

Montana Society of Medical Assistants
State Conference Meeting
Saturday, April 28, 2018
Dillon, MT

1. Meeting was called to order by president Rita Nixon CMA (AAMA)
2. Mission Statement was read by Rita Nixon CMA (AAMA): The mission of the American Association of Medical Assistants is to enable medical assisting professionals to enhance and demonstrate the knowledge, skills, and professionalism required by employers and patients; protect the medical assistant's right to practice; and promote effective efficient health care delivery through optimal use of multi-skilled CMA (AAMA).
3. Roll call was taken (rollcall signature sheet is available in secretary binder).
4. Election of officers: President: Polly Carter CMA (AAMA)
President elect: Kathy Letender, CMA (AAMA)
Secretary: Darlene Nichols CMA (AAMA)
Treasurer: Susan Cox CMA (AAMA).
Trustees: Shirleen Hibbert, CMA (AAMA) 2019, Mary Sharod, CMA (AAMA), Cate Girard, CMA (AAMA) 2020, Echo Morrison, CMA (AAMA), and Gloria Korth, CMA (AAMA).
5. Minutes of previous meeting were read and approved.
6. Treasurer's report was read and approved. Audit committee chair, Shirleen Hibbert reported approved.
7. Old business:
 1. MT SMA Bylaws were updated to show changes from National. Procedure Manual and Bylaws were updated and were reviewed. *Look for the changes to Bylaws and Procedure Manual to be posted on our website.*
 2. Reminder to National delegates to pay one-half of the registration fees.
 3. We will continue to give money to the Maxine Williams Foundation and the Education fund for Nationals.
8. New Business:
 1. The 2018 National Conference will be held in Salt Lake City, UT on Sep 14-1, 2018. Hopefully we can get a big group to go to this from MT.
 2. Susan Cox checked with Ian Marquand to see if there was any info regarding any new legislative initiatives. She was told that The Board of Medical Examiners is preparing amendments to its rules on Medical Assistants to make it clearer. He has added Susan's name to the list of interested parties who will receive notification about the rules notice when it's released. At that time our organization will then have an opportunity to comment, either in writing or at a public hearing to be announced within the notice.
 3. We also received a letter from Amy Lunde asking if we would be willing to contact Senator Daines to encourage his support for legislation that is called the CREATES act.
 4. I also received a note from Don Balasa asking us to contact Lynelle Melton from Gt. Falls. She is asking that the AAMA endorse her as a candidate to become a representative in

House District 19 in the MT State Legislature. *In response to #3 & 4, we as MT-SMA will not get involved in politics.*

5. There have been changes to the recertification process—Please go on-line to review.
6. A few of our executive board members have been approached via e-mails for account numbers, etc. Please be aware of phishing scams.
7. Gloria Korth brought up the possibility of reinstating the Billings chapter. She will take it back to Billings members and we will provide assistance to her/them if there is enough interest.
8. Lori Butori informed us that Western University (Dillon) has a VetTech program in the beginning stages.
9. We were reminded that the Nominations committee is always the state conference host. Lori Butori was chair and only received one nomination.
10. Committees:
 - Budget and Finance-Bozeman
 - Bylaws- Great Falls
 - Marketing- Great Falls
 - Membership- Bozeman
 - Nominating- Bozeman
 - Records- Kalispell
 - Education- Kalispell
 - Web site- Bozeman
 - Legislative- Susan Cox, Cate Girard and Lori Butori
 - Audit- Bozeman
11. Next conference will be held in Bozeman (27-28 April 2019)
 - Great Falls (2020)
 - Kalispell (2021)2018 National Convention is in Salt Lake City, UT Sept 14-18
12. Meeting Adjourned.

Darlene Nichols CMA (AAMA),
Montana Society State Secretary