



Jackson County Sheriff's Office

Employee Release of Information

I hereby authorize _____ to obtain information about me from my former employers, education institutions, credit sources, and other listed references.

I hereby authorize my former employers, educational institutions, credit sources, and other references listed on my employment application to disclose any information they may have pertaining to my work performance, cooperativeness, ability to get along with my coworkers and other qualifications for employment to the Jackson County Sheriff's Office.

I hereby release _____, any former employers, educational institutions, credit sources, and other references listed on my employment application from any liability arising from the provision or use of this information or any other reasonable and necessary information to the employment process.

Signature: _____

Date: _____

Name:

Address:

JACKSON COUNTY SHERIFF'S OFFICE JOB APPLICATION

Jackson County Sheriff's Office
396 LaFever St. PO Box 565
Walden, Colorado 80480
970-723-4242
An Equal Opportunity Employer

AUTHORIZATION FOR RELEASE OF INFORMATION

Full Legal Name _____
Address _____ SSN: _____
Date of Birth _____ Place of Birth _____

I, _____, do hereby authorize a review of and full disclosure of all records or any part thereof, concerning myself, by and to any duly authorized personnel with the Jackson County Sheriff's Office, whether the said records are of a public, private, or confidential nature, including investigative reports that may exist within an Internal Affairs or Professional Standards File. The intent of this authorization is to give my consent for full and complete disclosure of the records of educational institutions, financial and/or credit institutions, including records of deposits, withdrawals and balances of checking and savings accounts, loans, including the records of commercial or rental credit agencies (including credit reports and/or ratings), utility companies, and employment and pre-employment records, including backgrounds reports efficiency ratings, complaints or grievances filed by or against me, salary records, real and personal property tax statements and records and other financial statements and records wherever filed, records of complaints, arrests, trial and/or convictions for alleged or actual violations of the law, including criminal, civil and/or traffic records whether adult or juvenile, the results of polygraph or CVSA examinations, records of complaint of a civil nature made by or against me wherever located, and to include records and recollections of attorneys at law, or of other counsel whether representing me or another person in any case in which I have or have had an interest. I reiterate and emphasize the intent of the authorization is to provide complete and free access to the background and history of my personal life only for the specific purpose of pursuing a background investigation which may provide pertinent data for the Jackson County Sheriff's Office to consider in determining my suitability for employment by that organization. It is my specific intent to provide access to my personal information, however personal or confidential it may appear to be, and the sources of information specifically identified therein.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or part, upon this release authorization will be considered in determining my suitability for employment by the Jackson County Sheriff's Office. I understand that all materials pertaining to this background investigation becomes the property of the Jackson County Sheriff's Office and will not be returned to me.

I agree to indemnify and hold harmless the person to whom this request is presented and his agents and employees, from and against all claims, damages, losses, and expenses, including reasonable attorney's fees, arising out or by confidential information cannot be revealed to me.

A photocopy or facsimile of this release form will be valid as an original hereof, even though the said photocopy does not contain an original writing of my signature.

Full legal name of applicant _____
Signature of applicant _____

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Personal

Name Last _____ First _____ Middle _____

Other Names you have been known by _____

Address where you reside: Street _____ Apt/unit _____

City _____ State _____ Zip _____

Contact numbers: Home _____ Work _____ Cell _____

Email Address _____

Are you 21 years of age? Yes _____ No _____

Date of Birth ____/____/____

Residence: Please list all your residences during the last 10 years starting with the most current

From _____ To _____ Address _____

Owner/Rent collector name & phone # _____

From _____ To _____ Address _____

Owner/Rent collector name & phone # _____

From _____ To _____ Address _____

Owner/Rent collector name & phone # _____

From _____ To _____ Address _____

Owner/Rent collector name & phone # _____

From _____ To _____ Address _____

Owner/Rent collector name & phone # _____

Please list all individuals, including family members, you have resided with during the past 10 years starting with the most current

Name _____ Relationship _____ Phone# _____

Name _____ Relationship _____ Phone# _____

Name _____ Relationship _____ Phone# _____

Name _____ Relationship _____ Phone# _____

Name _____ Relationship _____ Phone# _____

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Family:

Mother _____ Phone # _____

Father _____ Phone# _____

Siblings _____ Phone# _____

_____ Phone # _____

_____ Phone # _____

_____ Phone # _____

References: List five people not related to you

Name _____ Address _____

Occupation _____ Phone # _____

Name _____ Address _____

Occupation _____ Phone # _____

Name _____ Address _____

Occupation _____ Phone # _____

Name _____ Address _____

Occupation _____ Phone # _____

Name _____ Address _____

Occupation _____ Phone # _____

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Experience and Employment: Start with current/most recent and work back for the last 10 years.
Account of any periods of unemployment

From _____ To _____ Name of Company _____

Supervisor _____ Phone# _____

Address: City _____ State _____ Zip _____

Coworker _____ Duties/Assignments _____

Starting Pay _____ Final Pay _____ Reason for leaving _____

From _____ To _____ Name of Company _____

Supervisor _____ Phone# _____

Address: City _____ State _____ Zip _____

Coworker _____ Duties/Assignments _____

Starting Pay _____ Final Pay _____ Reason for leaving _____

From _____ To _____ Name of Company _____

Supervisor _____ Phone# _____

Address: City _____ State _____ Zip _____

Coworker _____ Duties/Assignments _____

Starting Pay _____ Final Pay _____ Reason for leaving _____

From _____ To _____ Name of Company _____

Supervisor _____ Phone# _____

Address: City _____ State _____ Zip _____

Coworker _____ Duties/Assignments _____

Starting Pay _____ Final Pay _____ Reason for leaving _____

JACKSON COUNTY SHERIFF'S OFFICE JOB APPLICATION

From _____ To _____ Name of Company _____

Supervisor _____ Phone# _____

Address: City _____ State _____ Zip _____

Coworker _____ Duties/Assignments _____

Starting Pay _____ Final Pay _____ Reason for leaving _____

From _____ To _____ Name of Company _____

Supervisor _____ Phone# _____

Address: City _____ State _____ Zip _____

Coworker _____ Duties/Assignments _____

Starting Pay _____ Final Pay _____ Reason for leaving _____

From _____ To _____ Name of Company _____

Supervisor _____ Phone# _____

Address: City _____ State _____ Zip _____

Coworker _____ Duties/Assignments _____

Starting Pay _____ Final Pay _____ Reason for leaving _____

From _____ To _____ Name of Company _____

Supervisor _____ Phone# _____

Address: City _____ State _____ Zip _____

Coworker _____ Duties/Assignments _____

Starting Pay _____ Final Pay _____ Reason for leaving _____

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Have you ever been fired from an employer? Yes No If yes, explain: _____

Have you ever been asked to resign, or resigned after being informed that you were to be fired or resigned while under investigation? Yes No If yes, explain: _____

Have you ever been disciplined at work? This includes written warnings, formal letters, reprimands, suspension, reduction in pay or demotion? Yes No If yes, explain: _____

Have you ever stolen cash from an employer? Yes No If yes, explain: _____

Have you stolen over \$100.00 in property from an employer? Yes No If yes explain: _____

Have you ever taken anything, including money and merchandise, from a place where you worked without permission? Yes No If yes, describe nature, date and cost of item(s) taken: _____

Have you ever slept on the job without permission? Yes No If yes, explain when, where and why

Education

List names and address (City/State) of Schools

High School/G.E.D. _____ Years Attended ____ Graduate/Diploma (circle one)
City _____ State _____

High School/G.E.D. _____ Years Attended ____ Graduate/Diploma (circle one)
City _____ State _____

College/University _____ Major/Minor _____
Years Attended ____ Graduated/Diploma (circle one) City _____ State _____

College/University _____ Major/Minor _____
Years Attended ____ Graduated/Diploma (circle one) City _____ State _____

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Financial

Have you ever been delinquent on any tax payments? Yes No If yes, explain when, where and why: _____

Have you ever knowingly or purposefully written any "bad" checks? Yes No If yes, explain when, where, and why: _____

Have you ever filed for or declared bankruptcy? Yes No If yes, explain and include when, where and the circumstance: _____

Have you ever had purchased good repossessed? Yes No

Have you ever failed to file an income tax return? Yes No If yes, explain when where and why: _____

Have your wages ever been garnished? Yes No If yes, explain when, where, and why: _____

Have you ever falsified your credit to get money or goods? Yes No If yes, explain when, where, why: _____

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Legal

Have you ever been arrested or convicted of any crime in this state or any other as a juvenile or an adult? Yes No If yes, list all offenses on additional sheets in this format:

Approximate Date Agency Charge(s) Explain circumstances Case Sealed

Are you currently or have you previously been a party to a civil action? Yes No If yes, explain when, where, and why: _____

Have you ever committed a criminal act so serious, that if known, you could be charged with a felony? Yes No If yes, explain: _____

Have you ever committed an offense so serious that if known, it would prevent you from being hired by this agency? Yes No If yes, explain when, where, and why: _____

Have you ever had a complaint made against you by a customer, child, parent, citizen, neighbor, or coworker? Yes No If yes, explain when, where, and why: _____

Have you ever been the subject of a restraining or protection order? Yes No

Have you ever been contacted by a law enforcement agency, other than for traffic charges? Yes No

If yes, list all contacts on additional sheets using this format

Approximate Date Agency Reason for Contact

Have you ever used company materials (tools, supplies, equipment, facilities, etc.) for personal gain? Yes No If yes, describe nature, date, and approximate cost: _____

Have you ever purposefully damaged or destroyed company, public or private property? Yes No If yes, explain when, where, and why: _____

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Have you ever accepted a gratuity, money, or materials from someone when it was against policy?

Yes No If yes, explain when, where, and why: _____

Have you ever taken anything from a person, business vehicle, etc., with out permission? Yes No If yes, explain what, when and where: _____

Have you ever committed an act of domestic violence? Yes No If yes, please explain when, where, who was involved and provide details of the incident on additional sheet.

Have you ever damaged property out of anger? Yes No If yes, explain when, where, and why: _____

Have you ever used force to take something from someone? Yes No If yes, explain when, where, and why: _____

Please Review and complete the following to the best of your knowledge. Failure to complete each line may result in disqualification

Have you ever committed any offenses included but not limited to:

Harassment Yes No

Theft over \$1000.00 Yes No

Violation of a Restraining Order Yes No

Indecent Exposure Yes No

Arson Yes No

Disorderly Conduct Yes No

Theft under \$1000.00 Yes No

Possession, Use or Sale of Marijuana or its Derivatives Yes No

Assault with a Deadly Weapon Yes No

Burglary Yes No

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Criminal Mischief under \$1000.00 Yes No

Auto theft/joyriding Yes No

Robbery Yes No

Trespassing Yes No

Child Abuse Yes No

Criminal Mischief over \$500.00 Yes No

Forgery/Fraud Yes No

Sexual Assault Yes No

Possession, use, or sale of illegal substances other than Marijuana or its derivatives (i.e. barbiturates, amphetamines, hallucinogenics, cocaine, heroin, LSD, PCP, anabolic steroids) Yes No

Drug Use

Have you ever used any illegal narcotic drug, barbiturates, amphetamines, or anabolic steroids? Yes No
If yes, explain: _____

Have you ever taken hallucinogenic drugs? Yes No If yes, explain: _____

Do you currently associate with anyone who you know uses illegal drugs? Yes No If yes, explain: _____

In the past 5 years have you sold, distributed, or shared illegal drugs? Yes No

Motor Vehicle Operation

Current DL Number _____ State of Issue _____ Expiration Date _____

Name under which DL was granted _____

List all other states where you have been licensed:

State of issue _____ DL Number _____

State of issue _____ DL Number _____

State of issue _____ DL Number _____

List all traffic citations you have received in the past 7 years on a separate sheet, providing these four facts for each violation: Original Violation, Location, Plea, Approximate Date