

Welcome to Promising Scholars Extended Care @ Julia Green Elementary



We're excited to have your students joining us for promising scholars and will keep this as brief as possible, but please do read through the information even if you've been with us before as this year will run a bit differently.

Contactless Sign In/Out

Parents are able to sign their students in/out when they are within our geographic boundary using their own phones. Please see the attached document for detailed instructions. Most importantly, you need to have the ProCare app on your phone, be signed into it, and allow it to see your location while you're using the app.

Those who are allowed pickups or who do not have the ProCare application will either need to show identification or know their pickup PIN. Parents can see the PINs of those listed as allowed pickups; please share those numbers with your trusted friends/family.

If you are picking up with a PIN you can either use our QR code to sign in/out on your device or utilize our device to sign in/out (which is, obviously, no longer contactless).

Important Note: Signing your child out on your device does NOT negate the need to approach the staff to retrieve your child. We will not simply send your child to the parking lot if you sign him/her out.

Anticipated Afternoon Schedule

Dismissal: Kindergarteners and 1st graders will be picked up at their classrooms and brought to the multi-purpose room while 2nd - 5th graders will dismiss to the gym. We will play indoor games or go outside until the car rider line subsides. That specific time is TBD, but we're estimating 3:25. During this window of time, the younger children will be best picked up through the car rider line - the office will get them from the MPR. The older children will be best picked up at the door closest to the gym or the playground gate.



3:25 - 3:35: Students will have a restroom break and wash hands and proceed to the cafeteria for JGEC provided snack. This is a difficult window for pickup, if your child has been transferred to "restroom break", the best thing to do is to wait at the cafeteria door. Please encourage your students to use the restroom quickly with minimal horseplay so that this window of time can be as brief as possible.

3:35 - 3:55: Snack. The best place to pickup during this window is at the cafeteria. You'll see the patio with tables by the main office - that patio is door to the cafeteria.

3:55 - 4:05: Restroom break and handwashing. These are the same instructions as above, except if you see your child has been transferred to "restroom break" after snack you will need to wait by the playground or gym door.

4:05 - 4:30: Outdoor free play. Pickup at the playground unless the weather is unfavorable (in which case you will pick up at the gym door).

4:30 - 5:45: We will have both indoor stations (art, Lego, dolls, cars, etc) and outdoor play. If there is an umbrella up near the gate to the playground, that is where dismissal will operate from. If there is no umbrella, then dismissal will operate from the gym door.

5:45 - 6:00: Grace period for late pickup. You students will most likely be in the hallway by the gym door during this window of time.

Note: When you pull through the front drive you will first pass the playground. The very first part of the building is the gym and the gym door we use for dismissal is just past the gym (there is a big tree there).

Sleepovers and Play Dates

We love a play date as much as the next guy. If your student is leaving with someone who is not on your allowed pickup list, please send a message in ProCare. We do not always reply to these messages, but our staff know to check that location to see if someone is allowed to pickup.

Morning Care

Morning care is only for those who have signed up for it. Care starts at 6:30 AM and drop-off is at the cafeteria door. Even if you have signed your child in through ProCare, please do not drive away until you have verified that your child has entered the building. Our teachers are stationed right by the door and haven't been late in the history of morning care, but we still want to make sure your children are safe and inside before you leave.

Other General Information



While we cannot take your child to the beach during summer school, we are hoping to plan some fun activities to make it feel a little more like summer and a little less like school. We've discussed water play, popsicles, misting tents, water balloon fights, beach ball volleyball, etc.. Please keep your eyes out for any announcements about these types of activities. We will give notice if your students need anything specific.

We're attaching the following additional documents:

1. Dress Code - if your students are following MNPS dress code, they should be fine for us.
2. Disciplinary Policy - Please review so expectations and processes are clear. It is rare we have issues that require escalation, but we like to be on one page with our parents.
3. Medication Policy - If you have students requiring administration of medication, we will need pages 1-4 of this policy completed.

Construction!!!

One section of the playground is being shut down due to upgrades.
AND...Hobbs Road will be down to one lane for at least part of the month.
While we don't anticipate these items will affect our operations, we thought you'd like to know and we appreciate your patience as we all navigate all of the different flows of summer.
