, promote forest health, and improve mule deer habitat. Slash material will be hand piled. Cutting and piling will occur in accordance to the project prescription. **Refer to maps and prescriptions, included .**

All proposals shall be submitted after the bid tour on the Proposal Form provided. **Proposal Forms will be received by the Lake County Umbrella Watershed Council, until 5:00 pm Monday June 20, 2022.**

The Lake County Umbrella Watershed Council (LCUWC) reserves the right to accept the proposals and award a contract to one or more responsible and qualified Proposers; to postpone the acceptance of the Proposal and the award of one or more contracts for a period not to exceed thirty (30) days; or to reject any and all proposals received and further advertise the project for proposals.

When the project is awarded, the successful Proposer(s) shall promptly execute the Contract which will be provided after the selection has been made, as well as provide an anticipated time line for the Proposer's work in accordance with the contract. The Lake County Umbrella Watershed Council prefers that the Mule Deer Initiative Forest Health Project begin as soon as possible, with final completion no later than **June 15th, 2023**. The LCUWC expects that cutting and piling occur simultaneously within a timely manner. The Lake County Umbrella Watershed Council is responsible for obtaining local PDM permits and will provide a copy to the successful Proposer.

1.1 Definitions:

PROPOSER – Any corporation or entity submitting a responsible proposal under the Contract Documents attached herein.

OWNERS – Project sites are located on multiple private properties. Landowners have given permission for the work to be completed.

CONTRACTING AGENCY (CA) – Lake County Umbrella Watershed Council is authorized to enter into and administer this Contract on behalf of the Owners.

CONTRACTOR – The successful Proposer who enters into a Contract with the Contracting Agency to perform the work.

PROJECT INSPECTOR – The Lake County Umbrella Watershed Council project manager is responsible for providing oversight and ensuring the thinning efforts conforms to the requirements and prescriptions as set forth in the Request for Proposal Package. **PROJECT**

– Refers to the treatment sites and their associated activities included in the Request for Proposal Package.

1.2 Pre-Proposal Conference

A bid tour will be held on Monday June 13th, 2022. Details of meeting location and other logistics will be set up at a later date.

1.3 Minimum Contractor Qualifications

Forest health thinning is a unique process that requires experience and expertise. To be eligible for proposing on this project, the contractor must be able to demonstrate, through past project experience and references, the following: **1) A minimum of two previous projects.**

1.4 Contractor's Proposal Format and Submittal

The Contractor's proposal shall be kept to the minimum number of pages while adequately demonstrating the required experience and proposed approach. The following items shall be submitted:

- 1) Proposal Form (provided)
- 2) Project approach (hand felling and hand piling) linked with project schedule
- 3) References

Proposers are asked to submit a not-to-exceed proposal price in the Proposal Form for the project. If the project should change during implementation, an addendum to the contract will be issued by the LCUWC, and signed by all relevant parties before effective.

1.5 Basis of Award

The LCUWC will evaluate the responses to competitive request for proposals (RFP) using the scoring system described below to identify the Proposer considered to be of best overall value and most likely to succeed in a strong, cost-effective, productive working relationship with the LCUWC. The successful Proposer will be the one that possesses the skills necessary for the services described in the RFP and offers a cohesive team with recent experience on similar projects.

The Bid Evaluation team will consist of a minimum of 3 individuals that will include the LCUWC Project Manager, at a minimum either a LCUWC Board Member, the landowner, project partner(s), or other contracted staff familiar with the project. Bid Evaluation Team members will write in justification for points in each section where appropriate, and this information will be communicated with the Proposer regardless of successful or unsuccessful award of the contract.

A 100-point scoring system will be utilized with scoring sections as follows: Presentation of Response and Understanding of Requested Services (up to 10 points), Fee Schedule (up to 20 points), Experience and Competence of the Contractor Team (up to 35 points), and References (up to 35 points).

The LCUWC reserves the right, at its sole discretion, to reject any responses received and cancel this RFP. After reviewing the bid evaluation scores and further discussion amongst the bid evaluation team, the Proposer who best fits the project's needs **in combination** with the highest-ranking score will be given a tentative award. The LCUWC and the selected Proposer will enter contract negotiations. Contract negotiations will be directed towards obtaining written

agreement on the Proposer's tasks, staffing, performance schedule, and a maximum, not-to-exceed price which is consistent with the Proposer's bid proposal, and fair and reasonable to the LCUWC, taking into account the estimated value, scope, complexity, and nature of the services.

1.6 Confidentiality Statement

Contracting Agency abides by the public records laws of the State of Oregon. As such, proposal documents are generally considered to be a matter of public record after the contract for work has been awarded. Information in a proposal may or may not be considered to be exempt from public disclosure based on the following: 1) trade secrets as identified in ORS 192.501 and 2) information submitted in confidence as identified in ORS 192.502.

The Proposer should separate information considered to be confidential from the other information in the proposal. To the extent of the law, Contracting Agency will endeavor to keep information confidential if the Proposer marks the subject information as confidential.

1.7 Prescriptions

Cutting Prescription for Juniper:

- Remove all juniper within the ponderosa pine "clumps", aspen stands, and defined project area.
- Hand fellers will cut tree below lowest live branch, with a stump height no greater than 18in.
- Trees and slash material will be piled in a manner that is effective for future burning, with piles located such that no adverse impacts will occur to the residual vegetation.

Piling Prescription:

- Slash management must consist of hand piling, The method chosen may depend upon the method of cutting (i.e., chainsaw vs. feller-buncher), size of the project, use of the land after the project (i.e., livestock), and meeting Oregon Fire Laws concerning additional slash and fire hazard.
- Hand piles will need to be high and tight to promote the shedding of water until they can be burned.
- Hand piles should be manageable for landowners (no more than 10ft across) may be either "teepee" shaped, or stacked in a manner that will allow for effective burning.
- Slash will be piled in locations that have no effect to residual trees.
- Piles should be adequately spaced so as not to burn into each other especially on slopes.
- Piles should be located outside of the drip zone of leave trees.
- Piles need to be located so that when burned, the residual stoking will not be negatively impacted from the heat given off from burning
- Piling will not occur in areas where the ground is sensitive to disturbance.
- Approximately 90% of slash material will be piled for slash management.

2 PROPOSAL FORM

PROPOSER (Company Name):

ADDRESS: _____

PHONE: _____ EMAIL: _____ DATE: _____

The undersigned, hereinafter called the Proposer, declares that the only person(s) interested in this Proposal are those named herein; that the Proposal is in all respects fair and without fraud; and, that it is made without any connection or collusion with any other person making a Proposal on this Project.

The Proposer further declares that he/she has carefully examined the Maps, Project Prescriptions, and is aware of the Regulatory Permit Conditions (PDM or Notification through Oregon Department of Forestry), along with Oregon Forest Practice Act regulations associated with the project work. The Proposer has personally inspected the site; is satisfied as to the type of project and acres outlined, the types of equipment necessary, the conditions of the work involved.

The Proposer agrees, to the extent of this Proposal, to furnish all machinery, tools, apparatus, and other equipment necessary do the work in the manner and schedule proposed and according to the methods as specified in the Document. The Proposer is qualified and willing to perform the services described as an independent contractor in accordance with the highest standards of the Contractor's profession or craft and to the satisfaction of The Lake County Umbrella Watershed Council, Oregon Department of Forestry, and the landowner.

LIABILITY/INSURANCE: The work to be performed under this Request for Proposal shall be performed entirely at the Contractor's risk. If awarded the contract the Proposer agrees to add the Lake County Watershed Council to their liability insurance during project construction for a minimum of one million dollars. The Contractor agrees to indemnify and hold the landowner and the Lake County Umbrella Watershed Council harmless for any and all liability or loss arising in any way out of the performance of this Contract. The Contractor shall carry appropriate liability insurance coverage during the term of this Contract. The Contractor will follow all state and federal labor laws.

The Proposer certifies that they have not and will not discriminate against minority, women, or emerging small businesses in the awarding of any subcontracts in accordance with ORS 279A.110 (4). The Proposer agrees not to discriminate on the basis of age, citizenship status, color, familial status, gender identity or expression, marital status, mental disability, national origin, physical disability, race, religion, religious observance, sex, sexual orientation, and source or level of income in the performance of this contract.

The work descriptions given below are not comprehensive and only give a cursory description of work items for proposal purposes only; however, the total proposal shall be for all ancillary items to complete the project. The Contractor must include adequate provisions in each proposal item to account for incidentals, final cleanup, and other items required to complete the project and meet the intent of the project Prescriptions. Within the bid form, cutting and piling costs must be identified.

Please provide at least two professional references:

Reference #1:

NAME OF REFERENCE OR PROJECT

NAME OF CONTACT

CONTACT TITLE

PHONE NUMBER OR E-MAIL ADDRESS

DATE OF PROJECT(S)

Reference #2:

NAME OF REFERENCE OR PROJECT

NAME OF CONTACT

CONTACT TITLE

PHONE NUMBER OR E-MAIL ADDRESS

DATE OF PROJECT(S)

Proposal Form – Forest Health Project

Mule Deer Initiative Forest Health Project (See attached map for unit and acreage reference)

Description	Proposal Price Unit 3 (46.69 Acres)	Proposal Price Unit 4 (46.19 Acres)	Proposal Price Unit 5 (19.58 Acres)	Proposal Price Unit 7 (8.01 Acres)	Proposal Price Unit 8 (96.92 Acres)
HAND FELLING AND HAND PILING COST PER ACRE Equipment, materials, and labor necessary to hand fell and pile juniper stands.					

Planned acres are based upon estimates for similar projects and the maximum dollar amount within the budget. **The acreages may increase or decrease depending on your bid.** Hand felling and hand piling is the only allowable method of treatment for this particular project. Please provide your total Not-to-Exceed Proposal for the project.

_____ (total amount written in words)

\$ _____

(total amount written in numbers)

The name of the Proposer submitting this Proposal is:

_____ doing business at _____

which is the address to which all communications concerned with the Proposal and with the Contract shall be sent.

(If Corporation)

In witness whereof the undersigned Corporation has caused this instrument to be executed and its seal affixed by its duly authorized officers this _____ day of _____, 2020.

NAME OF CORPORATION

By: _____

Title

Attest: _____

Secretary

(If Partnership)

In witness whereof the undersigned Partnership has caused this instrument to be executed by its duly authorized officer(s) this _____ day of _____, 2020.

NAME OF PARTNERSHIP

By: _____

Title

Attest: _____

Secretary

(If Sole Proprietor)

In witness whereof the undersigned has set his hand and caused this instrument to be executed this _____ day of _____, 2022.

SIGNATURE OF PROPOSER

Attest: _____

Timber Meadows - ODFW MDI '21

Legend

ODFW_MDI_21_West

- ODFW_MDI_21_West_Unit1_8.44ac
- ODFW_MDI_21_West_Unit2_39.83ac
- ODFW_MDI_21_West_Unit3_46.69ac
- ODFW_MDI_21_West_Unit4_46.19ac
- ODFW_MDI_21_West_Unit5_19.58ac
- ODFW_MDI_21_West_Unit6_17.0ac
- ODFW_MDI_21_West_Unit7_8.01ac
- ODFW_MDI_21_West_Unit8_96.92ac

TimberMeadows Roads

- TM_N_Rds

